# overduepayables@the-afc.com

**Frequently Asked Questions (FAQ)**

1. **How does** overduepayables@the-afc.com **work?**
   This is a dedicated email ID for stakeholders and creditors of football clubs in Asia to inform the AFC about any matters relating to the overdue payables requirements in the AFC Club Licensing Regulations. The received information will be used to verify with the respective licensor (i.e. an AFC Member Association or its affiliated league) that the relevant clubs are not in breach of Criteria F.03 and F.04 of the AFC Club Licensing Regulations.

   *Note: This is not a forum to claim any unpaid dues.*

2. **What type of matters can be informed to the AFC?**
   Final decisions of competent authorities on claims arising out of:

   a. Transfer activities between clubs; or
   b. Contractual and legal obligations with a club's current or former employees and social/tax authorities.

   *Note: Claims which are disputed or were not decided finally by a competent authority cannot be acted upon by the AFC.*

3. **What type of documents should be included when a matter is informed to the AFC?**

   a. Copy of written default notice, sent to the debtor club after the claimed amount(s) have been due for more than 30 days, granting the debtor club a minimum of 10 days' deadline, to comply with its financial obligation;
   b. Decision of a competent authority (if the dispute was decided by a competent authority);
   c. Contact details of the parties, e.g. name, complete address, email address and fax number;
   d. A representation detailing the facts of the case/claim;
   e. All documents of relevance to the dispute, such as contracts and previous correspondence/s with respect to the case; and
   f. Any other supporting documents.

   *Note: All documents to be submitted with its certified English translation*

4. **Who are the competent authorities recognised by the AFC?**
   The competent authorities shall include, but is not limited to:
   a. National Dispute Resolution Chamber (NDRC) or similar independent National Sports Arbitration Tribunal;
   b. Statutory Bodies of the AFC Member Association, such as the Disciplinary or

Appeals Committee;

c. FIFA Bodies, such as the Player Status Chamber (PSC) or Dispute Resolution Chamber (DRC) of the Football Tribunal;
d. Court of Arbitration for Sport (CAS); and
e. Swiss Federal Tribunal.

**5. What are covered under the term 'Payables'?**

***Payables to Clubs*** include those amounts due to football clubs arising from transfer activities, including training compensation and solidarity contributions as defined in the FIFA Regulations on the Status and Transfer of Players as at 31 December preceding the season to be licensed.

***Payables to employees*** include all forms of consideration due in respect of employees as a result of contractual or legal obligations, including wages, salaries, image rights payments, bonuses and other benefits that arise as at 31 December preceding the season to be licensed. This also includes the amounts payable to employees who, for various reasons, are no longer employed by the club regardless of how such payables are accounted for in the financial statements.

***Payables to Social/Tax Authorities*** include those amounts due towards social/tax authorities as a result of contractual or legal obligations that arise as at 31 December preceding the season to be licensed.

*Note: Claims of Player Agents are not included under the definition of Overdue Payables*

**6. The term "employees" shall include, but is not limited to:**

a. All professional players according to the applicable FIFA Regulations on the Status and Transfer of Players; and
b. The administrative, technical, medical and security staff specified in the AFC Club Licensing Regulations.

**7. What happens if a club has overdue payables?**

It shall be the responsibility of the licensor to make sure that football clubs which are in breach of Criteria F.03 and F.04 of the AFC Club Licensing Regulations are not granted a license.

*Note: The contents of this FAQ document are purely informative in nature and are provided without any prejudice to any rights of the AFC, or any further actions or decisions made by the AFC. Stakeholders are encouraged to refer to the AFC Club Licensing Regulations for more detailed information. In the event of any discrepancy between this document and the AFC Club Licensing Regulations, the AFC Club Licensing Regulations shall prevail. For the avoidance of doubt, the AFC Club Licensing Regulations shall be authoritative.*