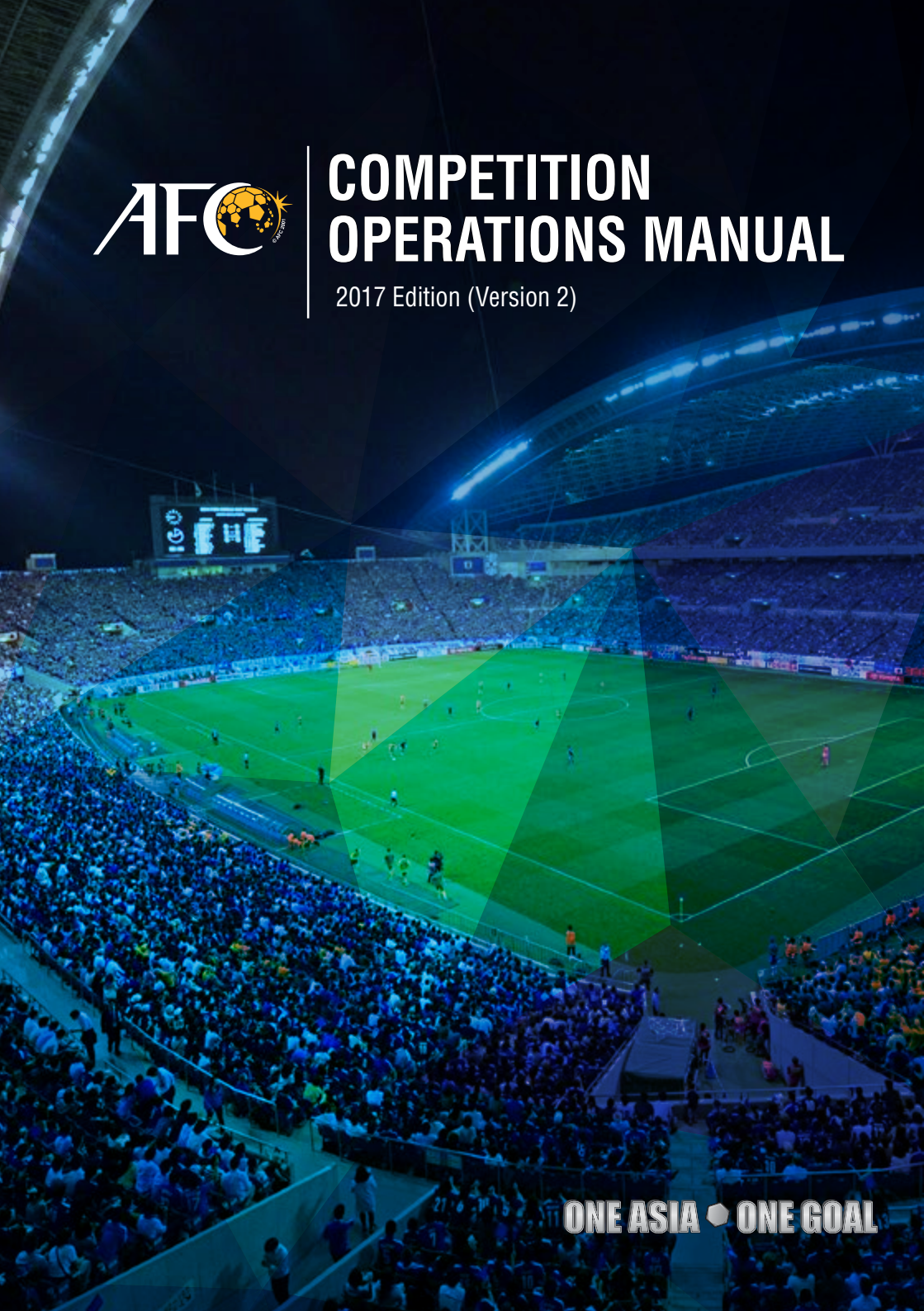
COMPETITION OPERATIONS MANUAL

2017 Edition (Version 2)




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GENERAL SECRETARY'S MESSAGE



Dear friends,

Welcome to the second edition of the AFC Competition Operations Manual. I am sure that you will find this publication useful, as we strive to enhance the AFC competitions for the 2017 season.

The AFC Competition Operations Manual supports the relevant competition regulations and other supplementary documents. It covers operational issues related to the AFC competitions, such as registration of documents, player lists, starting line-ups and meals and refreshments for teams.

This handbook will be beneficial for many of our stakeholders, including the participating teams, organising associations and members of the AFC delegation.

Asian football is growing in stature and many of the world's top players are now playing in our continent and our club competitions have made extraordinary strides in recent years.

At the same time, national teams have improved across the board, and this season the competition will intensify further, as places in the AFC Asian Cup UAE 2019 and 2018 FIFA World Cup Russia are contested.

Our women's teams continue to compete for the world's top positions, our refereeing is world class.

We recognise that work is still required to realise the AFC's vision of ensuring that Asian teams succeed on the world stage. For that to happen, we need to provide our teams top-level competition in Asia.

I am confident that this manual will prove a valuable tool as we strive to strengthen the level of professionalism on all fronts.

By working together and by following the guidelines set out in this manual, we will all contribute to this development, and thus raise the level of competition across the continent. And that will benefit us all.

All the best for the 2017 season!

Dato' Windsor John
AFC General Secretary

ONE ASIA ONE GOAL

PREAMBLE

This Competition Operations Manual ("Manual") sets out the operational responsibilities of the AFC and relevant Host Organisation in relation to the staging, organising, and hosting of all AFC football competitions.

This Manual shall be read in conjunction with the specific competition regulations and circulars of each AFC football competition and any Organising Association Agreement ("OAA"). This Manual forms an integral part of any such competition regulations, circulars and/or OAA. Failure to comply with any matter set out within the Manual is an offence and may be sanctioned accordingly by the AFC Disciplinary and Ethics Committee.

In the event of a conflict between the Manual and any such competition regulations, circulars and/or OAA, those competition regulations, circulars and/or OAA shall always prevail to the extent of the inconsistency. Only an AFC Committee (or AFC judicial body where such matter arises in the context of disciplinary action) may make a determination regarding any such inconsistency.

No part of this Manual may be reproduced or transmitted by any process or means without the prior written consent of the AFC.

The AFC Competitions Committee in its meeting on 12 April 2016 granted a mandate to the AFC General Secretariat to amend the content within the Manual at its discretion. Should the AFC General Secretariat undertake any amendments, it shall inform all relevant parties by Circular letter accordingly. The Circular letter shall clearly state the date that such amendments come into force and are legally binding.

This is the second version of the 2017 Edition and updates from the previous version are highlighted in yellow.

DEFINITIONS

In this Competition Operations Manual, capitalised terms shall have the following meanings, unless the context specifically indicates otherwise:

Accommodation	Any location approved by the AFC which provides accommodation to the AFC Delegation, Team Official Delegations, AFC Commercial Rights Partner, and Official Licensees.
Accreditation Card	Any physical item which is issued by the AFC and/or Host Organisation which provides the recipient the right to access a Controlled Access Area (or part thereof) where the Controlled Access Area is under the control of the AFC or the Host Organisation.
Advertising Rights	The right to promote brand and/or corporate names and/or products and/or services at and/or in relation to the Competition by whatever means available, whether existing now or to be developed in the future, whether at the Stadia or Facility Areas or within the Controlled Access Areas, in association with the Competition Marks and/or AFC Marks, by in-stadium/out-stadium perimeter signage and other advertising, digital signage and screens, closed circuit television, equipment usage or other methods and through printed matter (including digitally delivered printed matter) such as programmes, posters, letterheads, press releases, newsletters and tickets, and subject to any AFC regulations, the right to display such advertising on the clothing or footwear worn, or on any equipment used, carried or transported by officials (including for the avoidance of doubt Match Officials), medical and security staff, ball kids, player escorts, flag bearers and/or photographers. The display of the name and/or logo of the bona fide supplier of clothing on the strip of the uniforms of the officials are also included. For the avoidance of doubt, advertising on the strip of Participating Players is excluded, other than where it is the trade mark of the bona fide manufacturer and is in accordance with any FIFA and/or AFC regulations. Similarly, branding on any equipment, goods and/or services used in connection with the Competition, save where supplied by an Official Licensee, may only include customary branding of the bona fide manufacturer and may not be associated in any way with the Commercial Rights.
AFC	Asian Football Confederation.
AFCAS	The AFC Administration System, the AFC's online competition management and registration system.
AFC Commercial Rights Partner	The entity appointed by the AFC for the sale of Commercial Rights (or any part thereof) and the provision of services in relation thereto.
AFC Committee	Any Committee of the AFC as constituted in accordance with the AFC Statutes.

AFC Organising Committee	The AFC's internal organising committee for the Competition which has been appointed in accordance with the AFC Statutes, and which has ultimate authority over all matters relating to the organisation of the Competition.
AFC Delegation	(i) AFC staff; (ii) Match Officials; (iii) Other officials appointed by the AFC; (iv) AFC Committee members; and (v) AFC guests.
AFC Marks	All design marks, slogans, designations, names, logos, insignia, emblems or devices (in any application) owned and/or controlled by the AFC (in any language) relating to the AFC itself, but excluding the Competition Marks.
AFC Website	The domain http://www.the-afc.com owned by the AFC, including without limitation all other domains or official media platforms and channels created and/or owned by the AFC (e.g. Facebook, YouTube, Twitter, etc).
Away Goals Rule	At the end of the second Match played in a knockout home and away format, if the Participating Teams have scored the same number of goals across both Matches, the Participating Team which has scored the higher number of goals away from home shall be declared the winner.
Broadcast Licensee	Any entity, including the Host Broadcaster, which has been granted the Media Rights from the AFC or the AFC Commercial Rights Partner for the Competition.
Champion	The Participating Team that wins the final Match of the Competition.
Clean Stadium	A Stadium or Official Training Site whether inside, in the air space above or the outer perimeter, delivered to the AFC at a prescribed time, that is free from: (i) any advertising and commercial signage of any kind, whether on any stadium infrastructure, staff uniforms, accreditations, fences, equipment or elsewhere; (ii) third party agreements relating to the use and operation of the Stadium (or part thereof;) and/or (iii) stadium or venue naming rights.
Club	A professional or an amateur club which participates in Leagues or competitions under the auspices of a Football Association.
Commercial Rights	Advertising Rights, Concession Rights, Hospitality Rights, Image Rights, Media Rights, Merchandise Rights, Promotional Rights, Sponsorship Rights, and Travel and Tour Rights.

Competition	An AFC competition for which Regulations have been promulgated by the AFC Executive Committee, which includes without limitation, all Matches as set out in the Match Schedule, all qualifying Matches, all activities on the Field of Play (other than Matches), opening ceremonies, presentation or closing ceremonies, press conferences or Official Functions connected therewith.
Competition Data	Any and all information related to the Competition, including fixture lists, Image Rights, information and/or statistics about the Participating Teams and/or Participating Players, information and/or statistics about their participation and/or performance in the Competition, Match analysis, Referee decisions, and any other information in relation to the Competition.
Competition Marks	All design marks, slogans, designations, names, logos, insignia, emblems, mascot or devices (in any application) owned and/or controlled by the AFC (in any language) relating to the Competition.
Competition Title	"[name of Competition]" or any variation thereof as advised and adopted by the AFC and expressly set out in the Regulations.
Competition Website	The official website of the Competition with a dedicated URL including without limitation all other domains or official media platforms and channels of the Competition created and/or owned by the AFC (e.g. Facebook, YouTube, Twitter, etc).
Complimentary Tickets	Tickets which are supplied without charge.
Concession Rights	Sampling, vending, display and other distribution methods and payment methods connected therewith for and of products or services, including pourage rights at the Stadia and Facility Areas.

Controlled Access Area	(i) any Stadium; (ii) any Official Training Site; (iii) any official hotel (public areas being excepted), subject to and to the extent agreed in any executed hotel agreement; (iv) any official exclusion zone encircling a Stadium on a Match day; (v) any official parking area, accreditation centre, International Broadcast Compound, and/or hospitality area; (vi) the venue of any Official Function; (vii) any official AFC fan park; (viii) Facility Areas; and/or (ix) any other location and/or facility designated by the AFC as a Controlled Access Area, associated to the Competition to which access is permitted only to those in possession of an Accreditation Card, Ticket, and/or other officially-sanctioned entry permit.
Extra Time	Two (2) equal periods of additional time which shall be played in accordance with this Manual should there be no winner at the conclusion of a Match.
Facility Areas	The location of Official Functions, ceremonies, press centres, ticket offices, competition hotels, media areas (including without limitation areas used for viewing of any public exhibition), sponsor village areas (including without limitation "AFC fan park" areas, and areas used for the activation of the Commercial Rights), official hospitality areas (including without limitation areas used for the exploitation of the Hospitality Rights), and information centres controlled by or on behalf of the AFC and used in connection with the Competition whether at the Stadium or elsewhere at the Venues.
Field of Play	The area described in Law 1 of the Laws of the Game issued by The International Football Association Board (IFAB) and administered by FIFA.
FIFA	The Fédération Internationale de Football Association.
Finals	The final round of the Competition as defined in the Competitions Regulations.
Football Association	The controlling body for football within a country or territory recognised by the AFC.

Force Majeure	Any event affecting the performance or any provision of this Manual arising from or attributable to acts, events, omissions or accidents which are beyond the reasonable control of a party, and shall include but not be limited to abnormally inclement weather, flood, lightning, storm, fire, explosion, earthquake, structural damage, epidemic or other natural disaster, failure or shortage of power supplies, war, terrorist action, military operations, riot, crowd disorder, strike, lock-outs or other industrial action, or civil commotion.
Hospitality Rights	The opportunity to offer and sell hospitality and entertainment facilities at the Venues or within the Controlled Access Areas in combination with the Tickets as may be purchased from the Host Association whether such facilities are in boxes, marquees or otherwise, but excluding those private facilities reserved for AFC officials and its guests not forming part of the Commercial Rights.
Host Broadcaster	The party appointed by the AFC to ensure and provide the production of broadcast signals of the Matches and other events of the Competition, and the provision of all related services in accordance with the Media Rights granted to it.
Host City	Any city and/or identifiable metropolitan area in which any Match is staged.
Host Organisation	A Member Association and/or club approved by the AFC to organise, stage, and host Matches.
Image Rights	The right to use still and/or moving images and/or representations of images of Participating Teams and Participating Players participating in the Competition, and including, for the avoidance of doubt, images of Participating Officials, Match Officials, and other officials forming part of the Competition.
Kicks from the Penalty Mark	"Kicks from the Penalty Mark" as described in the Laws of the Game.
Laws of the Game	The laws of association football issued by The IFAB.
Match	A football match in its entirety (including a replayed and/or deferred football match, Extra Time and Kicks from the Penalty Mark) which takes place as part of the Competition in accordance with the Match Schedule. For the avoidance of doubt, a Match formally commences when the Stadium is officially opened to spectators and formally concludes when the Stadium is officially closed to spectators.

Match Officials	Any individual appointed to officiate a Match in the Competition in the role of referee, assistant referee, fourth official or fifth official, and the appointed Referee Assessor(s).
Match Schedule	The official schedule which sets out, without limitation, the dates and times on which Matches will be played, the Stadium at which the Matches will be played, and the names of the Participating Teams.
Media	Any individual granted a media Accreditation Card by the AFC.
Media Access Area	The designated area(s) for access by Media with valid Accreditation Cards.
Media Rights	The right and license to produce, edit, and transmit, for intelligible reception throughout the world in any language and in any format, and on any platform including film, fixed media, digital media, games, internet, public exhibition, radio, mobile, and television, a visual, audio-visual, and/or audio signal and/or image or recording (including without limitation the basic feed, multi feeds, additional feeds, audio feeds, a feed incorporating Competition Data, world feed, and unilateral feeds) of the Competition, and all interview activities and action during and forming part of the Competition including Official Functions and the Image Rights by any and all means of transmission distribution, exhibition and reception, now existing or hereinafter developed including but not limited to analogue, digital, satellite cable and interactive communication systems, on a live, delayed, and unlimited repeat basis, in full or in part (including without limitation by way of clips and/or highlights and/or support programmes and/or magazine shows and/or news access), and all rights to exploit any and all commercial opportunities (including for example broadcast sponsorship and commercial airtime opportunities) arising from and/or in connection with such rights.
Member Association	A Football Association which is a member of the AFC.
Merchandise Rights	The right granted to Official Licensees for the use and exploitation of the Competition Marks and/or official designation in the manufacture, packaging, distribution, and sale of goods and services of all kinds, including items of equipment (i.e. footballs), clothing, coins, medals, games (electronic or otherwise), other collectibles and premiums related to the Competition.
Official Function	Any event which is officially organised or sanctioned by the AFC in connection with the Competition. For the avoidance of doubt, this expressly includes, without limitation, all matches and/or events held at Official Training Sites, the opening ceremony, the closing ceremony, any AFC gala dinner, lunch, or banquet, cultural events, official press conferences, and launch events.

Official Licensee	Any entity to which the AFC and the AFC Commercial Rights Partner has granted the right to exercise and exploit the Commercial Rights (or any part thereof) in respect of the Competition.
Official Training Site	Any site designated by the Host Organisation and approved by the AFC for use by the Participating Teams throughout the duration of the Competition for training purposes.
Participating Official	Any official who is registered to participate in the Competition.
Participating Player	Any player who is registered to participate in the Competition.
Participating Team	Any representative team or Club affiliated to a Member Association approved to participate in a Competition.
Promotional Rights	Any rights to official publications, official suppliers, official products, sales promotion including but not limited to the right to organise promotional competitions (including without limitation any sweepstakes or lotteries) and to make awards and give prizes, official music rights, the right to use an official designation and all other rights of commercial value in regard to the Competition.
Proprietary Interests	Without limitation, intellectual property, copyright and analogous rights, trademark rights, moral rights, performing rights, personality rights, and all remedies available under the applicable laws of unfair competition comprised in the Commercial Rights.
Public Exhibition	Viewing by, an audience on a screen and or television set and/or radio receiver located anywhere in cinemas, bars, restaurants, stadia, offices, construction sites, oil rigs, water borne vessels, buses, trains, planes, armed service establishments, educational establishments, hospitals and any other place other than a private dwelling; and all rights to organise and stage any event where an audience may view such transmission(s) (whether or not such viewing is open to the general public or otherwise); and all rights to exploit any and all commercial opportunities (including without limitation and for example, entrance fees, sponsorship, merchandising, broadcast sponsorship and supplier opportunities) arising from and/or in connection with such events, transmission and/or viewing.
Qualifiers	The qualifying rounds of a Competition as defined in the Regulations.
Regulations	The Competition Regulations for a Competition promulgated by the AFC Executive Committee.

Runner Up

The Participating Team that loses the final Match of the Competition.

Sponsorship Rights

The right, in any and all media, throughout the world, and in all languages, to promote an association between the Competition and certain products, services, and/or brands, and shall include (by way of illustration only) the exclusive right to exercise rights of association with the Competition, including without limitation the right to (a) use an official designation; (b) use the AFC Marks and/or applicable Competition Marks on branded products and/or product packaging (including Premiums, and in relation to the Competition Marks only on items for retail sale) and/or advertising; (c) receive commercial programme Tickets, and (d) receive broadcast sponsorship opportunities in connections with broadcasts of a Match or Official Function.

Stadium

Any stadium at which a Match is played. For the avoidance of doubt, this includes:

(i) the entire premises (to the extent that a valid Accreditation Card or Ticket is required in order to gain access) of a stadium facility inside the outer stadium perimeter fence and (on Match days and any day on which any official training takes place within the stadium), the aerial space above such stadium premises;
(ii) parking facilities;
(iii) VIP and hospitality areas;
(iv) the Media tribune;
(v) concessions areas;
(vi) commercial display areas;
(vii) buildings;
(viii) the Field of Play;
(ix) any broadcast compound or stadium media centre;
(x) any stands; and,
(xi) any areas beneath the stands.

Territory

Worldwide unless otherwise defined in the Regulations.

Team Official Delegation

1. Competition systems played in a home and away format

The final-registered delegation of a Participating Team for each Match of the relevant stage of the Competition subject to the limits set out in the Regulations.

2. Competition systems played in a centralised format

The final-registered delegation of a Participating Team for the duration of the relevant stage of the Competition subject to the limits set out in the Regulations.

Ticket

A pass providing access to a venue for the purpose of attending a Match, Official Training, or Official Function.

Ticketing	All operational measures to provide Tickets to all spectators of every Match and for Official Functions of the Competition allowing them to enter the Stadium or a Venue. Ticketing shall include the management of the operation necessary for the production, sale, distribution, delivery and payment of the Tickets of the Competition.
Travel and Tour Rights	The right to organise and/or sub-license official travel and tour activities in relation to the Competition, which travel and tour activities shall, for the avoidance of doubt, include the provision of Tickets to a Match and/or Official Function of the Competition.
Venue	The Host City and immediate surrounding area in which a Stadium is located.

For the purposes of this Manual, and provided the context so permits:

(a) the singular shall include the plural and vice-versa;

(b) the feminine gender shall include the masculine and vice-versa;

(c) reference to natural persons shall include any legal person or corporation;

(d) references to the AFC shall include its successors and permitted assigns and, in relation to the availability of the Commercial Rights, its respective Member Associations and AFC Committees;

(e) reference to the AFC Commercial Rights Partner or Official Licensees shall include where advised by the AFC, its successors, and permitted assigns and, in relation to the exercise and exploitation of the Commercial Rights; and

(f) all defined terms, unless otherwise stated herein shall bear the same meaning as ascribed in the AFC Statutes, unless the context indicates otherwise.

SECTION 1: TECHNICAL OPERATIONS

1. Competition System

1.1. Should the competition system involve a group stage, at the conclusion of each Match:

1.1.1. three (3) points shall be awarded to the winner;

1.1.2. one (1) point shall be awarded to each Participating Team for a draw; and

1.1.3. zero (0) points shall be awarded to the loser.

1.2. Should the competition system require the best-ranked Participating Teams from among different groups to advance, the rankings shall be determined by the method set out at Appendix 2 of the Manual.

1.3. All kick-off times shall ensure that the match concludes on the same day (the latest at 22:00 hours), unless otherwise approved by the AFC.

2. Matches Played in Accordance with the Laws of the Game

2.1. All Matches shall be played in accordance with the Laws of the Game laid down by the IFAB and published by FIFA.

2.2. In case of any discrepancy in the interpretation of the Laws of the Game, the English version shall prevail and is authoritative.

2.3. Only three (3) substitutes listed on a 'Match Starting List' may take part in a Match. Any Participating Player who has been substituted may take no further part in that Match.

2.4. At any stage of a Match, if a Participating Team is only able to field fewer than seven (7) players, the Match shall be abandoned and Article 8.3 shall apply.

3. Duration of Matches

3.1. Each Match shall last ninety (90) minutes, comprising of two (2) periods of forty-five (45) minutes (normal playing time). Matches shall start at the time set out in the Match Schedule.

3.2. There shall be an interval of fifteen (15) minutes between the periods, commencing from the whistle ending the first period and ending upon the whistle starting the second period.

4. Delay of Kick-off

4.1. A Participating Team that causes a delay of any scheduled kickoff of a Match (as determined by the Official Countdown) may be sanctioned by the AFC Disciplinary and Ethics Committee in its discretion.

4.2. For the avoidance of doubt, this includes the kickoff to commence the first period and second period of a Match, and if applicable, the kickoff to commence the first period and second period of Extra Time.

5. Extra Time

5.1. In case that Extra Time is applied, it shall consist of two (2) periods of fifteen (15) minutes, with an interval of five (5) minutes at the end of normal playing time, but no interval between the periods of Extra Time.

6. Determining the Winner by Kicks from the Penalty Mark

6.1. Where the Regulations provide, if a Match is level after Extra Time, Kicks from the Penalty Mark shall be taken to determine the winner, in accordance with the procedures described in the Laws of the Game.

6.2. If Kicks from the Penalty Mark cannot be completed because of weather conditions or for any Force Majeure reason, the result shall be decided by the drawing of lots by the Referee in the presence of the AFC Match Commissioner and the two (2) captains of the Participating Teams.

6.3. If through the fault of a Participating Team the Kicks from the Penalty Mark cannot be completed, the Article on "*Withdrawal After Commencement of the Competition*" in the relevant Regulations shall apply.

7. Cancellation of Matches

7.1. If a Match cannot commence for any reason, the following procedure shall be followed, should the Match not be cancelled prior to Match day:

7.1.1. the Match must be delayed for a minimum of thirty (30) minutes. During this delay, the Referee may decide that the Match can commence prior to the completion of the delay;

7.1.2. following the first delay, either:

7.1.2.1. an additional delay of thirty (30) minutes shall occur if in the discretion of the Referee this second delay may allow the Match to commence; or

7.1.2.2. the Match is declared cancelled by the Referee;

7.1.3. following two (2) delays of thirty (30) minutes, the Referee must declare the Match cancelled.

8. Abandonment of Matches

8.1. If a Match is stopped by the Referee for any other reason except for that set out in Article 2.4, the following procedure shall be followed:

8.1.1. the Match is stopped for thirty (30) minutes. During this stoppage, the Referee may decide that the Match can commence prior to the completion of the stoppage;

8.1.2. subsequent to the first stoppage, either:

8.1.2.1. an additional stoppage of thirty (30) minutes shall occur if in the discretion of the Referee this second stoppage may allow the Match to be resumed; or

8.1.2.2. the Match is declared abandoned by the Referee;

8.1.3. following two (2) stoppages of thirty (30) minutes, the Referee must declare the Match abandoned.

8.2. Should the AFC determine that an abandoned Match should be rescheduled and completed, the following principles shall apply:

8.2.1. the Match shall recommence with the same score at the minute at which play was interrupted rather than being replayed in full;

8.2.2. the Match shall recommence with the same Participating Players on the Field of Play and same substitutes at the time it was initially abandoned;

8.2.3. no additional substitutes may be added to the Player Selection List or Match Starting List;

8.2.4. the Participating Teams may only make the number of substitutions to which they were still entitled when the Match was abandoned;

8.2.5. any Participating Player sent off during the abandoned Match cannot be replaced;

8.2.6. any sanction imposed before the Match was abandoned remain valid for the remainder of the rescheduled Match;

8.2.7. the kick-off time, date and Stadium of the re-scheduled Match shall be decided by the AFC; and

8.2.8. any other matters not set out above shall be decided by the AFC in its sole discretion.

8.3. If a Match is stopped by the Referee before the end of normal playing time or during any Extra Time as a result of a Participating Team being able to only field fewer than seven (7) Participating Players, the Match shall be declared abandoned and the Participating Team who is able to field more than seven (7) Participating Players shall be declared the winner by the score 3-0, or the score at the time of abandonment, whichever is higher.

9. Match interruption

9.1. The Referee can interrupt a Match if the Field of Play is not fit for play or for any other issues which are not in line with the Laws of the Game.

9.2. The AFC General Coordinator and/or AFC Match Commissioner may, after consulting with the Local Organising Committee responsible and/or AFC Security Officer, advise the Referee to suspend the Match in the event that safety and security is not guaranteed in the Stadium and/or there exists potential danger to the Participating Teams and/or spectators.

9.3. If a Match is suspended before the completion of normal playing time or Extra Time, the following recommendations are to be considered subject to the nature of incident. A Match shall restart at the same minute when it was suspended:

9.3.1. Suspended for up to 15 minutes: the Participating Teams should stay on the Field of Play subject to the nature of the suspension;

9.3.2. Suspension for 15 – 30 minutes: the Participating Teams should go to the team dressing rooms. They should be allowed to have ten (10) minutes warm up before the restart of the Match. A ten (10) minute warning shall be given to all the parties involved (e.g. Participating Teams, Match Officials, spectators, Broadcast Licensees, Media).

9.3.3. Suspension for more than 30 minutes: The Participating Teams should go to the team dressing rooms. They should be allowed to have twenty (20) minutes warm up before restart of the Match. A twenty (20) minute warning shall be given to all the parties involved (e.g. Participating Teams, Match Officials, spectators, Broadcast Licensees, Media).

9.3.4. Suspension for more than 60 minutes: The Match may be considered appropriate to be abandoned, subject to the situation. After the final decision is made, the AFC General Coordinator and/or AFC Match Commissioner should inform the Participating Teams prior to any other parties.

10. Stadium

10.1. Unless stipulated otherwise in the Regulations, Matches must be played in a Stadium which complies with:

10.1.1. the AFC Stadium Regulations;

10.1.2. the AFC Safety and Security Regulations; and

10.1.3. any other safety and security standards issued by or contained within relevant AFC guidelines, directives, or circulars.

10.2. Stadia to be utilised shall be nominated by the Host Organisation(s) and are subject to inspection and confirmation by the AFC.

10.2.1. The AFC reserves the right to refuse the nomination of any Stadium and require a Host Organisation to nominate an alternate Stadium.

10.3. If at any time during the Competition the AFC General Secretariat deems that, for whatever reason, a Stadium is not fit to host a Match, it shall consult with the relevant Host Organisation and propose an alternate Stadium.

10.4. Smoking is strictly prohibited within any section of the Stadium, and in particular, in the technical area, the vicinity of the Field of Play, the spectator stands, or within competition areas which includes, without limitation, the team dressing room.

10.5. The use of drones by Participating Teams or supporters at Matches or official training is strictly prohibited.

10.5.1. The use of drones shall include drones being flown above the perimeter of a Stadium or an Official Training Site; and

10.5.2. The Host Organisation(s) shall be liable for drones being flown by spectators, media and broadcasting representatives and/or any other individual regardless on the question of culpable conduct or culpable oversight.

11. Field of Play

11.1. Each Host Organisation shall ensure that the Field of Play is in playable condition.

11.2. The AFC General Coordinator and/or AFC Match Commissioner will inspect each Stadium prior to the Match and ensure that all arrangements are in accordance with the Laws of the Game. If the conditions of the Field of Play including the dimension of the goal and field are not in accordance with the Laws of the Game, the AFC Match Commissioner shall issue instructions for the Host Organisation to ensure rectification.

11.3. All Matches shall be played on a Field of Play in accordance with the Laws of the Game.

11.4. If there is any doubt regarding the condition of the Field of Play prior to the Match, the Referee shall decide whether the Field of Play is playable. If the Referee declares that the Match cannot commence on time, Article 7 shall apply.

12. Team Bench and Technical Area

12.1. Participating Officials and Participating Players on the team bench must wear their Accreditation Card at all times.

12.2. All individuals on the team bench must wear kit that contrasts with the kit of the Participating Players and Match Officials present on the Field of Play. This kit must comply with the AFC Equipment Regulations.

12.3. 'Team A' shall occupy the team bench on the left when facing the Field of Play from the Fourth Official bench.

12.4. The use of any electronic communication equipment and/or systems between and/or amongst Participating Players and Participating Officials is not permitted.

12.5. Individuals serving a Match suspension, non-selected Participating Players, and Participating Officials part of a Team Official Delegation but not listed in 'Officials on the Team Bench List' are not permitted to enter the Field of Play and/or sit on the team bench. They may sit at the designated area in the stand for Team Official Delegations.

13. Warming up

13.1. Before a Match

13.1.1. Each Participating Team shall be entitled to warm-up on the Field of Play before a Match if the weather and/or pitch condition permits. Such warm-up should not affect the condition of the Field of Play during the Match. The AFC may shorten or cancel the warm-up, if it may severely affect playing conditions during the Match.

13.1.2. The warm-up shall strictly commence fifty (50) minutes prior to kickoff until twenty (20) minutes prior to kickoff, unless otherwise instructed by the AFC.



13.2. During a Match

13.2.1. If there is adequate space behind the goal, the warm-up area shall be located behind the goal on the side closest to the team benches as designated by the AFC. These warm-up areas are recommended to be 3m wide by 24m long.

13.2.1.1. Maximum six (6) Participating Players from each Participating Team may warm-up simultaneously, assisted by maximum two (2) officials per Participating Team.

13.2.2. If there is insufficient space behind the goals, both Participating Teams shall warm-up together behind Assistant Referee 1 beside the Team B bench, within the area as designated by the AFC.

13.2.2.1. In such cases, maximum three (3) Participating Players from each Participating Team may warm-up simultaneously, assisted by maximum one (1) official per Participating Team.

13.2.3. Participating Players must wear bibs with assigned or contrasting colour.

13.2.4. Only goalkeepers can warm up with the football.

13.2.5. Officials assisting in the warm-up shall not give instructions to the goalkeeper or any other outfield players.

13.2.6. Setting up of cones and/or any other equipment shall not be permitted for warming up during the match.



14. Cooling Break

14.1. Depending on the weather conditions, a cooling break may be implemented on a match-by-match basis.

14.2. For purposes of distinction, official and mandatory cooling breaks will not be pre-established. However, the climatic conditions prior to a Match will be evaluated by the AFC Venue Medical Officer (VMO).

14.3. The Wet Bulb Globe Temperature (WBGT) is a composite temperature used to estimate the effect of temperature, humidity, wind speed (wind chill) and visible and infrared radiation on players. WBGT will be the official measure to determine whether cooling breaks shall be implemented.

14.4. Should the WBGT exceed thirty-two degrees Celsius (32◦) (also taking into account additional factors such as the time of day, the amount of cloud cover and Stadium location), the VMO will recommend cooling breaks to the AFC General Coordinator and the AFC Match Commissioner. Responsibility for the implementation and control of the cooling break resides with the Referee.

14.5. Cooling breaks of maximum three (3) minutes duration shall be implemented by the Referee at approximately thirty (30) minutes into the run-of-play in both halves (i.e. around the thirtieth (30th) minute and seventy-fifth (75th) minute respectively).

14.6. The following rules shall apply to any cooling break:

14.6.1. the ball must be out of play for the break to commence;

14.6.2. the Referee will signal the start of the break (informing both Participating Teams and the Match Officials);

14.6.3. all Participating Players will go to their respective team bench or technical area and use ice and cold towels to cool down; and

14.6.4. after three (3) minutes the Referee will signal the conclusion of the break, after which the Match will restart at the time at which play was stopped.

15. Drinking procedure during Match

15.1. Water bottles are allowed around the Field of Play, at least one (1) metre outside the touchline and the goal line (respecting marketing and advertising obligations around the Field of Play).

15.2. Water bottles shall be placed very carefully so they do not interfere with the Assistant Referees (ARs) running on the touchline; it is suggested that water bottles are NOT placed on each of the half part of the touchline behind the AR1 and AR2.

15.3. No water bottles are allowed in the goal area. Water bottles must be outside the goal, not touching the post or the goal net.

15.4. Participating Players can drink at any time during a Match. If drinking in front of the technical area, Participating Players shall remain on the Field of Play whereas substitutes and Participating Officials must remain outside the Field of Play.

15.5. If medical staff enters the Field of Play, they shall solely treat injured Participating Players and not give instructions or distribute water bottles.

15.6. Water bottles, water bags or ice cubes shall not be thrown on the Field of Play.

16. Official Training at the Stadium

16.1. Depending on the weather and condition of the Field of Play, each Participating Team is entitled to an official training of maximum sixty (60) minutes duration in the Stadium in which they are due to play either one (1) or two (2) days prior to their first Match in the Stadium in the Competition.

16.1.1. If the Field of Play is an artificial pitch, each Participating Team is entitled to have an official training, one (1) and/or (2) days prior to their first Match in the Stadium in the Competition in the following manner:

16.1.1.1. two (2) official trainings of sixty (60) minutes duration: or

16.1.1.2. one (1) official training of one-hundred-and-twenty (120) minutes

16.1.2. Each official training session shall open to the media at least for the first fifteen (15) minutes.

16.1.3. The official training session shall only commence at the time determined and approved by the AFC.

16.1.4. The official training session shall be restricted within the duration as indicated.

16.1.5. The timing of official training shall start from the moment of team's entry into the pitch.

16.1.6. Use of footballs shall only be permitted within the confirmed timeframes of the official training.

16.2. The Field of Play must be prepared to Match-condition for official training. If the Field of Play is not in Match-condition, the AFC General Coordinator and/or AFC Match Commissioner may shorten or cancel the official training and direct the Participating Teams to inspect the Field of Play wearing training shoes only.

16.3. If a Participating Team chooses not to train at a Stadium, they must provide the AFC General Coordinator and/or AFC Match Commissioner with the time and location of their official training at another designated Official Training Site approved by the AFC and comply with the above-mentioned points. They shall provide twelve (12) hours notice to the AFC. This shall be treated as their official training and they shall forfeit the right to train at that particular Stadium prior to the Match for the duration of the Competition.

16.4. The Host Organisation is required to provide at least one (1) ambulance during the official training at the Stadium.

16.5. The AFC shall determine the official training schedule for the Participating Teams. If a Participating Team wishes to cancel any Official Training, they shall provide twelve (12) hours notice to the AFC.

16.6. Any request from the Participating Teams to change the schedule of the official training must be submitted to the AFC at least twenty-four (24) hours prior to the relevant training session.

17. Official Training Sites

17.1. Subject to Article 16, official training must be undertaken in an Official Training Site approved by the AFC.

17.2. All Official Training Sites must comply with all relevant AFC regulations, and any other safety and security standards issued by or contained within relevant AFC guidelines, directives, or circulars.

17.3. Official Training Sites shall be nominated by the Host Organisation(s) and are subject to inspection and confirmation by the AFC.

17.3.1. The AFC reserves the right to refuse the nomination of an Official Training Site and require a Host Organisation to nominate an alternate Official Training Site.

17.4. If at any time during the Competition the AFC General Secretariat deems that, for whatever reason, an Official Training Site is not fit to stage an official training, it shall consult with the relevant Member Association and propose an alternate Official Training Site.

18. Ball kids

18.1. The use of a multiple football system is mandatory in all Competitions to limit the time the ball is out of play.

18.2. For all Competitions, ten (10) to twelve (12) ball kids shall be appointed and be:

18.2.1. dressed in neutral clothing that are different in colours than the Participating Teams and Match Officials;

18.2.2. of an age capable of performing their duties; and

18.2.3. instructed beforehand of their duties and capable of performing them to satisfaction.

18.3. Stools / low chairs shall be provided for ball kids during Matches.

18.4. Any sponsor advertising on kits (shirt, shorts, and socks) worn by ball kids is prohibited.

19. Footballs

19.1. Footballs for Matches shall be selected and supplied by the Host Organisation unless selected and supplied by the AFC.

20. Match sequence

Group Stage

20.1. The following sequence of Matches shall be applied in all Competitions featuring a group stage. The number designates the seeding provided to the relevant Participating Team in the official draw:

No. of Teams	Format	Match sequence
Group of three (3) teams	League format, centralised venue	1st match day: 3 v 1 2nd match day: 2 v 3 3rd match day: 1 v 2
	League format, home and away	1st match day: 2 v 3 2nd match day: 3 v 1 3rd match day: 1 v 2 4th match day: 3 v 2 5th match day: 1 v 3 6th match day: 2 v 1
Group of four (4) teams	League format, centralised venue	1st match day: 1 v 4, 2 v 3 2nd match day: 4 v 2, 3 v 1 3rd match day: 1 v 2, 3 v 4
	League format, home and away	1st match day: 1 v 4, 3 v 2 2nd match day: 4 v 3, 2 v 1 3rd match day: 4 v 2, 1 v 3 4th match day: 2 v 4, 3 v 1 5thmatch day: 4 v 1, 2 v 3 6thmatch day: 1 v 2, 3 v 4
Group of five (5) teams	League format, centralised venue	1st match day: 3 v 2, 5 v 4 2nd match day: 4 v 1, 5 v 3 3rd match day: 1 v 5, 2 v 4 4th match day: 2 v 5, 3 v 1 5th match day: 4 v 3, 1 v 2
	League format, home and away	1st match day: 3 v 2, 5 v 4 2nd match day: 4 v 1, 5 v 3 3rd match day: 1 v 5, 2 v 4 4th match day: 5 v 2, 3 v 1 5th match day: 4 v 3, 2 v 1 6th match day: 2 v 3, 4 v 5 7th match day: 1 v 4, 3 v 5 8th match day: 5 v 1, 4 v 2 9th match day: 2 v 5, 1 v 3 10th match day: 3 v 4, 1 v 2
Group of six (6) teams	League format, centralised venue	1st match day: 3 v 1, 4 v 6, 2 v 5 2nd match day: 1 v 5, 2 v 4, 3 v 6 3rd match day: 5 v 3, 6 v 2, 1 v 4 4th match day: 4 v 5, 6 v 1, 2 v 3 5th match day: 5 v 6, 3 v 4, 1 v 2
	League format, home and away	1st match day: 1 v 5, 2 v 4, 3 v 6 2nd match day: 5 v 3, 6 v 2, 4 v 1 3rd match day: 3 v 1, 4 v 6, 2 v 5 4th match day: 5 v 6, 3 v 4, 1 v 2 5th match day: 4 v 5, 6 v 1, 2 v 3 6th match day: 5 v 1, 4 v 2, 6 v 3 7th match day: 3 v 5, 2 v 6, 1 v 4 8th match day: 1 v 3, 6 v 4, 5 v 2 9th match day: 6 v 5, 4 v 3, 2 v 1 10th match day: 5 v 4, 1 v 6, 3 v 2

Knockout Stage

20.2. Unless stated otherwise in the relevant Regulations, the following Match sequence shall be applied in all Competitions featuring a knockout stage, played in a single-leg knockout format.

Stage	Match sequence	
Quarter-finals	**Quarter-final (QF) 1:** Winner A v Runner-up B **Quarter-final (QF) 2:** Winner B v Runner-up A	**Quarter-final (QF) 3:** Winner C v Runner-up D **Quarter-final (QF) 4:** Winner D v Runner-up C
Semi-finals	**Semi-final (SF) 1:** Winner QF 1 v Winner QF 3	**Semi-final (SF) 2:** Winner QF 2 v Winner QF 4
3/4 place match and Final	**3/4 place match:** Loser SF 1 v Loser SF 2	**Final:** Winner SF 1 v Winner SF 2

21. Match Ceremonies

Opening Ceremony

21.1. Any opening ceremony shall not affect any pre-match operations, including without limitation Participating Teams' warm-up and the pre-Match ceremony.

21.2. The Field of Play shall be strictly protected from damage caused by any activity related to the opening ceremony.

21.3. The Local Organising Committee (LOC) shall submit a comprehensive event plan outlining the number of workers, a flow plan, the run-down and other related information for AFC review and approval.

Pre-Match Ceremony

21.4. The pre-Match ceremony in all Competitions shall follow Appendix 9.

22. Flag Protocol

22.1. The flag protocol in all Competitions shall follow Appendix 10.

23. Draw Principles

23.1. If a drawing of lots is required to decide the ranking in a group in accordance with the relevant Regulations, the following principles shall apply:

23.1.1. the names of the Participating Teams concerned shall be placed into a pot;

23.1.2. the first name drawn shall be the highest-ranked of the Participating Teams concerned; and

23.1.3. if necessary and subject to the number of Participating Teams concerned, the procedure shall be repeated to determine the rankings of all Participating Teams concerned.

SECTION 2: TEAM OFFICIAL DELEGATION

24. Team Official Delegation

24.1. The AFC shall issue each individual registered to participate in the Competition with an Accreditation Card bearing a photograph and personal details.

24.2. The Accreditation Card remains the property of the AFC at all times. The AFC General Secretariat may revoke, cancel, and/or confiscate an Accreditation Card at any time for any reason, including without limitation, misuse or abuse.

24.3. The Team Official Delegation shall be granted full access to all official Competition areas, including the Field of Play and other necessary Controlled Accessed Areas, as determined by the AFC.

24.4. Each Team Manager and Team Media Officer shall be responsible for coordinating all Participating Team and media-related matters with the AFC. They shall participate in all Official Functions related to Matches in the Competition, including without limitation the Match Coordination Meeting and all press conferences.

25. Documents for Registration of Players

25.1. Participating Players must be registered on AFCAS with all documents set out below (unless such document was previously submitted and a current version is already available in AFCAS).

25.2. Where original documents are not in English, the original and an accredited translation shall be provided.

25.3. The AFC may request additional documents in all cases.

National Team Competitions

25.4. The following documents shall be submitted:

25.4.1. a colour copy of a validly-issued passport, containing the full name, passport number, place of birth, date of birth, date of issue, date of expiry and nationality of the relevant individual. Group passports are not accepted;

25.4.2. a colour copy of a national identification card (where applicable);

25.4.3. one (1) passport-size colour photo (taken within three (3) months); and

25.4.4. a copy of a birth certificate (when requested).

25.5. In cases of registration of players who have acquired a new nationality (cf. Article 7, FIFA Regulations Governing the Application of the Statues), the documents set out in Appendix 3 must also be submitted.

25.6. In cases of registration of players who hold a passport entitling them to represent more than one (1) Member Association (cf. Art. 6 FIFA Regulations Governing the Application of the Statutes), the documents set out in Appendix 4 must also be submitted.

Club Competitions

25.7. The following documents shall be submitted:

25.7.1. a colour copy of a validly-issued passport, containing the full name, passport number, place of birth, date of birth, date of issue, date of expiry and nationality of the relevant individual. Group passports are not accepted;

25.7.2. a colour copy of a national identification card (where applicable);

25.7.3. a copy of a birth certificate (when requested);

25.7.4. one (1) passport-size colour photo (taken within three (3) months);

25.7.5. a copy of a valid contract, entered into between the Participating Player and his club, which contains the contract period and is in accordance with the FIFA Regulations on the Status and Transfer of Players (RSTP);

25.7.6. (for amateur players only) a copy of the template AFC Memorandum of Understanding for Amateur Players, which is set out at Appendix 7; and

25.7.7. (for foreign players only) a copy of the FIFA International Transfer Certificate (ITC) or evidence to demonstrate that an ITC has been issued in accordance with the FIFA RSTP. An ITC may be submitted after the close of the relevant registration window and the Participating Player will only be considered eligible in accordance with the specific provisions set out in the relevant Competition Regulations.

26. Player Selection List

26.1. For all Matches, each Participating Team will receive a 'Player Selection List' on which the numbers and full names (last name, first name) of the Participating Players are listed prior to their arrival at the Stadium.

26.2. Each Participating Team must mark on the 'Player Selection List' the starting eleven (11), including the team captain, and up to the maximum number of substitutes specified in the Regulations.

26.2.1. Each Participating Player who is marked on the Player Selection List must be available at the 'Player and Equipment Check' undertaken by the AFC Match Commissioner on Match day.

26.3. Each Participating Team must hand their 'Player Selection List' signed by the Head Coach or the Team Manager together with the 'Officials on the Substitution Bench' form with the names of the Participating Officials who shall be entitled to sit on the team bench in accordance with the Regulations to the AFC Match Commissioner by latest ninety (90) minutes prior to the commencement of each Match.

27. Match Starting List

27.1. Upon receipt of the 'Player Selection List', the AFC Match Commissioner will issue, through AFCAS, the 'Match Starting List'.

27.2. The 'Match Starting List' shall be signed by the AFC Match Commissioner, whose signature will make it an official document.

27.3. The AFC Match Commissioner will ask to see the Accreditation Cards and playing kits of the Participating Players listed on the Match Starting List seventy-five (75) minutes before the Match. Each Participating Player must be in possession of their Accreditation Card. Only those Participating Players possessing an Accreditation Card are entitled to participate in Matches.

27.4. Following the production of the Match Starting List but prior to the commencement of the Match:

27.4.1. If any of the eleven (11) Participating Players selected to start the Match are unable to start for any reason, they may be replaced by any of the substitutes listed on the Match Starting List.

27.4.2. The Team Manager for the Participating Team shall immediately submit an updated 'Player Selection List' to the AFC Match Commissioner, who shall produce an updated 'Match Starting List'.

27.4.3. There is no limit to the number of replacements.

27.4.4. The replaced Participating Player(s) shall no longer be eligible to participate in the Match. The Participating Team may still undertake three (3) substitutions during the Match. The Participating Team shall not be entitled to add any further substitutes; the number of substitutes shall be reduced accordingly.

27.4.5. The replaced Participating Player(s) may still sit on the team bench during the Match. If so, they may be subject to doping control.

28. Documents for Registration of Officials

28.1. Participating Officials must be registered via the AFCAS online registration with the supporting documents set out below (unless already previously submitted and available in AFCAS):

28.1.1. a colour copy of a validly-issued passport, containing the full name, passport number, place of birth, date of birth, date of issue, date of expiry and nationality of the relevant individual. Group passports are not permitted;

28.1.2. a colour copy of a national identification card (where applicable);

28.1.3. one (1) passport-size colour photo (taken within three (3) months);

28.1.4. (for club competitions only) a valid contract for the appointed Team Manager which covers the period of the competition; and

28.1.5. evidence of their qualification based upon their function:

28.1.5.1. Head Coach; Assistant Coach; Fitness Coach; Goalkeeper Coach: as set out in Appendix 5; and

28.1.5.2. Team Doctor: relevant medical qualification.

28.2. The AFC reserves the right to request additional documents in all cases.

29. AFC Name Policy

29.1. The AFC Name Policy as set out in Appendix 12 shall be applied during registration for all Competitions.

SECTION 3: LOGISTICAL ARRANGEMENTS

30. Arrival and Departure

30.1. Unless stated otherwise in the relevant Regulations, each Participating Team shall arrive at the Venue of their Match no later than the evening before the date of the Match or by the official arrival date to be determined by the AFC, whichever is earlier.

30.2. Each Participating Team shall depart the Venue of their final Match one (1) day after the Match.

30.3. Participating Teams shall bear all costs as a result of arriving early or departing late from a Venue.

31. Local Transportation

31.1. Dedicated vehicles for AFC Delegation shall be provided by the Host Organisation for the duration of stay.

31.2. Unless stated otherwise in the relevant Regulations, the following vehicles shall be provided to each Participating Team by the Host Organisation for the duration of stay:

31.2.1. one (1) dedicated sedan or multi purpose vehicle (MPV);

31.2.2. one (1) dedicated bus with minimum forty (40) seats; and

31.2.3. one (1) luggage truck for airport transfer and Match-days.

32. Transportation to Away Matches

32.1. Each Participating Team is responsible for the payment of all transportation (international and domestic) for their Team Official Delegation from their departure from the territory of its Member Association (or any other location) to the Venue of its Matches and its departure from the Venue of its Matches.

32.1.1. Where the Venue of a Match is not serviced by an international airport, the Host Organisation is responsible for the payment of all travel of the visiting Participating Team/s from the closest international airport.

32.1.2. Participating Teams shall not participate in any commercially-driven Matches when travelling to or from the Venue of a Match unless express written permission is obtained from the AFC.

32.2. When required to purchase an airfare, each Participating Team is required to purchase published-fare air tickets which are endorsable and allow for date changes for travel to and from any Venue.

32.3. Participating Teams shall bear all costs as a result of non-compliance with the above Articles.

33. Visas

33.1. Each Participating Team must apply for all necessary visas for their Team Official Delegation no later than thirty (30) days prior to each Match played outside its territory. This obligation includes potential away Matches, taking into account successful qualification for a further stage of a Competition. Visa application costs shall be borne by each Participating Team.

33.1.1. Any Participating Team unable to fulfil a fixture as a result of failing to secure visas shall be referred to the AFC Disciplinary and Ethics Committee.

33.2. Each Host Organisation shall ensure that visas and/or entry to the relevant territory are granted to the AFC Delegation, all members of any Team Official Delegation(s), the AFC Commercial Rights Partner, Official Licensees, Media, and travelling supporters, without any discrimination on the basis of, without limitation, gender, race, or nationality.

33.2.1. Provided that the visiting Participating Team has complied with Article 33.1 and/or obtained valid visas granting the right of access to the relevant territory, the host Participating Team shall be referred to the AFC Disciplinary and Ethics Committee.

34. Taxes

34.1. Each Host Organisation is responsible for all taxes, fees, duties and any other costs related to the importation and/or exportation of equipment, merchandise and/or goods to be used for the Competition.

34.2. Each Host Organisation is responsible for any other taxes, fees, duties, and any other costs.

35. Accommodation for Participating Teams

35.1. Each Participating Team shall pay for incidental expenses incurred by its Team Official Delegation during the course of their stay in the Venue, all costs relating to the extension of their stay in the Venue, and all costs incurred by additional members of the delegation

35.2. Where there exists genuine unavailability (confirmed by the AFC Travel Office) of flights for a Participating Team to depart the Venue one (1) day after a Match, the Host Organisation shall pay for all expenses of the Participating Team until departure.

36. Arrangements for Official Licensees

36.1. Each Host Organisation must assist any Official Licensee, upon request, to secure Accommodation of sufficient quality on the same terms as available to the AFC, in first-class hotels in a Venue, as well as reasonable transportations service from the Accommodation and centre of each Venue to a Stadium, and if applicable, air transportation to and between Venues.

SECTION 4: MEDIA

37. Media Rights

For the purposes of this Section 4:

(i) the defined term "Finals" shall have the following meaning:

National Team competitions
all 'final round' Matches as defined in the Regulations unless notified by the AFC to the contrary;

Club Competitions
for AFC Champions League, all Matches in the Playoff Stage, Group Stage, and Knockout Stage as defined by the Regulations;

for AFC Cup and AFC Futsal Club Championship all Matches in the Group Stage and Knockout Stage as defined by the Regulations;

(ii) the defined term "Qualifiers" shall have the following meaning:

National Team competitions
all 'qualifying round' Matches as defined in the Regulations;

Club Competitions
for AFC Champions League, all Matches in the Preliminary Stage as defined by the Regulations;

for AFC Cup, all Matches in the Preliminary Stage and Playoff Stage as defined by the Regulations.

37.1. The AFC owns all Media Rights relating to the Finals and Qualifiers (if applicable) of the Competition.

37.2. For the purposes of this Article 37:

37.2.1. the defined term "Finals" shall incorporate the Playoff Stage, Group Stage, and Knockout Stage of the AFC Champions League and the Group Stage and Knockout Stage of the AFC Cup;

37.2.2. the defined term "Qualifiers" shall incorporate the Preliminary Stage of the AFC Champions League and the Playoff Stage of the AFC Cup.

Finals

37.3. The AFC is entitled to use and exploit all Media Rights relating to the Competition and has appointed the AFC Commercial Rights Partner as its exclusive representative for the sale of the Media Rights relating to the Competition in the Territory.

37.4. The AFC has granted the exclusive right of association, use and exploitation of the Media Rights to its Official Licensees pursuant to their respective agreements with the AFC and the AFC Commercial Rights Partner.

37.5. The Host Organisation, Participating Teams, Participating Players and Participating Officials shall not use and/or exploit and shall ensure that no individual, company or commercial entity uses and/or exploits the Media Rights in any way which may likely draw or infer an association to the AFC, Competition and/or any of the Official Licensees and shall inform the AFC immediately of any unauthorised use and/or infringement of the Media Rights.

37.6. The use and/or proposed use of the Media Rights relating to the Competition shall be subject at all times to the prior written approval of the AFC and any applicable guidelines as issued by the AFC.

37.7. Where approval for use of the Media Rights has been granted by the AFC, the Host Organisation, Participating Teams, Participating Players and Participating Officials shall not use any Media Rights so granted in a manner which may damage or bring into disrepute the good name, image and reputation of the AFC, Competition or sport of association football or imply an endorsement or association to any particular product or service of the Participating Teams, Participating Players, Participating Officials and/or any associated third parties.

37.8. The Host Organisation, Participating Teams, Participating Players and Participating Officials may engage their respective recording or media person(s) to record any part of a Match or official training only with the prior written approval of the AFC. The use of any such footage shall only extend for non-commercial purposes.

Qualifiers

37.9. The AFC hereby grants the Host Organisation the right to use and/or exploit, in whole or in part, the Media Rights for in the Qualifiers, subject to the terms contained in this Manual.

37.10. The AFC reserves the right to withhold or revoke any Media Rights granted to the Host Organisation at any time prior to or during the Competition. Any rights not expressly granted to the Host Organisation shall be expressly and unconditionally reserved by the AFC.

37.11. In so granting, the Host Organisation shall ensure that no individual, company or commercial entity other than those licensed by the Host Organisation pursuant to the grant of rights hereunder, uses and/or exploits the Media Rights in any way which may likely draw or infer an association with the AFC, the Competition and/or any other football competition or event organised by or under the auspices of the AFC, and shall inform the AFC immediately of any unauthorised use and/or infringement of the Media Rights.

37.12. Notwithstanding the above, the grant of rights to the Host Organisations shall not extend to any Matches played in a neutral venue and shall be subject to any reservation of rights as determined at the sole discretion of the AFC.

37.13. The Host Organisation shall be entitled to use and/or exploit the Media Rights upon its appointment as Host Organisation and such grant shall extend until thirty (30) days after the final Match hosted by the relevant Host Organisation or such other term as determined by the AFC. All rights granted to the Host Organisation shall automatically cease upon expiry of the said term.

37.14. The Host Organisation shall not use and/or exploit any part of the Media Rights beyond the said term without the prior written approval of the AFC.

37.15. The Host Organisation shall execute written agreements with each of its media licensees on the grant of Media Rights which fully reflect the terms of this Manual and shall provide the AFC with a copy of such agreements, where requested.

37.16. Each Host Organisation shall submit a written, comprehensive plan that sets out their proposed commercial and media activities for the AFC's written approval prior to the use and/or exploitation of Commercial Rights.

37.17. Each Host Organisation shall remain fully and primarily responsible for and liable to the AFC for the acts and/or omissions of each of its media licensees in connection with the use and/or exploitation of Commercial Rights relating to the Competition.

38. AFC Website and Competition Website

38.1. The AFC Website and Competition Website (only applied for the AFC Asian Cup) shall be the only official digital media platforms for the Competition.

38.2. Host Organisations are prohibited from launching any official website and/or releasing any official communiqué to media organisations related to the competition without the prior written approval of the AFC.

38.3. Host Organisations may use the Competition Marks and Competition Title on their own website to promote their hosting and staging of a Match in the Competition provided that:

38.3.1. any use or reference to the Competition Marks and/or Competition Title shall be in its official form and in the approved format only;

38.3.2. the Competition Marks and/or Competition Title shall not be used or placed within the title bar, menu bar and/or footer or header of the website or placed in a similarly prominent position on the website; and

38.3.3. the Competition Marks and/or Competition Title shall not be used or placed in association or close proximity to the name and/or identifier of any third party or commercial entity.

38.4. Host Organisations shall ensure that no third party logos, products and/or identifiers are used on the website in a way which may likely draw or infer an association to the AFC.

38.5. Where a website created under this provision is in the native language of the Host Organisation, the Host Organisation shall ensure that the website is also made available in English

38.6. When referring to a Competition or Match on an official Member Association and/or Participating Team website or digital media platform, only the official Competition or Match social media and digital tags (hashtags) as provided by the AFC shall be utilised.

39. Pre-Match Promotional Material

39.1. Prior to the commencement of each Match, the Participating Teams shall, upon request by the AFC, provide the AFC, free of charge, with photographs and audio-visual materials regarding the Participating Team, Participating Players and Participating Officials and any further information (including without limitation, statistics and historical information) as requested by the AFC.

39.2. All Participating Teams hereby grant the AFC the right to use and where applicable, authorise the AFC Commercial Rights Partner and the Official Licensees to use the aforesaid provided materials for commercial, promotional and/or editorial purposes relating to the Competition.

39.3. All materials shall be provided to the AFC in a timely manner, and in the format as prescribed by the AFC.

40. Team Media Officer

40.1. Each Participating Team shall appoint a dedicated English-speaking media officer to coordinate all media arrangements between the AFC and where applicable, the AFC Commercial Rights Partner, Broadcast Licensees, Participating Teams, Participating Officials and the Media, including without limitation all press conferences and interviews, and to cooperate on all related matters with the at the Competition venue.

40.2. The Participating Teams shall be responsible to ensure that their appointed media officer briefs all Participating Players and/or Participating Officials in respect to their respective media obligations as required by the AFC and where applicable the AFC Commercial Rights Partner and Official Licensees.

40.3. The Participating Teams and their appointed media officer shall be responsible in ensuring the provision of interpretation services where any of their Participating Players or Participating Officials conducts media sessions in languages other than English. For the avoidance of doubt, the interpretation services provided shall be for translation of dialogues from all other languages to the English language.

40.4. Where applicable, the Participating Teams and their appointed media officer shall be responsible for the distribution and translation of the relevant media guidelines as set out in Appendix 13 (Photographer Guidelines) and Appendix 14 (Broadcast Operations Guidelines).

41. Infrastructure, Facilities and Services

41.1. The Host Organisation shall be responsible in ensuring that each Stadium and Official Training Site is safe, secure and equipped with the necessary infrastructure, facilities and services as provided for in the AFC Stadium Regulations and AFC Safety and Security Regulations to facilitate the AFC and where applicable the AFC Commercial Rights Partner, Host Broadcaster, Broadcast Licensees, Media and/or any authorised third parties in the exercise of rights and performance of obligations in respect to the Competition.

41.2. The Host Organisation shall extend all necessary assistance to the AFC and where applicable, the AFC Commercial Rights Partner, Host Broadcaster, Broadcast Licensees and any media rights licensees procured by the Host Organisation for the Qualifiers in facilitating and ensuring the successful transmission of broadcast signals for each Match including technical assistance relating to production requirements, where necessary.

41.3. The Host Organisation shall ensure that the number of camera positions as required by the AFC and where applicable the AFC Commercial Rights Partner, Host Broadcaster and Broadcast Licensees can be accommodated. Where any required camera position may present a safety or security hazard, the Host Organisation shall provide the AFC with sufficient notice of any such concerns and where necessary, propose an alternate position for utilisation.

41.4. The Host Organisation shall be responsible in ensuring the safety and security of all infrastructure and facilities provided at any Stadium and Official Training Sites.

41.5. As a result of technological developments, new and improved camera equipment may develop which may require new camera positions in any Stadium and/or Official Training Site. Subject to space, safety and security considerations, such camera positions may be approved and requested by the AFC on a case by case basis and where applicable in consultation with the AFC Commercial Rights Partner, Host Broadcaster and Broadcast Licensees. The Host Organisation shall comply with any new directions as issued by the AFC in such regard.

42. Media and Media Access Areas

42.1. The Host Organisation shall be responsible for the management and provision of support to all Media of the Competition through the implementation of:

42.1.1. accreditation procedures;

42.1.2. procurement and setting up of Media Access Area(s); and

42.1.3. coordination of all media-related activities at any Stadium and Official Training Sites.

42.2. The Host Organisation shall observe all instructions and directions of the AFC in relation thereto to ensure the full and unencumbered exercise of rights and media coverage of the Competition.

42.3. The Host Organisation shall ensure at its own cost that the AFC and where applicable the AFC Commercial Rights Partner and Official Licensees are provided full and unrestricted access and accreditation to the Competition, Official Functions and/or official training and facilitate in the operations of the AFC and where applicable the AFC Commercial Rights Partner, Official Licensees and/or any licensees procured by the Host Organisation for the Qualifiers in the exercise and exploitation of Media Rights.

42.4. The Host Organisation shall provide the AFC with all media accreditation requests together with details relating to the specific request including:

42.4.1. the name and designation of the requesting persons;

42.4.2. the media company they represents;

42.4.3. their nationality; and

42.4.4. the type of media coverage they intend to cover for the Competition.

42.5. Upon receipt of approval by the AFC, the Host Organisation shall produce and issue Accreditation Cards to approved Media in a timely manner and shall be responsible for any delay resulting in the issuance or provision of such accreditation to the Media.

42.6. The Host Organisation shall ensure that designated media access area(s) may only be accessed by authorised Media with valid Accreditation Cards and that no Media shall be allowed access to any parts of the Stadium or Official Training Sites other than as permitted under their respective accreditations.

42.7. The Participating Teams shall ensure that any officials or media persons or third parties accompanying them possess valid Accreditation Cards to gain access into the relevant areas at any Stadium and/or Official Training Sites and shall comply with all applicable terms and instructions as issued by the AFC.

42.8. The Participating Teams shall ensure that no media representatives accompany them in the team bus to and from the Stadium or Official Training Sites.

42.9. All approved Media shall comply with the Broadcast Operations Guidelines as set out in Appendix 13 (Photographer Operations Guidelines) and Appendix 14 (Broadcast Operations Guidelines) and have access to and remain in the designated Media Access Areas as follows:

42.9.1. The Host Broadcaster, Broadcast Licensees, official photographers and any media rights licensees as procured by the Host Organisation for the Qualifiers shall adopt positions around the Field of Play and on the spectator stand areas or such other areas as advised by the AFC;

42.9.2. ENG crew shall adopt positions behind the advertising boards at the back of each goal posts and main camera platform at the main stand area or such other areas as advised by the AFC, subject to availability of space; and

42.9.3. photographers shall adopt positions behind the advertising boards at the back of each goal posts or such other areas as advised by the AFC, subject to availability of space.

42.10. Under no circumstances shall Media other than the Host Broadcaster, Broadcast Licensees, official photographers and any media rights licensees as procured by the Host Organisation for the Qualifiers be allowed access on the Field of Play or between the boundaries of the Field of Play and spectator stands at any time during the Competition.

42.11. Notwithstanding the above, Media may in certain instances be allowed access to the halfway line on the Field of Play to record, film or photograph the team walk-in and line-up ceremony at the start of each Match and the presentation of the Most Valuable Player award (if any) at the end of each Match.

42.12. All Media who are authorised by the AFC to enter the Field of Play shall be required to wear media bibs at all times.

Finals

42.13. The AFC Commercial Rights Partner shall be responsible for the production of media bibs and shall provide the relevant number of media bibs to the Host Organisation for distribution to approved Media with valid Accreditation Cards.

42.14. The Host Organisation shall be responsible for the issuance of media bibs to approved Media with valid Accreditation Cards and shall ensure that all media bibs issued are returned to the AFC Commercial Rights Partner at the end of each Match. The Host Organisation shall be responsible for any lost or unreturned media bibs.

42.15. The distribution of media bibs to approved Media shall be as follows:

42.15.1. Host Broadcaster: to wear grey identification bibs;

42.15.2. Broadcast Licensees: to wear pink identification bibs;

42.15.3. Official Photographers: to wear green identification bibs;

42.15.4. ENG crew: to wear brown identification bibs; and

42.15.5. Photographers: to wear orange identification bibs.

Qualifiers

42.16. The Host Organisation shall be responsible for the production and distribution of all media bibs to approved Media.

43. Press Conferences and Interviews

43.1. The AFC reserves all rights in respect to the coordination of all public relations and communication activities relating to the Competition including without limitation the coordination of all press conferences, interviews and release of press statements and the selection of designated media areas for the conducting of all press conference and interview sessions.

43.2. The Host Organisation, Participating Teams, Participating Players and Participating Officials shall participate and provide full support to the AFC and where applicable the AFC Commercial Rights Partner and Official Licensees in relation to any public relations and communication activities organised by the AFC and where applicable the AFC Commercial Rights Partner and/or Official Licensee and shall observe all instructions, communications or guidelines as issued by the AFC and AFC Commercial Rights Partner.

43.3. The Participating Teams and their appointed media officer shall be responsible to ensure the provision of interpretation services where any of their Participating Players or Participating Officials conduct press conferences and interviews in languages other than English. For the avoidance of doubt, the interpretation services provided shall be for translation of dialogues from all other languages to the English language.

43.4. The Participating Teams through its appointed media officer shall assist the AFC and where applicable the AFC Commercial Rights Partner with the coordination of all press conference and/or interview sessions by ensuring that the members of their Team Official Delegation selected to conduct any such activities are available and brought to scheduled sessions in a timely manner.

43.5. The Participating Teams shall ensure that the selected members of their Team Official Delegation conducting any press conference or interview sessions refrain from making any statements or references which will or is likely to damage or bring into disrepute the good name, image and reputation of the AFC, Competition or sport of association football.

43.6. The Participating Teams shall ensure, during any press conference or interview session, that:

43.6.1. the products or other identifiers of their affiliated Member Association, the Participating Team, Participating Players, Participating Officials, or their commercial partners or any associated third parties do not appear or are not used in any manner;

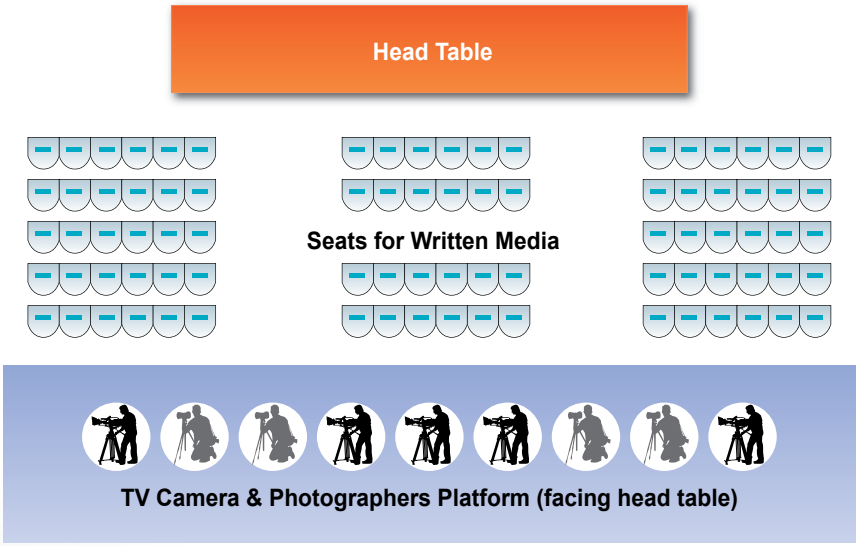
43.6.2. their Participating Players and Participating Officials do not make reference to any third-party products or entities.

43.7. In the event the Head Coach is suspended for the Match, the Participating Team shall request the individual replacing the Head Coach on the team bench to attend any scheduled press conferences or interview sessions.

43.8. Where the player of the Match award recipient is required to undergo doping control, they shall fulfil all media obligations including receiving the award, conducting unilateral and multilateral flash interview sessions and press conferences prior to proceeding to the doping room.

If requested by the AFC, each Participating Team shall make their Head Coach and one (1) Participating Player available for an interview of up to ten (10) minutes, to be recorded by the Host Broadcaster or other Broadcast Licensee, any Official Licensee, or by the AFC Digital Channels.

43.9. The following set-up is recommended for press conferences:



43.10. Stand-up interviews are strictly prohibited at all times except where approved by the AFC and where applicable the AFC Commercial Rights Partner. Participating Teams shall ensure that their Participating Players and Participating Officials refrain from conducting any such activities.

43.11. Notwithstanding the above, the AFC and where applicable the AFC Commercial Rights Partner shall designate an area between the team benches and team dressing rooms where unilateral and multilateral flash interviews can be conducted by Broadcast Licensees at the end of a Match.

43.12. No interviews of any kind shall be conducted at any Controlled Access Area, its immediate vicinity or any other restricted areas unless otherwise advised by the AFC or where applicable the AFC Commercial Rights Partner.

43.13. Where the AFC and AFC Commercial Rights Partner organises additional media activities, such as the Mixed Zone, such activities may supplement but not replace the obligatory press conferences or interview sessions. Notwithstanding the above, the Participating Teams shall ensure that their Participating Players and Participating Officials participate in such activities.

44. Mixed Zone

44.1. The Host Organisation shall coordinate and cooperate with the AFC in ensuring that a mixed zone, containing a sectioned-off area reserved for the Broadcast Licensees is set up and organized for the media after the Match and that the Mixed Zone is conducive and safe for Participating Players and Participating Officials to pass through from the team dressing room to the team transport area.

44.2. The Participating Teams shall ensure that their Participating Players and Participating Officials pass through the Mixed Zone and are encouraged to conduct interviews with the Media giving priority to requests from Official Licensees.

45. Team Dressing Room

45.1. Team dressing rooms are strictly off-limits to any Media at all times during the Competition. The Participating Teams shall ensure that their respective media personnel observe and comply with these provisions.

45.2. Notwithstanding the above, the AFC reserves the right to grant the Host Broadcaster access to the team dressing rooms prior to the arrival of a Team Official Delegation to record and film the Participating Team's playing kit and equipment.

46. Field of Play

46.1. Media and/or any unauthorised third parties are strictly prohibited from entering the Field of Play or any prohibited areas in the Stadium including technical zones and the area between the boundaries of the Field of Play and spectator stands. Host Organisations shall ensure that no such parties shall be allowed access or brought to the said areas unless otherwise authorised by the AFC.

46.2. Notwithstanding the above, only accredited and authorised photographers, television crew and cameramen, the Host Broadcaster or any authorised Broadcast Licensee shall be allowed access to the Field of Play and the area between the boundaries of the Field of Play and spectator stand to enable the performance of obligations and exercise of rights relating to the Competition in accordance to the AFC's accreditation policy.

47. Official Training

47.1. All official training is open to the Media.

47.2. Should a Participating Team wish to close its official training to the Media, it shall, as a minimum, open the session for the first fifteen (15) minutes of the training session.

47.3. If official training is held at any Stadium, the areas accessible by Media shall be the same as available during a Match and such access shall be security controlled and subject to the possession of valid accreditation.

47.4. The Host Organisation and/or Participating Team shall be responsible for coordinating all media-related activities at the Official Training Sites with the AFC and where applicable, the AFC Commercial Rights Partner.

SECTION 5: EQUIPMENT

48. General Requirements

48.1. Each Participating Team must comply with the AFC Equipment Regulations.

48.2. The AFC Equipment Regulations are operational from the arrival of each Team Official Delegation at a Controlled Access Area until the departure of each Team Official Delegation from such areas.

49. Competition Badge

49.1. Each Participating Teams shall allow space on its playing jersey to affix the following sleeve badges as required by the AFC Equipment Regulations:

49.1.1. AFC competition sleeve badge on the right arm;

49.1.2. AFC campaign sleeve badge on the left arm (if applicable).

50. Kit Approval Procedure

50.1. Each Participating Team shall submit to the AFC for its approval one (1) sample of all kit, as defined in the AFC Equipment Regulations, by the date(s) provided by the AFC.

50.2. Each Participating Team shall submit to the AFC for its approval one (1) sample of all other apparel to be worn by their Team Official Delegation within the Controlled Access Areas during the Competition by the date(s) provided by the AFC.

50.3. Should any equipment submitted to the AFC infringe the AFC Equipment Regulations, the Participating Team shall be required to resubmit corrected equipment to the AFC in accordance with the AFC Equipment Regulations.

50.4. The AFC Match Commissioner, the AFC General Coordinator, and/or the AFC Marketing Manager all have the right and duty to inspect the kit of a Team Official Delegation at each Venue, and are entitled to seize and send such items to the AFC Headquarters for further inspection following each Match.

51. Allocation of Kit Colours

51.1. The AFC shall decide on the kit colour (jersey, shorts, and socks) to be worn for each Match on the basis of the equipment information submitted by each Participating Team prior to the Competition.

51.2.1. Team A shall be given priority to wear 'official' colours;

51.2.2. Team B shall wear 'official' colours unless they clash with the 'official' colours of Team A;

51.2.3. Team B shall wear 'reserve' colours if its 'official' colours clash with the 'official' colours of Team A;

51.2.4. Team B shall wear a combination of 'official' and 'reserve' colours if it is necessary to avoid a clash with the 'official' colours of Team A; and

51.2.5. Team A and Team B shall wear a combination of 'official' and 'reserve' colours if both the 'official' and 'reserve' colours of Team B clash with the 'official' colours of Team A.

SECTION 6: COMMERCIAL

For the purposes of this Section 6:

(i) the defined term "Finals" shall have the following meaning:

National Team competitions
all 'final round' Matches as defined in the Regulations unless notified by the AFC to the contrary;

Club Competitions
for AFC Champions League, all Matches in the Playoff Stage, Group Stage, and Knockout Stage as defined by the Regulations;

for AFC Cup and AFC Futsal Club Championship all Matches in the Group Stage and Knockout Stage as defined by the Regulations;

(ii) the defined term "Qualifiers" shall have the following meaning:

National Team competitions
all 'qualifying round' Matches as defined in the Regulations;

Club Competitions
for AFC Champions League, all Matches in the Preliminary Stage as defined by the Regulations;

for AFC Cup, all Matches in the Preliminary Stage and Playoff Stage as defined by the Regulations.

52. Commercial Rights

52.1. The AFC owns all Commercial Rights relating to the Qualifiers (if applicable) and Finals of the Competition.

Finals

52.2. The AFC has appointed the AFC Commercial Rights Partner as its sole and exclusive representative for the sale of Commercial Rights relating to the Competition in the Territory.

52.3. The AFC has granted the exclusive right of association, use and exploitation of the Commercial Rights to its Official Licensees pursuant to their respective agreements with the AFC and the AFC Commercial Rights Partner.

52.4. Member Associations, Participating Teams, Participating Players and Participating Officials shall not use and/or exploit and ensure that no individual, company or commercial entity uses and/or exploits the Commercial Rights in any way which may likely draw or infer an association to the AFC, Competition and/or any of the Official Licensees and shall inform the AFC immediately of any unauthorised use and/or infringement of the Commercial Rights.

52.5. Member Associations and/or Participating Teams shall provide the necessary assistance and support to the AFC, AFC Commercial Rights Partner and/or Official Licensees and ensure that members of its Team Official Delegation and associated third parties observe all instructions of the AFC and AFC Commercial Rights Partner in relation to the protection and enforcement of the Commercial Rights or any commercial programme established by the AFC for the Competition.

Qualifiers

52.6. The AFC hereby grants the Host Organisation the right to use and/or exploit, in whole or in part, the Commercial Rights relating to the qualifying rounds of the Competition subject to the terms contained in this Manual.

52.7. The AFC reserves the right to withhold or revoke any Commercial Rights granted to the Host Organisation at any time prior to or during the Competition. Any rights not expressly granted to the Host Organisation shall be expressly and unconditionally reserved by the AFC.

52.8. In so granting, Host Organisations shall ensure that no individual, company or commercial entity other than those licensed by the Host Organisations pursuant to the grant of rights hereunder, uses and/or exploits the Commercial Rights in any way which may likely draw or infer an association to the AFC, Competition and/or any other football competition or event organised by or under the auspices of the AFC and shall inform the AFC immediately of any unauthorised use and/or infringement of the Commercial Rights.

52.9. Notwithstanding the above, the grant of rights to the Host Organisations shall not extend to any Matches played in a neutral venue and shall be subject to any reservation of rights as determined by the AFC.

52.10. The Host Organisations shall be entitled to use and/or exploit the Commercial Rights upon its appointment as Host Organisation and such grant shall extend until thirty (30) days after the final Match hosted by the relevant Host Organisation or such other term as determined by the AFC. All rights granted to the Host Organisation shall automatically cease upon expiry of the said term.

52.11. The Host Organisation shall not use and/or exploit any part of the Commercial Rights beyond the term without the prior written approval of the AFC.

52.12. The Host Organisations shall execute written agreements with each of its commercial rights licensees regarding the grant of Commercial Rights which fully reflect the terms of this Manual and shall provide the AFC with a copy of such agreements where requested.

52.13. Each Host Organisation shall submit a written, comprehensive plan that sets out their proposed commercial and sponsorship activities for the AFC's written approval prior to the use and/or exploitation of Commercial Rights.

For the avoidance of doubt, the Host Organisation may procure sponsors from any brand category save except as follows:

52.13.1. tobacco;
52.13.2. liquor;
52.13.3. alcohol (if prohibited by the laws of the Host Organisation);
52.13.4. betting and gaming services; and
52.13.5. any other industries which may, at the discretion of the AFC, be deemed inappropriate if associated with the Competition.

52.14. Each Host Organisation shall remain fully and primarily responsible for and liable to the AFC for the acts and/or omissions of its commercial rights licensees in connection with the use and/or exploitation of Commercial Rights relating to the Competition.

53. Intellectual Property

53.1. The AFC owns all rights, title and interest relating to the Competition including all intellectual property and proprietary rights whether created in the past, present or future and reserves all rights in respect to the use and/or license of such rights worldwide.

Finals

53.2. The AFC has granted the exclusive right of use and exploitation of the intellectual property rights relating to the Competition to its Official Licensees pursuant to their respective agreements with the AFC and the AFC Commercial Rights Partner.

Qualifiers

53.3. The AFC hereby grants to the Host Organisation the right to use and/or exploit, in whole or in part, the intellectual property rights relating to the Competition pursuant to its appointment as Host Organisation subject to the terms hereunder.

General Provisions

53.4. The use of any intellectual property rights relating to the Competition, whether for the Finals or Qualifiers, shall be subject at all times to the prior written approval of the AFC.

53.5. Member Associations, Participating Teams, Participating Players, and Participating Officials shall not oppose and shall use reasonable efforts to ensure that none of its affiliates oppose any trademark or copyright applications filed in respect to the AFC or Competition and may not in any way challenge or apply for any copyright, trade mark, patent or domain name registrations which would adversely affect AFC's proprietary interest in the Competition.

53.6. Member Associations, Participating Teams, Participating Players and Participating Officials shall promptly notify the AFC of any infringement or suspected infringement of any intellectual property rights relating to the Competition upon becoming aware of any such matter.

54. Competition Data

54.1. The AFC is entitled to use and exploit all rights, title and interest to the Competition Data relating to the Competition and reserves all rights in respect to the use and/or license of such rights worldwide.

54.2. Any use and/or proposed use of the Competition Data shall be subject to the prior written approval of the AFC unless where such use and/or proposed use is non-commercial in nature and/or falls within the provisions of fair dealing.

55. Image Rights

55.1. The AFC is entitled to use and exploit all Image Rights relating to the Competition and reserves all rights in respect to the use and/or license of such rights throughout the Territory for any purposes, commercial or otherwise, free from any royalty or compensation, in relation to the Competition and grant of rights in relation thereto.

Finals

55.2. Member Associations, Participating Teams, Participating Players and Participating Officials acknowledge that their participation and attendance in the Competition shall constitute an agreement to the use and/or recording of their image, voice or likeness without notice or compensation, and shall indemnify, release, defend and hold harmless the AFC, AFC Commercial Rights Partner and Official Licensees from any and all claims relating to the use of their images and likeness in relation to the Competition and/or grant of rights relating to the Competition.

55.3. Member Associations, Participating Teams, Participating Players and Participating Officials shall ensure that no individual, company or commercial entity uses and/or exploits the Image Rights in any way which may likely draw or infer an association to the AFC, Competition or Official Licensees and shall inform the AFC immediately of any unauthorised use or infringement of the Image Rights.

Qualifiers

55.4. Any use and/or proposed use of the Image Rights by the Host Organisation or any of its associated third parties shall be subject to the prior written approval of the AFC.

55.5. Host Organisations shall ensure that no individual, company or commercial entity uses and/or exploits the Image Rights in any way which may likely draw or infer an association to the AFC and/or Competition and shall inform the AFC immediately of any unauthorised use or infringement of the Image Rights.

56. Public Exhibition Rights

56.1. The AFC is entitled to exploit all Public Exhibition Rights relating to the Competition and reserves all rights in respect to the use and/or license of such rights worldwide.

Finals

56.2. Member Associations, Participating Teams, Participating Players and Participating Officials shall not organise and ensure that any third parties associated to the Member Associations, Participating Teams, Participating Players and/or Participating Officials do not organise any form of public exhibition of the Matches of the Competition, at any time, whether prior to, during or after the Competition.

56.3. Any intention or proposed intention to hold or organise any form of public exhibition and/or use or exploit any Public Exhibition Rights relating to the Competition shall be subject to the prior written approval of the AFC and in accordance to the directions and instructions as issued by the AFC and AFC Commercial Rights Partner.

Qualifiers

56.4. Each Host Organisation shall not organise and ensure that any third parties associated to the Host Organisation does not organise any form of public exhibition of the Matches of the Competition, at any time, whether prior to, during or after the Competition period without the prior written approval of the AFC.

56.5. Any intention or proposed intention to hold or organise any form of public exhibition and/or use or exploit any Public Exhibition Rights relating to the Competition shall be subject to the prior written approval of the AFC and in accordance to the directions and instructions as issued by the AFC.

57. Official Functions

57.1. The AFC is entitled to exploit all rights relating to the Official Functions and events relating to the Competition and reserves all rights in respect to the organising and/or staging of such functions or events throughout the Territory.

Finals

57.2. Member Associations, Participating Teams, Participating Players and Participating Officials shall not organise and ensure that any third parties associated to the Member Associations, Participating Teams, Participating Players and/or Participating Officials do not organise any Official Functions or events relating to the Competition without the prior written approval of the AFC. Any party that wishes to organise and/or stage any Official Function shall provide the AFC with a detailed plan setting out among others the date, time and venue of the proposed function or event and shall follow and comply with any directions or instructions issued by the AFC and AFC Commercial Rights Partner regarding the overall organising and/or staging of the Official Function.

57.3. Any events or functions proposed to be organised and/or staged shall be on a non-commercial basis with no sales of tickets or payment in cash or kind from any third party or company and/or no association to the AFC and/or its Official Licensees.

Qualifiers

57.4. Host Organisations shall be entitled to organise official events relating to the hosting of any Match of the Competition subject to the prior written approval of the AFC. In so doing, Host Organisations shall provide the AFC with a detailed plan setting out amongst other matters, the date, time and venue of the proposed event and comply with any directions or instructions of the AFC regarding any matters relating to the overall organizing and staging of such events.

57.5. Host Organisations acknowledge that any events proposed to be organised shall be on a non-commercial basis with no sales of tickets or payment in cash or kind from any third party save except for any such contribution from its commercial rights licensees as part of its license agreement with the Host Organisation.

57.6. In the event, the Host Organisation intends to use any images or footages of materials owned by the AFC during any such events, the Host Organisation acknowledges that such use shall be subject to the provisions of Clause 55.4 and 55.5 above.

58. Competition Marks and Competition Title

58.1. The AFC is the owner and/or controller of all rights, title and interest to the Competition Marks and Competition Title and reserves all rights in respect to the use and/or license to use of such rights worldwide.

Finals

58.2. The AFC has granted the exclusive right of use and exploitation of the Competition Marks and Competition Title to its Official Licensees pursuant to their respective agreements with the AFC and the AFC Commercial Rights Partner.

58.3. Any proposed use of the Competition Marks and/or Competition Title shall be in the approved format in accordance to the AFC branding guidelines, subject at all times to the prior written approval of the AFC.

58.4. Where approval to use of the Competition Marks and/or Competition Title has been granted by the AFC, such use shall ensure that any third parties associated to the Member Associations, Participating Teams, Participating Players and/or Participating Officials do not use the Competition Marks and/or Competition Title in a manner which may damage or bring into disrepute the good name, image and reputation of the AFC, Competition or sport of association football or likely imply an endorsement or infer an association to any particular product or service of the Member Associations, Participating Teams, Participating Players and/or any third parties.

Qualifiers

58.5. Any proposed use of the Competition Marks and/or Competition Title shall be in the approved format in accordance to the branding guidelines as issued by the AFC, subject at all times to the prior written approval of the AFC.

58.6. The licensees procured by a Host Organisation may use and/or exploit the Competition Marks and Competition Title for promotional purposes relating to the Competition pursuant to their respective license agreements with the Host Organisation and subject to the terms of this Manual.

58.7. Where approval to use of the Competition Marks and/or Competition Title has been granted by the AFC, the Host Organisation and any of its appointed commercial rights licensees shall ensure that such use shall not be in a manner which may damage or bring into disrepute the good name, image and reputation of the AFC, Competition or sport of association football or likely imply an endorsement or infer an association to any particular product or service of the Host Organisation or appointed Licensee.

58.8. The Host Organisation acknowledges that the right to use the Competition Marks and Competition Title shall not extend to use of the AFC Marks.

59. Merchandise Rights

59.1. The AFC is entitled to exploit all Merchandise Rights relating to the Competition and reserves all rights in respect to the use and/or license of such rights throughout the Territory.

Finals

59.2. The AFC has granted the exclusive right of use, association and exploitation of such rights to its Official Licensees through means of franchising, display, sampling, demonstration and/or sale of products and services pursuant to their respective agreements with the AFC and the AFC Commercial Rights Partner.

59.3. Member Associations, Participating Teams, Participating Players and Participating Officials shall not use and/or exploit and ensure that no individual, company or commercial entity uses and/or exploits the Merchandise Rights in any way which may likely draw or infer an association to the AFC, Competition and/or any of the Official Licensees and shall inform the AFC immediately of any unauthorised use and/or infringement of such rights.

59.4. Any use or exploitation and/or proposed use or exploitation of the Merchandise Rights relating to the Competition shall be in accordance to the AFC branding guidelines, subject at all times to the prior written approval of the AFC.

Qualifiers

59.5. Any use and/or proposed use of the Merchandise Rights by the Host Organisation shall be subject to certain licensing terms as issued by the AFC and the prior written approval of the AFC.

59.6. Host Organisations shall ensure that no individual, company or commercial entity uses and/or exploits the Merchandise Rights in any way which may likely draw or infer an association to the AFC and/or Competition and shall inform the AFC immediately of any unauthorised use or infringement of the such Rights.

59.7. Member Associations, Participating Teams, Participating Players and Participating Officials shall observe all instructions of the AFC and AFC Commercial Rights Partner in relation to the grant and exploitation of all Merchandise Rights.

60. Official Products and Equipment

Finals

60.1. The AFC and the AFC Commercial Rights Partner shall be responsible for the coordination of all sponsorship of official products and equipment relating to the Competition.

60.2. The Host Organisation shall assist AFC and the AFC Commercial Rights Partner in arranging for the proper storage and safe keep of materials and equipment relating to the Competition and all Matches.

60.3. The Host Organisation shall liaise with government and local authorities in ensuring the unfettered, duty free clearance of such goods used in relation to the Competition.

60.4. As part of the exclusive rights accorded to the Official Licensee under their respective agreements with the AFC and AFC Commercial Rights Partner, the Official Licensees shall supply official products and equipment containing the branding of the Official Licensees for use in relation to the Competition. Participating Teams, Participating Players and Participating Officials shall use all such official products and equipment as instructed by the AFC or AFC Commercial Rights Partner pursuant to its participation in the Competition.

60.5. Where no supply of official products and equipment are made available by the Official Licensees, the AFC and AFC Commercial Rights Partner shall reserve the right to determine the products and equipment used in relation to the Competition and the Participating Teams, Participating Players and Participating Officials shall observe all instructions issued by the AFC.

60.6. Member Associations, Participating Teams, Participating Players and Participating Officials shall not use, exhibit or display any sponsor or third party marks, names, branding or indicia on themselves or any products, playing or training kits and/or other team supplies or equipment, in a Controlled Access Area or when attending any press conferences, interviews or any media activity, Official Function or event relating to the Competition, save as otherwise permitted under the AFC Equipment Regulations.

Qualifiers

60.7. The AFC shall be responsible for the coordination of all sponsorship of official products and equipment relating to the Competition, unless such responsibility is granted to the Host Organisation.

60.8. The Host Organisation shall assist the AFC in arranging for the proper storage and safe keep of materials and equipment relating to the Competition and all Matches.

60.9. The Host Organisation shall liaise with government and local authorities in ensuring the unfettered, duty free clearance of such goods used in relation to the Competition.

60.10. Where no supply of official products and equipment are made available by the AFC, the AFC shall reserve the right to determine the products and equipment used in relation to the Competition and the Host Organisation, Participating Teams, Participating Players and Participating Officials shall observe all instructions issued by the AFC in this regard.

60.11. The Host Organisation, Member Associations, Participating Teams, Participating Players and Participating Officials shall not use, exhibit or display any sponsor or third party marks, names, branding or indicia on themselves or any products, playing or training kits and/or other team supplies or equipment, in a Controlled Access Area or when attending any press conferences, interviews or any media activity, Official Function or event relating to the Competition, save as otherwise permitted under the AFC Equipment Regulations.

61. Advertising and Branding

Finals

61.1. The AFC and AFC Commercial Rights Partner shall be responsible for the advertising and branding of the Competition.

61.2. The Host Organisation shall assist the AFC and AFC Commercial Rights Partner in installing, removing or concealing any decoration, signage or advertising in accordance with the direction of the AFC and AFC Commercial Rights Partner, at no cost to the AFC.

61.3. The Host Organisation shall ensure that the AFC, AFC Commercial Rights Partner and Official Licensees are provided with sufficient space within the commercial display area defined by the AFC to enable the AFC, AFC Commercial Rights Partner and/or Official Licensees to fully exercise the Merchandise Rights.

Qualifiers

61.4. The Host Organisation shall be responsible for the advertising and branding of the Competition, subject to the approval of the AFC.

61.5. The Host Organisation shall assist the AFC in installing, removing or concealing any decoration, signage or advertising in accordance with the direction of the AFC, at no cost to the AFC.

61.6. The Host Organisation shall, where applicable, ensure that the AFC is provided with sufficient space within the commercial display area defined by the AFC for the full exercise of any Merchandise Rights granted to the Host Organisation.

General Provisions

61.7. The Host Organisation, Participating Teams, Participating Players, and Participating Officials shall not use or erect any signage or advertising in any Stadium or Official Training Site at any point during the Competition, without the prior written approval of the AFC.

61.8. The Host Organisation shall be responsible, at its own cost, for obtaining all licenses and permits required for the use, placement and publishing of any advertising or branding of the Competition, including in relation to the placement of pitch side perimeter advertising boards and/or any displays at any Stadium, Official Training Site or any Controlled Access Area.

61.9. The Host Organisation acknowledges that a restricted view may arise as a result of the placement and positioning of certain advertising and branding of the Competition but shall comply with all such arrangements as advised by the AFC.

62. Controlled Access Areas

62.1. The Host Organisation shall be responsible for the operation and management of all Controlled Access Areas in cooperation with venue operators and where appropriate, the relevant local and national government authorities.

62.2. The Host Organisation shall produce, install and remove all look and feel elements in the Controlled Access Areas in accordance with the specific directions of the AFC and shall only use the look and feel artwork as provided by the AFC.

62.3. The Host Organisation shall bear all costs associated to the provision and use of the Controlled Access Areas.

62.4. The Host Organisation shall ensure the immediate concealment or removal or any or all unauthorised or third party advertising, marketing or promotion from the Stadium or Official Training Site and that the Stadium including all Controlled Access Areas and Official Trainings Sites shall be free from any third party agreements relating to the use and operation of the Stadium or any part thereof.

63. Clean Stadium

63.1. The Host Organisation shall, at its own cost, be responsible for the delivery of a Clean Stadium.

63.2. The Host Organisation, Participating Teams, Participating Players and Participating Officials shall ensure that they and their commercial partners or associated third parties refrain(s) from undertaking any actions which may likely impede or effect the delivery of a Clean Stadium.

63.3. The AFC reserves all rights in respect to the removal or placement of all advertising or commercial signage within all Stadia and Official Training Sites. The Host Organisation, Participating Teams, Participating Players and Participating Officials shall comply with all directions or instructions of the AFC in relation thereto.

64. Rights Protection and Ambush Marketing

64.1. The AFC has established a rights protection programme to provide a framework for the recognition of all rights associated to the Competition and to combat any unauthorised use and/or association of rights relating to the AFC and/or Competition.

64.2. The Host Organisation, Participating Teams, Participating Players and Participating Officials shall provide all assistance and support to the AFC, authorities and/or any appointed parties in ensuring the successful implementation and enforcement of the programme and shall notify the AFC of any infringement, suspected infringement or ambush marketing-related activities upon it becoming aware of such matters.

64.3. The Host Organisation, Member Association, Participating Teams, Participating Players and Participating Officials shall ensure that their commercial partners and/or associated third parties do not partake in any matters which are likely to be considered as an ambush marketing-related activity or infringement of the rights of the AFC and/or Competition.

65. Printed Materials

65.1. All rights in and to all Competition related collaterals and publications including without limitation, the official souvenir programmes, Match day programmes, official magazine, location guidebooks, official posters are exclusively reserved by the AFC.

65.2. The Host Organisation, Member Association, Participating Teams, Participating Players and Participating Officials shall not publish any Competition or Match related publications without the prior written approval of the AFC.

66. Competition Trophy

66.1. For the AFC Asian Cup, the original Competition trophy shall be presented to the Champion during the prize presentation ceremony and shall remain in its possession for one (1) year from the ceremony. The trophy at all times remains the property of the AFC and the Champion shall be responsible for the loss or any damage to the trophy (and case) and shall return it in perfect condition when requested by the AFC. The AFC shall be responsible for engraving the trophy with the name of the Champion. The Champion shall subsequently be awarded a scaled-down replica by the AFC as its permanent possession.

66.2. For all other Competitions, the original Competition trophy shall be presented to the Champion during the prize presentation ceremony only and will be replaced by a scaled-down replica by the AFC after the ceremony for the Champion's permanent possession.

66.3. The Champion shall ensure that the original or replica trophy in its possession remains within its control at all times and does not leave the territory of its Member Association without the prior written consent of the AFC.

66.4. The Champion shall not use and/or exploit and ensure that no individual, company or commercial entity uses and/or exploits and/or grants visibility to the original or replica trophy in any way which may likely draw or infer an association to the AFC, Competition and/or any of the Official Licensees and shall inform the AFC immediately of any unauthorised use and/or infringement of such rights.

66.5. The AFC may issue additional trophy guidelines which must be complied with by the Champion at all times.

67. Reporting and Match Recording

67.1. Host Organisations shall submit the below reports in accordance with the stipulated timelines:

67.1.1 Television Broadcasting Report: Domestic and International Broadcast Schedules

67.1.1.1. Contents: station name; broadcast territory; date and time of broadcast; transmission media (e.g. terrestrial, satellite, or cable); broadcast mode (e.g. free-to air, pay, or pay-per-view); and nature of transmission (e.g. live, delayed, or repeat);

67.1.1.2. Delivery: latest ten (10) days before the Competition.

67.1.2 Sponsorship Status Reports

67.1.1.3. Contents: company names; sponsorship categories; industries; and sponsor benefits and obligations;

67.1.1.4. Delivery: latest twenty (20) days before the Competition.

67.1.3 Final Report

67.1.1.5. Contents: sponsor activities with photos; Host Organisation activities; television distribution data, and commercial sales information;

67.1.1.6. Delivery: latest one (1) month after the final Match of the Competition.

67.2 Each Host Organisation shall be responsible for the provision of three (3) copies of the Match recording to the Match Commissioner immediately after the completion of each Match.

SECTION 7: INFOTAINMENT

68. Announcement Script

68.1. The standard announcement script as set out in Appendix 11 shall be used in all Competitions and incorporated into the relevant infotainment runsheet.

68.2. English shall always be read first, followed by the local language where applicable.

69. AFC Replay Policy

69.1. The AFC replay policy shall be utilised to ensure that the replays shown by the TV production team are filtered on the giant screens, in order not to disrupt a Match.

69.2. Replays of goals, shots on goal, impressive football skills or saves shall be shown on the giant screens during play.

69.3. Replays of controversial decisions, fouls or unsporting behaviour are not permitted to be shown.

69.4. In the event of tense situations on the Field of Play involving Participating Players or Match Officials, the television feed close ups should not be shown.

69.5. Highlights may be shown on the giant screen after the Match as set out below:

Examples of replays to be shown	Examples of replays NOT to be shown
Indisputable goals	All offside decisions
Different angles of goals	Controversial goals (fouls before goal or irregular goal)
Goalscoring opportunities	All fouls and all penalty decisions
Saves by the goalkeeper	Unsporting behaviour by players and/or officials
Demonstrations of excellent skill	Controversial referee decisions
Fair play situations	Tense situations in the technical area (discussions between coaches and the 4th Official)

SECTION 8: MEDICAL & ANTI-DOPING

70. Ambulances at Stadium

70.1. Two (2) ambulances must be stationed ninety (90) minutes before the commencement of each Match at the designated tunnel near the Medical Room and the Field Of Play.

70.1.1. Each ambulance must be equipped with advance life support equipment such as defibrillator, oxygen/ mask, I/V drip sets and emergency medicaments and trained emergency medical personnel.

70.1.2. Communication channels with the ambulance(s) for emergency evacuation should be in place.

70.1.3. Security escorts must be available at all times to escort the ambulance(s) for smooth and quick transportation of patients to the referral hospital.

70.1.4. The tunnel wherein the ambulance(s)are stationed shall be free from any obstruction. Media is not permitted within this area.

71. Medical Rooms at Stadium

71.1. Each Stadium must have two (2) fully equipped medical rooms for medical care of the Team Official Delegations and AFC Delegation.

71.1.1. The first medical room shall be located in the tunnel close to the Field of Play and team dressing rooms for emergency treatment of seriously injured Participating Players.

71.1.2. A second medical room shall be located in the vicinity of the VVIP/VIP tribunes to provide emergency and related medical services. Alternatively, a mobile paramedic can be allocated to cover the VVIP/VIP tribunes.

71.1.3. The following emergency equipment shall be present and fully operational in both medical rooms:

71.1.3.1. minimum two (2) examination and treatment tables;

71.1.3.2. minimum two (2) hardboard/spinal stretchers with head blocks;

71.1.3.3. defibrillator with rhythm and patient data recording or AED;

71.1.3.4. infusion mounting and system with all equipment for injections and infusion including venous indwelling cannulae;

71.1.3.5. intubation equipment; laryngoscope; LMA; Ambubag (bag valve mask); lubrication;

71.1.3.6. stationary oxygen minimum of two thousand (2000) Litres or portable oxygen minimum of four hundred (400) Litres;

71.1.3.7. stationary non-manual suction device with minimum negative pressure of five hundred (500) millimetres of mercury;

71.1.3.8. immobilization equipment as such, spiral board, cervical collar set; and

71.1.3.9. cyro-thermal regulation therapy (e.g. ice/warm blankets)

71.2. Medical support at the Field of Play is recommended to be equipped with a transportable medical bag consisting of:

Diagnostic equipment

71.2.1. Stethoscope, Blood Pressure Monitor with cuff size 10 cm/66 cm, pupil lamp, reflex hammer, blood sugar gauge and/or blood sugar test sticks, digital thermometer, pulse oximeter;

Circulation

71.2.2. Infusion equipment with administration sets and solution, portable defibrillator with rhythm and patient data recording (AED);

Breathing

71.2.3. Portable airway care system, aspirator, suction catheter, portable oxygen minimum of four hundred (400) Litres, resuscitator with masks and airway, mouth to mask ventilator with oxygen inlet, larynx mask, intubation equipment, tubes;

Emergency Surgical Equipment

71.2.4. Needle holder, forceps, scalpel, scalpel blades, Scissors (sharp and tape), nail clippers, syringes (2ml, 5 ml, 10ml), needles, suture cutters, local anesthetics (lidocain with and without adrenaline (epinephrine), Steristrips (1/8, ¼"), alcohol swabs, Sterile dressing pads, dressing strips, tube and dressing gauze and container for contaminated needle;

Medicaments

71.2.5. Oral analgesics/antipyretics, injectable analgesics (not in the list of prohibited substances). NSAIDs/COX2-inhibators, injectable adrenalin (epinephrine) for anaphylaxis, Antibiotics, antacids, antihistamines, anti-asthmatic inhalators (beta-2-agonist, corticosteroid), 50% glucose solution, sedatives, hypnotics, throat lozenges, cough mixture/antitussive medications, creams/ ointment (anti-fungal, antibiotic, corticosteroid, anti-inflammatory), eye and ear antibiotic drops, tetanus toxoid and anti-diarrhea tablets/liquids;

Equipment

71.2.6. Splints, triangular sling bandage, tongue depressors, cotton tip applicators, rigid sports tape, elastic bandage, adhesive tape, adhesive foam, adhesive spray and coolant spray. Vacuum mattress or long spiral board complete with head immobilizer, cervical collar, cervical upper spinal immobilization devices and disposable gloves.

72. Medical Provisions for Extreme Environment Conditions: Heat, Cold and Haze

72.1. The Host Organisation at its own cost, shall set-up the following provisions in case of extreme environment conditions.

Hot Environment Equipment

72.2. Once the decision to introduce cooling breaks has been established, the Host Organisation shall provide the following:

72.2.1. two (2) cooler boxes (one (1) per Participating Team) with adequate quantities of ice during each half of the Match for cooling breaks (i.e. 30th & 75th min.). Participating Teams may use their own cooling items, if they so require;

72.2.2. face towels soaked in ice cold water for Participating Players and Match Officials (i.e. 11x2 = 22+4= 26) for each cooling break;

72.2.3. additional cold bottled water for Participating Players and Match Officials for each cooling break; and

72.2.4. emergency medical services:

- heat stroke diagnostic equipment and treatment logistics (rectal temperature thermometer, medications for anti-convulsion, tub and tepid water spray etc.
- a medical team conversant with treatment of heat related injuries.

Cold Environment

72.3. The Organising Association shall provide the following in the event the environment is cold:

72.3.1. trained team of emergency medical personnel (familiar with treatment of cold related injuries) to treat hypothermia with passive and active re-warming, frost bite (extremely rare), and

72.3.2. medical supplies and equipment for treatment for hypothermia; Exercise Induced-Asthma (EIA); hypoglycaemia etc.

Haze (Air Pollution)

72.4. The Organising Association shall provide the following in the event there is haze and air pollution:

72.4.1. an emergency medical team / trained in such emergencies, including if possible access to a Respiratory Physician (an expert in dealing with such emergencies);

72.4.2. additional medical personnel; and

72.4.3. adequate medical supplies and equipment.

73. Official Training Sites

73.1. Official Training Sites must be equipped with basic emergency medical equipment, massage tables and supply of ice, and staffed with paramedic/medical personnel.

74. Accommodation

74.1. Medical services and facilities must be set-up at hotels for the Participating Teams and the AFC Delegation.

74.2. Host Organisations must provide contact details of the designated doctor(s) that will be on-call twenty four (24) hours for the duration of the Match and/or Competition.

75. Hospital

75.1. One (1) to two (2) hospitals per Stadium shall be identified to provide, as a minimum, twenty four (24) hour accident and emergency department services, including without limitation the ability to manage major trauma.

75.2. All designated hospitals must be located within the proximity of a Stadium and Accommodation as to minimise any response time for emergency incidents and/or the transfer of a patient to hospital.

75.3. The transfer by road of any officially-escorted medical emergency vehicle should not exceed fifteen (15) minutes, and in the event that this cannot be guaranteed due to logistical, geographical or other challenges, helicopter evacuation and transfer should be comprehensively catered for.

75.4. Hospitals and emergency departments selected by Host Organisations are subject to approval by the AFC Medical Committee.

76. Spectators

76.1. The following emergency medical response(s) must be readily available to cater for spectators in Stadia:

76.1.1. fixed medical post to which any non-emergency or self-referring emergency patient can report and which must be adequately signposted from one (1) hour before the gates are opened to the public and thirty (30) minutes after the Match. This facility should preferably be a permanently designated medical room but logistically can undertake a form of a mobile post (e.g. ambulance or mobile medical staff);

76.1.2. adequate mobile personnel with equipment that can speedily move to any part of a Stadium. Personnel who are on duty and involved must be clearly identifiable by spectators;

76.1.3. a 'crowd doctor', qualified and experienced in pre-hospital immediate care, should be available for all spectator volumes in excess of two thousand (2,000) persons; and

76.1.4. the presence of suitably trained first-aiders at the ratio of one (1) first-aider per one thousand (1,000) supporters (1:1,000), and thereafter one (1) first-aider per two thousand (2,000) supporters (1:2,000) in an all-seating Stadium. If however, seating and standing accommodation is present the ratio shall increase.

76.2. The following logistical requirements for medical services are recommended:

Medical Service	Spectators	Number required
Ambulance + 2 staff	Up to 10,000 - 25,000	2 minimum on site
	50,000	3 minimum on site
	75,000	4 minimum on site
Fixed medical post with BLS staff	Up to 10,000 - 25,000	2 minimum on site
	50,000	4 minimum on site
	75,000	4 minimum on site
Mobile medical teams with x 2 BLS staff each	Up to 10,000	4
	25,000	8
	50,000	16
	75,000	20
Advance life support (doctor, nurse, paramedic)	Up to 10,000	1 optional
	25,000	1 optional
	50.000	1
	75,000	2

77. Communication

77.1. Key medical personnel should have a form of functioning electrical communication device, either portable two-way radio or cell phone, in order to be contactable and to be able to make contact should the need arise.

78. Accreditation of foreign medical personnel

78.1. Each Host Organisation shall provide the AFC with information on the guidelines and procedures issued by the local authorities regarding the accreditation of foreign medical personnel (e.g. temporary registration to practice medicine, approval of medicines, notification of scheduled substances and medical devises to be utilised).

79. Anti-Doping

79.1. Doping control may be carried out in accordance with the latest AFC Anti-Doping Regulations.

79.2. The Doping Control Officer is responsible for the implementation of doping control in all Matches. The Host Organisation shall appoint a local doping control officer to provide assistance in doping control matters.

79.3. Host Organisations shall ensure that all Stadia and Official Training Sites have the required doping control facilities. It is recommended that the doping control room be within the vicinity of both team dressing rooms. The waiting and sampling area must be air-conditioned, well ventilated, brightly lit and with easy washable and non-slippery floors.

79.4. The Doping Control Room requirements are as follows:

Waiting Area

79.4.1. minimum sixteen square metres (16m2);

79.4.2. seating to accommodate eight to ten (8-10) persons;

79.4.3. refrigerator equipped with sufficient unopened drinks in plastic bottles or glass (no soft drinks or alcoholic drinks);

79.4.4. television; and

79.4.5. wastepaper bin for bottles.

Sampling Area

79.4.6. minimum sixteen square metres (16m2);

79.4.7. one (1) desk covered with white linen cloth with four (4) chairs;

79.4.8. one (1) lockable cabinet;

79.4.9. two (2) large wastepaper bins;

79.4.10. one (1) desk for doping control equipment.

Sanitary facilities (adjacent or next to the Sampling Area with private access)

79.4.11. one (1) toilet and toilet paper;

79.4.12. one (1) washbasin and mirror;

79.4.13. one (1) shower with sufficient towels;

79.4.14. waste paper bin.

79.5. The AFC shall supply doping control kits, all necessary forms and doping control vests.

79.6. Urine samples will be screened for prohibited substances by the accredited WADA laboratory. Upon the completion of each doping control, samples will be immediately transported by official courier (express delivery) to the accredited WADA laboratory. The Host Organisation shall ensure the arrangements with the local courier. All costs of couriering samples shall be borne by the AFC.

80. Working Seats for Medical Officers and Doping Stewards

80.1. Permanent seats at the VVIP/VIP tribune must be allocated for the AFC Medical Officer and Host Organisation Medical Officer. The seats must be next to an aisle for quick access to the VVIP/VIP tribune and Field of Play.

80.2. Five (5) permanent seats must be allocated for Doping Control Officers and four (4) doping control stewards, preferably in the first row of the tribune.

81. Obligations for Medical Treatment

81.1. Each Host Organisation is responsible for the costs of the following medical treatments for each Participating Team from the arrival of their Team Official Delegation on its territory (as approved by the AFC) until one (1) day after their final Match:

81.1.1. out-patient treatment (non-admission to hospital);

81.1.2. minor surgeries (e.g. suturing);

81.1.3. radiological investigations (x-rays) ; and

81.1.4. emergency treatment.

81.2. Each Host Organisation is responsible for the costs of the medical treatments set out above for all members of the AFC Delegation from their arrival on its territory until their departure.

81.3. Each Participating Team is responsible for the costs of the following medical treatments for all members of its Team Official Delegation:

81.3.1. hospitalisation (admission to hospital);

81.3.2. surgical operations not provided for in Article 81.1; and

81.3.3. specialised investigative procedures (e.g. MRI, C-Scan)

82. Identifiable Uniforms

82.1. Medical and doping control personnel must wear an identifiable uniform which provides easy recognition by the AFC Delegation, Team Official Delegations, spectators, and Media.

82.2. The AFC shall provide bibs for on-pitch medical staff and doping control stewards. The Host Organisation shall provide an identifiable uniform for all other medical and doping control personnel.

SECTION 9: ADMINISTRATION

83. Awards

83.1. The Most Valuable Player of the Competition is awarded to the Participating Player who has a major influence in each of their Matches and the Competition overall.

83.2. The Player of the Match is awarded to a Participating Player who has a major influence on an individual Match.

83.3. The Top Goalscorer is awarded to the Participating Player who has scored the highest number of goals. In the event of a tie, the number of assists as determined by the AFC Technical Study Group will be taken into account to identify the winner. If there is still a tie, the total minutes played will be taken into account with the Participating Player with the lower number of minutes played ranked first.

83.4. The Best Goalkeeper is awarded to the most outstanding goalkeeper based on his performance only for the AFC Asian Cup (Finals).

83.5. The AFC Fair Play Award is awarded to the Participating Team who has collected the most Fair Play points.

83.5.1. The Participating Team may be disqualified if it or any of its Team Official Delegation is involved in any severe misconduct related to the Competition.

National Team Competitions

83.6. The Most Valuable Player, Top Goalscorer, Best Goalkeeper, and AFC Fair Play awards shall only take into account performance during the Finals.

Club Competitions

83.7. The Most Valuable Player, Top Goalscorer, and AFC Fair Play awards shall only take into account performance from the Group Stage onwards.

83.8. The AFC Committees may decide to introduce further awards.

84. Trophy and Medals

84.1. The AFC shall award medals to the;

84.1.1. Champion;

84.1.2. Runner-Up;

84.1.3. Third place (if applicable);

84.1.4. Participating Team who wins the AFC Fair Play Award; and

84.1.5. Match Officials of the final Match.

84.2. No additional medals shall be produced.

85. Prize Presentation Ceremony

85.1. A prize presentation ceremony, managed and controlled by the AFC and coordinated with the Host Organisation, shall be held immediately after the Final to present the awards, trophies, and medals.

85.2. The Participating Players and Participating Teams that qualify to receive the awards, trophies, and medals are required to attend the relevant prize presentation ceremony. Participating Team shall be represented by their Team Official Delegation. No other officials, players, or staff may participate.

86. Taxes and Duties

86.1. Host Organisations and Participating Teams are responsible for the payment of all taxes, duties, and other charges payable in relation to the implementation of any matter set out in the Manual.

87. Fees and Expenses

87.1. Host Organisations and Participating Teams are responsible for the payment of all fees and expenses in relation to the implementation of this Manual, except where expressly identified otherwise in the relevant Regulations or a specific agreement.

87.2. For the avoidance of doubt, this includes all professional (legal, accounting etc), banking, and monetary exchange costs.

88. Indemnification

88.1. Host Organisations, Member Associations, Participating Teams, Participating Players, and Participating Officials shall indemnify, hold harmless and defend the AFC, its officers, members, agents, auxiliary persons, representatives, and employees from and against all liabilities, obligations, damages, losses, claims, demands, recoveries, deficiencies, costs or expenses (including without limitation all attorneys' fees and expenses) which such parties may suffer or incur in connection with, resulting from, or arising out of any breach that party (including their officers, directors, representatives, auxiliary persons, employees or agents) or any act or omission by that party (including its officers, directors, representatives, auxiliary persons, employees or agents) in connection with the performance of its obligations pursuant to this Manual.

89. Disciplinary Measures

89.1. All disciplinary measures in relation to this Manual shall be undertaken in accordance with the current AFC Statutes, AFC Disciplinary and Ethics Code, the relevant Regulations, and any relevant AFC circular.

90. Decisions

90.1. All decisions made in accordance with this Manual, except where expressly identified otherwise, are final and binding and not appealable in accordance with the AFC Statutes.

91. Amendments

91.1. The AFC General Secretariat reserves the right to make amendments to any part of this Manual for any reason whatsoever. Such amendments shall be duly communicated in due course.

92. Force Majeure

92.1. The AFC Competitions Committee is the only body capable of declaring a Force Majeure event pursuant to this Manual.

93. Transitory Provisions

93.1. This Manual shall apply for those Competitions which directly refer to it within their specific Regulations.

93.2. It shall not apply for any other Competition.

94. Matters not provided for

94.1. Matters not provided for in this Manual or corresponding Regulations shall be decided by the relevant AFC Committee. Such decisions are final and binding and not appealable.

95. Closing Provisions

95.1. The AFC General Secretariat is entrusted with the operational management of the Competitions and is therefore entitled to make decisions and adopt the detailed provisions necessary for implementing this Manual.

96. Enforcement

96.1. The First Edition of this Manual (2016 Edition) was ratified by the AFC Executive Committee on 1 June 2016 and came into force immediately.

96.2. The Second Edition of this Manual (2017 Edition | Version 1) was amended by the AFC General Secretariat on **17 November 2016** and came into force on **1 January 2017**.

96.3. The Third Edition of this Manual (2017 Edition | Version 2) was amended by the AFC General Secretariat on **1 June 2017** and came into force on **1 July 2017**.

Appendix 1: Determining the ranking in a group using fair play criteria

1. Each Participating Team shall be awarded points for receiving red and yellow cards as indicated below:

   1.1 per yellow card: one (1) point;

   1.2 per red card (as a consequence of two yellow cards): three (3) points;

   1.3 per red card (direct):three (3) points; and,

   1.4 per yellow card followed by a red card (direct): four (4) points.

2. The Participating Team receiving the least number of points shall be ranked highest. The remaining Participating Teams shall be ranked in descending order.

Appendix 2: Determining the best positioned team from groups

If, after the AFC Competitions Committee has approved the competition system, and the best second or third-placed Participating Teams must be identified from among groups, the following shall be applied:

Case 1: Where all groups consists of the same number of teams
(using the second-placed Participating Team as the example)

Step 1: Identify the second-placed Participating Teams in each group.

Step 2: Rank the second-placed Participating Teams on the following basis:

(a) greater number of points from all group Matches;

(b) goal difference resulting from all group Matches;

(c) greater number of goals scored in all group Matches;

(d) application of the Fair Play criteria (see Appendix 1);

(e) drawing of lots.

Group A

Team	P	W	D	L	GF	GA	GD	Pts
Team A	3	1	1	1	8	4	4	4
Team B	3	1	1	1	4	3	1	4
Team C	3	1	0	2	7	9	-2	3
Team D	3	0	0	3	5	8	-3	0

Group B

Team	P	W	D	L	GF	GA	GD	Pts
Team E	3	2	1	0	14	2	12	7
Team F	3	1	1	1	8	10	-2	4
Team G	3	0	1	2	5	8	-3	1
Team H	3	0	1	3	2	9	-7	1

Team B and Team F are the second-placed Participating Teams.

Both teams have four (4) points, therefore, criteria (a) does not provide identify the best second-placed Participating Team. Team B has a goal difference of +1 whereas Team F has a goal difference of -1. Applying criteria (b), Team B is ranked as the best second-placed Participating Team.

Case 2: where the number of teams in group varies
(using the second-placed Participating Team as the example)

Due to the varying number of Participating Teams in each group, the second-placed Participating Teams in each group will have played a different number of Matches. In order to ensure equality, all Participating Teams shall be compared across the same number of Matches, the number of which shall be decided by the AFC.

In principle, the results between the identified Participating Teams and the bottom-placed Participating Team in the group shall be considered null and void.

Step 1: Identify the second-placed Participating Teams in each group.

Step 2: Rank the second-placed Participating Teams on the following basis:

(a) greater number of points from the Matches identified by the AFC;

(b) goal difference resulting from the Matches identified by the AFC;

(c) greater number of goals scored in the Matches identified by the AFC;

(d) application of the Fair Play criteria in the Matches identified by the AFC (see Appendix 1);

(e) drawing of lots.

Group A

Team	P	W	D	L	GF	GA	GD	Pts
Team A	3	1	1	1	8	4	4	4
Team B	3	1	1	1	4	3	1	4
Team C	3	1	0	2	7	9	-2	3
Team D	3	0	0	3	5	8	-3	0

Group B

Team	P	W	D	L	GF	GA	GD	Pts
Team E	4	3	1	0	14	2	12	10
Team F	4	2	1	1	8	10	-2	7
Team G	4	1	1	2	5	8	-3	4
Team H	4	0	1	3	2	9	-7	1
Team I	4	0	0	4	2	11	-9	0

Team B and Team F are the second-placed Participating Teams

Groups A and B have played a different number of matches. In order to identify the best second-placed Participating Team, the number of matches shall be equalised.

The number of matches to be identified shall be equal to that contested in Group A (i.e. the group with the lower amount of matches per Participating Team). Accordingly, the number of matches played in Group B shall be reduced to three (3) matches per Participating Team. As such, the match between Team F and Team I will be considered null and void.

Assume Team F won the match 3-0. We will have a new calculation for Team F:

Team	P	W	D	L	GF	GA	GD	Pts
Team F	3	1	1	1	5	10	-5	4

After applying criteria (a), both Team B and Team F are equal, having accrued 4 points. Team B has a goal difference of +1 and Team F has a goal difference of -5, and after applying criteria (b), Team B is identified as the best second-placed Participating Team.

Note: when deleting matches, the points or rankings of the other Participating Teams in group are irrelevant. Any new calculation is solely for the purpose of determining the best-placed Participating Team among the groups.

Appendix 3: Registration of players who have acquired a new nationality

No.	Documents	Attached (please tick)
1.	Official Registration Form for Players with passport photo.	
2.	The player must provide one of the following categories of documents:	
a)	1) Letter from the Member Association of the player's previous nationality or country of birth declaring that the player has never played (either in full or in part) for its representative teams in an official competition of any category of any type of football; and 2) Letter from the player declaring that he has never played for any representative teams of any Member Association (either in full or in part) in an official competition of any category of any type of football.	
b)	Decision of the FIFA Players' Status Committee allowing the player to change Association.	
3.	Clear copy of player's passport.	
4.	Clear copy of player's national ID card.	
5.	If the player seeks to rely on 2(a) as opposed to 2(b), they must provide one of the following categories of documents:	
a)	1) Evidence that their father or mother was born on the territory of the relevant Association; and 2) Evidence that such person is their biological parent.	
b)	1) Evidence that their grandfather or grandmother was born on the territory of the relevant Association; and 2) Evidence that such person is their biological grandparent.	
c)	Evidence that the player has lived continuously on the territory of the relevant Association for at least five (5) years after the age of 18*.	

**Players relying on category 5 (c) under the age of 23 must provide a decision of the FIFA Players' Status Committee.*

Appendix 4: Registration of players who have a nationality entitling them to represent more than one football association

No.	Documents	Attached (please tick)
1.	Official Registration Form for Players with passport photo.	
2.	The player must provide one of the following categories of documents:	
a)	1) Letter from the Member Association of the player's previous nationality or country of birth declaring that the player has never played (either in full or in part) for its representative teams in an official competition of any category of any type of football; and 2) Letter from the player declaring that he has never played for any representative teams of any Member Association (either in full or in part) in an official competition of any category of any type of football.	
b)	Decision of the FIFA Players' Status Committee allowing the player to change Association.	
3.	Clear copy of player's passport.	
4.	Clear copy of player's national ID card.	
5.	If the player seeks to rely on 2(a) as opposed to 2(b), they must provide one of the following categories of documents:	
a)	1) Evidence that their father or mother was born on the territory of the relevant Association; and 2) Evidence that such person is their biological parent.	
b)	1) Evidence that their grandfather or grandmother was born on the territory of the relevant Association; and 2) Evidence that such person is their biological grandparent.	
c)	Evidence that the player has lived continuously on the territory of the relevant Association for at least two (2) years.	

Appendix 5: Minimum Coach Education Requirements

For each Competition, the minimum coach education requirements for the Head Coach, Assistant Coach, Goalkeeper Coach and Fitness Coach are:

National 'A' Team (Men & Women) & National 'U-23' Team (Men)

Coaching Position	Minimum Coach Education Requirement						
	2016	2017	2018	2019	2020	2021	2022
Head Coach	A	A	A	Pro			
Asst. Coach	B	B	B	A			
GK Coach	Level 1	Level 1	Level 1	Level 2	Level 2	Level 2	Level 3
Fitness Coach	C	B	B	Level 1	Level 1	Level 2	Level 2

National U-19 & U-16 Team (Men & Women)

Coaching Position	Minimum Coach Education Requirement						
	2016	2017	2018	2019	2020	2021	2022
Head Coach	B	B	B	A			
Asst. Coach	C	C	C	B			
GK Coach	Level 1	Level 1	Level 1	Level 2	Level 2	Level 2	Level 3*
Fitness Coach	C	B	B	Level 1	Level 1	Level 2	

National U-14 Team (Men & Women)

Coaching Position	Minimum Coach Education Requirement						
	2016	2017	2018	2019	2020	2021	2022
Head Coach							
Asst. Coach							
GK Coach	Level 1	Level 1	Level 1	Level 2			

AFC Champions League

Coaching Position	Minimum Coach Education Requirement						
	2016	2017	2018	2019	2020	2021	2022
Head Coach	A	Pro					
Asst. Coach	B	A					
GK Coach	Level 1	Level 1	Level 1	Level 2	Level 2	Level 2	Level 3
Fitness Coach	C	B	B	Level 1	Level 1	Level 2	

AFC Cup

Coaching Position	Minimum Coach Education Requirement						
	2016	2017	2018	2019	2020	2021	2022
Head Coach	B	A					
Asst. Coach	C	B					
GK Coach	Level 1	Level 1	Level 1	Level 2	Level 2	Level 2	Level 3
Fitness Coach	C	B	B	Level 1	Level 1	Level 2	

Fitness Coaches must also have qualifications in sports science and a reputable background in the field.

Where the proposed official does not meet the minimum coach education requirement or its recognised equivalent, they must apply for recognition of their coaching competence as per the AFC Regulations Governing the Recognition of Experience and Current Competence or similarly worded document.

Appendix 6: AFC Regulations Governing the Recognition of Experience and Current Competence

The AFC Regulations Governing the Recognition of Experience and Current Competence are available for download at **www.the-afc.com**.

For any queries regarding the recognition of coaching experience, please contact the AFC Technical Division.

Appendix 7: Memorandum of Understanding for Amateur Players

MEMORANDUM OF UNDERSTANDING
(For Amateur Players)

IN CONSIDERATION of participating in the AFC *(Name of Competition)*, we *(Name of Member Association)*, *(Name of Club)*, *(Name of Player)* HEREBY UNDERTAKE:

1. to comply with all the obligations and requirements imposed on us under the relevant competition regulations and Competition Operations Manual;

2. that the player *(Name of Player)* had been registered by *(Name of Club)* and *(Name of Member Association)* according to its own transfer rules and those of the FIFA Regulations on the Status and Transfer of Players;

3. that the player *(Name of Player)* is registered only with *(Name of Club)* from the period dated *(insert start date of contract)* for the duration of (insert period of contract) and expiring on *(insert end date of contract) ;*

4. that the player *(Name of Player)* is NOT contracted, registered and / or playing with any other club in the world from *(insert start date of contract)* until *(insert end date of contract)* ;

5. that (Name of Club) and *(Name of Member Association)* shall be responsible for ensuring that all information provided by (Name of Club) shall be accurate; and

6. to guarantee our due compliance with the obligation, liabilities and requirements of the relevant regulations and Competition Operations Manual upon which participation in the AFC *(Name of Competition)* is granted to us and our liabilities under this undertaking.

Dated this *(date)* day of *(Month), (Year)*

_____
(Member Association name) & SEAL
(General Secretary name),
General Secretary

_____
(Name of Club) & SEAL
(General Secretary name),
General Secretary

_____
(Name of Player)

Appendix 8: Pre-Match Countdown

Standard countdown

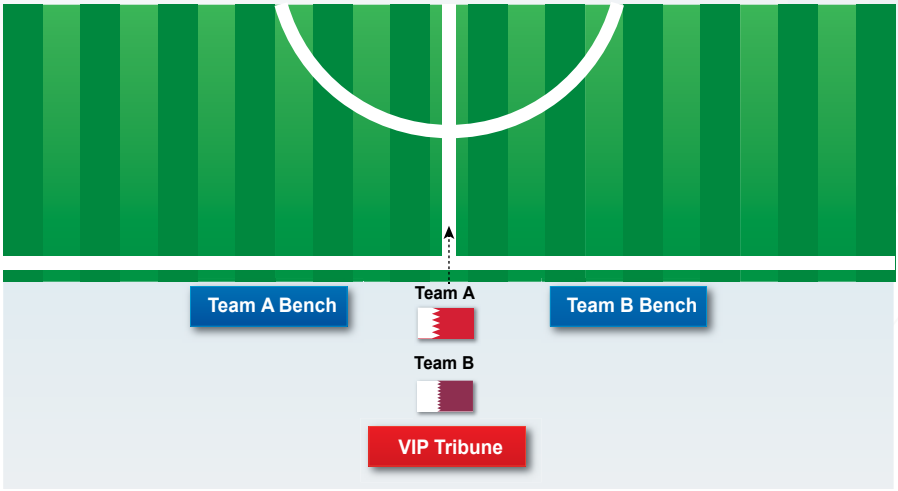
90 min	Arrival of teams
50 min	Start of teams' warm-up
30 min	Announcement of teams' Start List
20 min	End of teams' Warm-up
10 min	Substitute players and team officials to be on the team bench
10 min	Starting players and referees to be in the tunnel
8 min	Start of pre-match Ceremony (entry of national flags)
7 min	Flag bearers enter with AFC Flag and followed by General Coordinator, referees and players
6 min	National Anthems (only for National Team competitions), VIP Handshake (if any), team handshake, team group photo, toss of coin and exchange of pennants
0	Kick-off

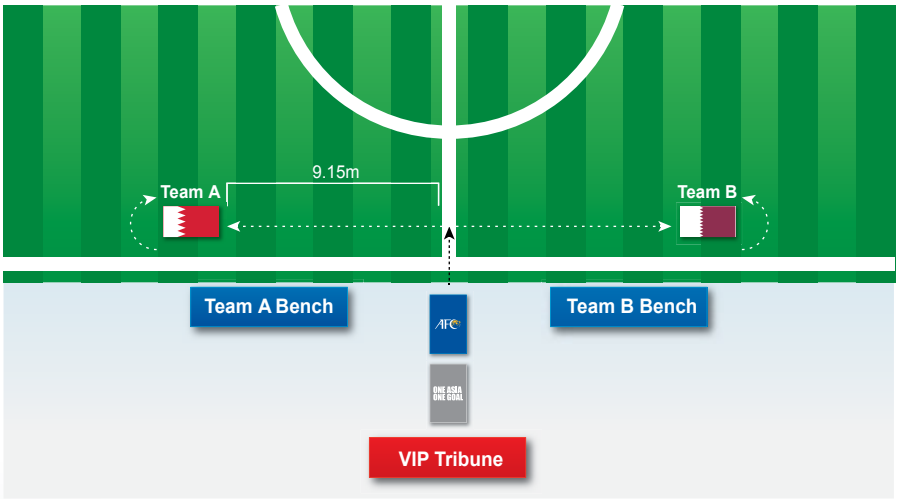
If there is any VIP hand-shake, 2 minutes to be added to the above countdown.

Appendix 9: Match Ceremonies

1. Entry of national flags (only applicable for National Team competitions):

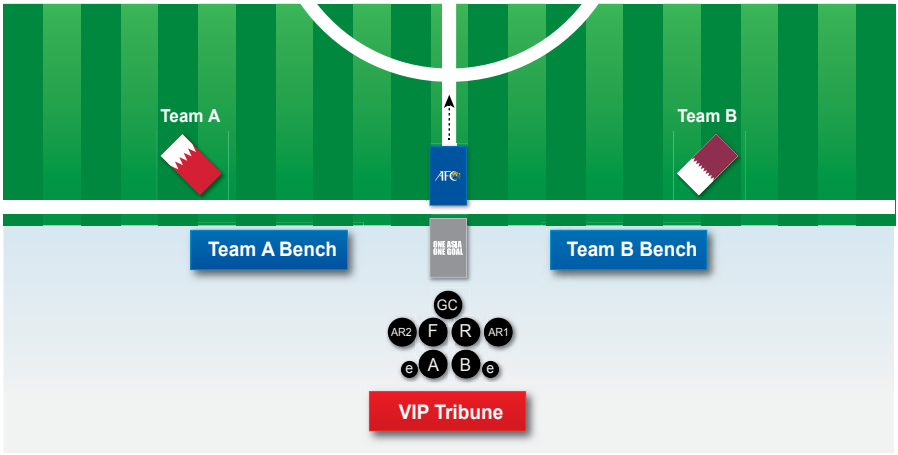
   - Team A National Flag will march onto the field first and followed by Team B National Flag.





2. Entry of Participating Teams with AFC Flag (followed by AFC Campaign Flag when applicable – "One Asia One Goal" Flag in 2017):

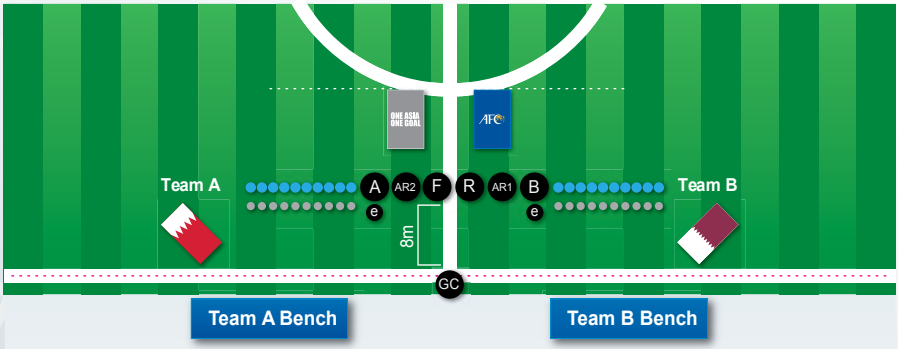
- After National Flags are in Position, following the AFC Anthem, the AFC Flag (followed by AFC Campaign Flag when applicable) shall enter the pitch (six (6) flag bearers are required for each flag)
- Followed by General Coordinator (GC)
- Followed by Referee (R), Assistant Referees (AR1) & (AR2) + 4th Officials (F)
- Followed by Participating Teams (A) & (B) led by team captains with escort kids (if applicable)



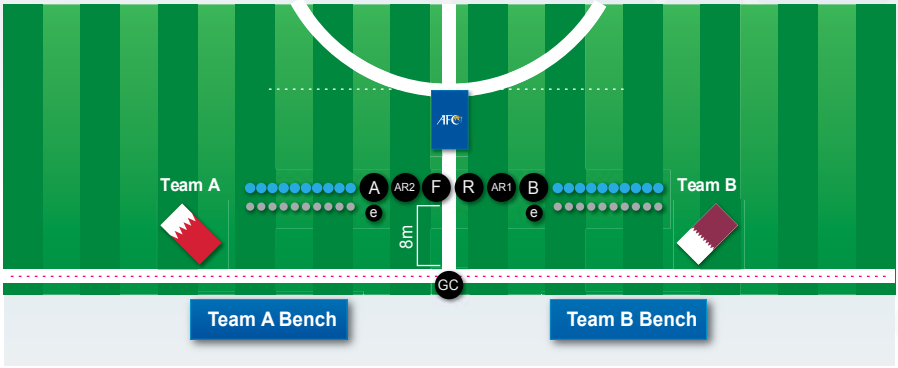
3. Final positions during national anthems (only applicable for National Team competitions):

- All Participating Players and Team Officials shall stand still while both national anthems are being played.
  Team A (Host) v Team B (non-host) : Team B anthem first
  Team A (non-host) v Team B (Host) : Team A anthem first
  Team A (non-host) v Team B (non-host) : Team A anthem first)

(when AFC Campaign flag is applicable)

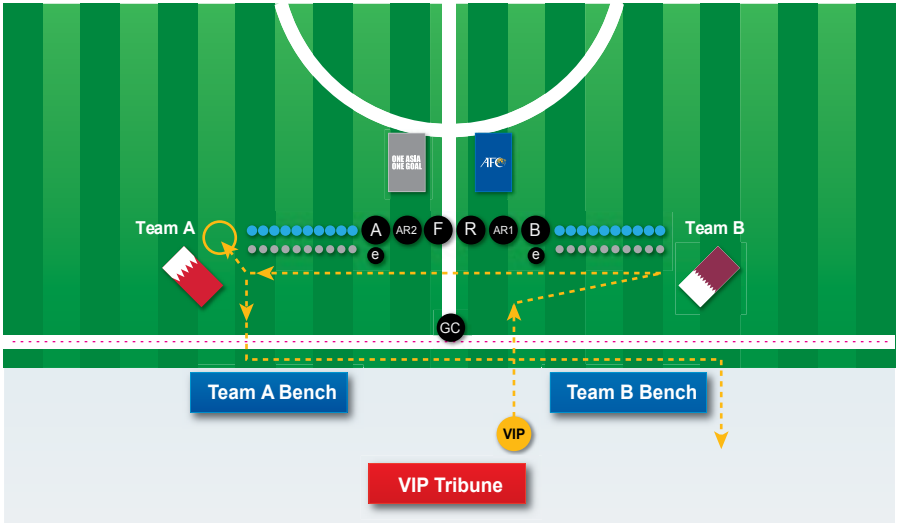


(when AFC Campaign flag is not applicable)



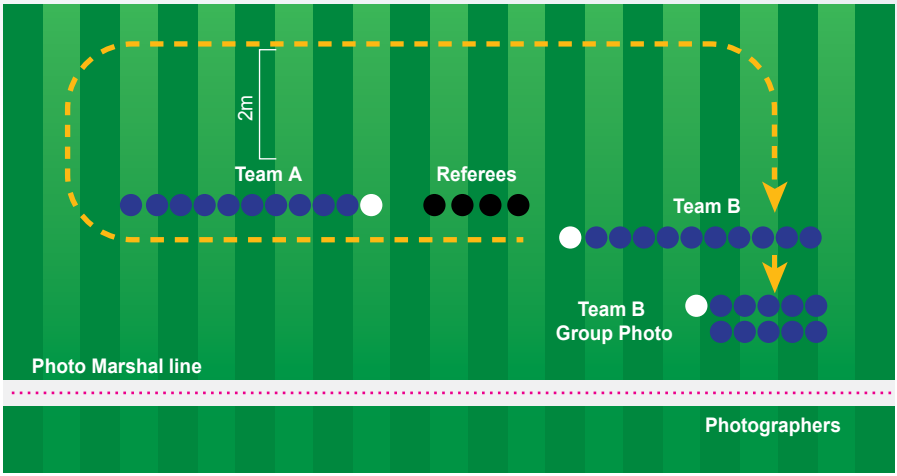
4. VIP handshake procedure (when applicable):

- During the VIP announcement, Protocol Officer will escort VIP(s) to the pitch.
- Team captains will introduce players and Referee will introduce match officials to VIP(s).
- VIP(s) will stand at VIP position below during playing of national anthems.
- VIP(s) return to VIP Tribune OR handshake with officials at both team benches.

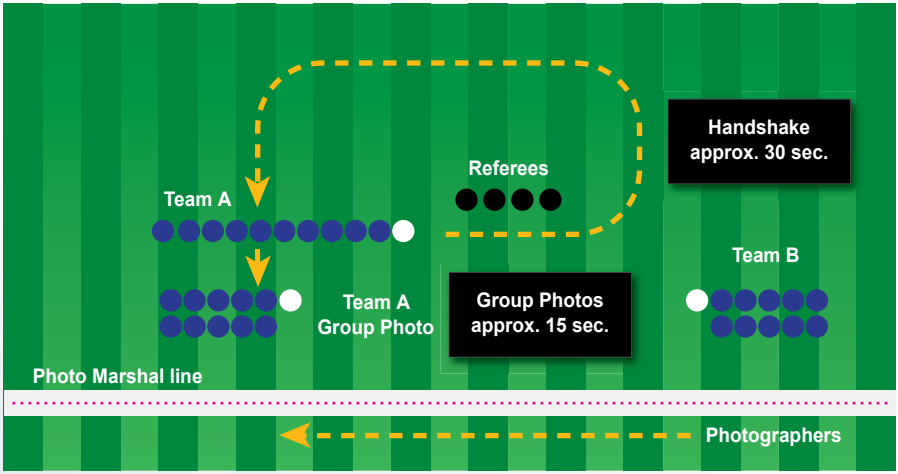


5. Handshake procedure:

- Referees and Team A do not move;
- Team B move towards Team A, shake hands with Referees and Team A;
- Team B will return to near their original position to regroup for a team photo;

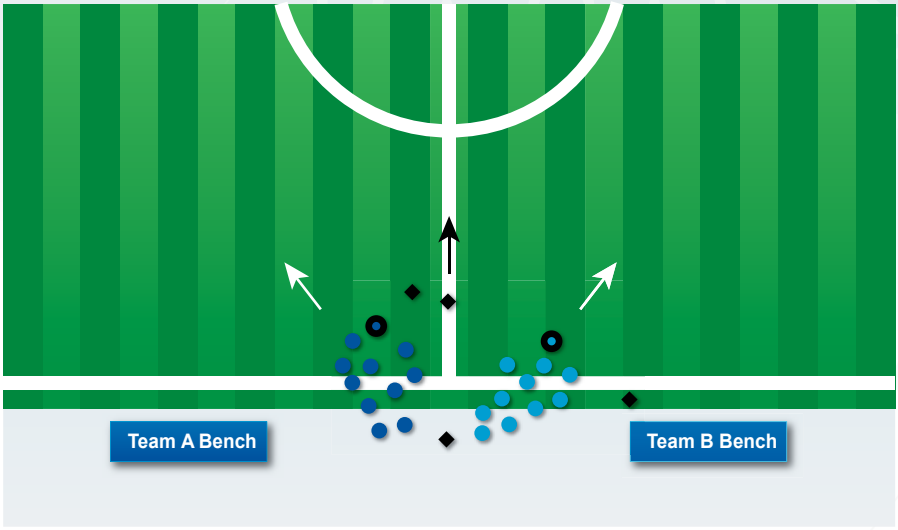


- Team A move towards the Referees and shake hands with Referees;
- Team A return to their original position to regroup for photo;
- Referees and Team A do not move;



6. Team Entry for Second Half:

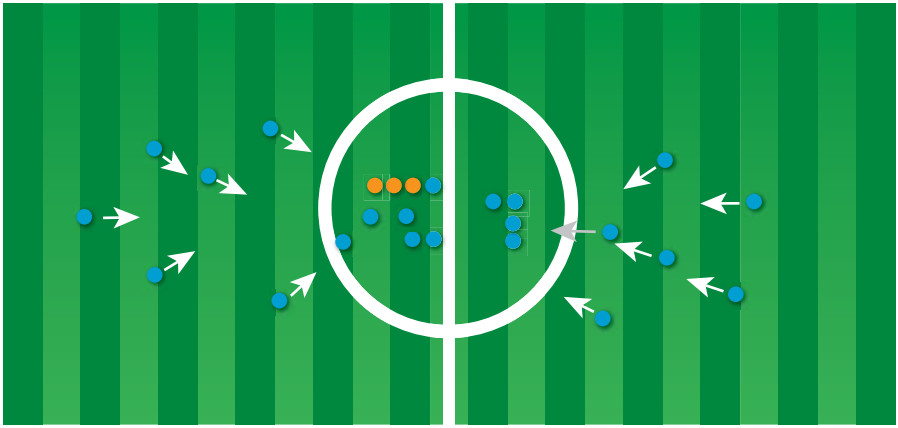
- Players of both teams and Referees enter at the same time;



7. Post-Match handshake:

After final whistle:

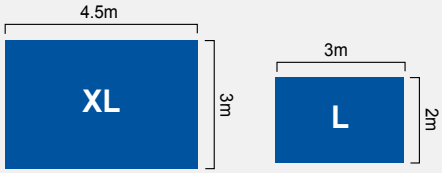
- Match Officials and all players to gather at centre circle;
- Team captains responsible to get their players to centre circle;
- Handshake ceremony to be similar to those prior to the match;
- Players of both teams and Referees enter at the same time.



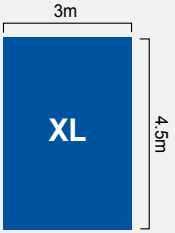
Appendix 10: AFC Standard Flag Guidelines

The sizes below are the AFC standard Flag guidelines:

Landscape – 3:2 ratio
- Large (L) = 3.00m x 2.00m
- Extra Large (XL) = 4.50m x 3.00m



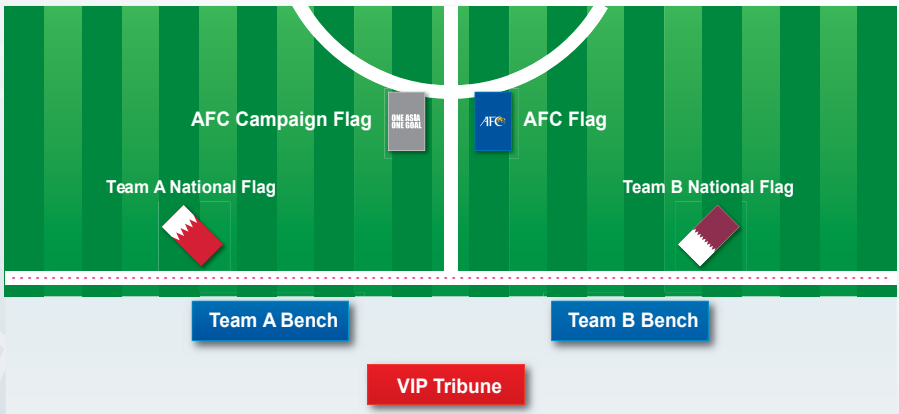
Portrait – 2:3 ratio
- Extra Large (XL) = 4.50m x 3.00m



The table below applies to march-in flags (national flags are used in National Team Competitions only):

Sequence	Flags	Size	Quantity
1	Team A national flag	L - Landscape	1
2	Team B national flag	L - Landscape	1
3	AFC flag	XL - Portrait	1
4	AFC campaign flag*	XL - Portrait	1

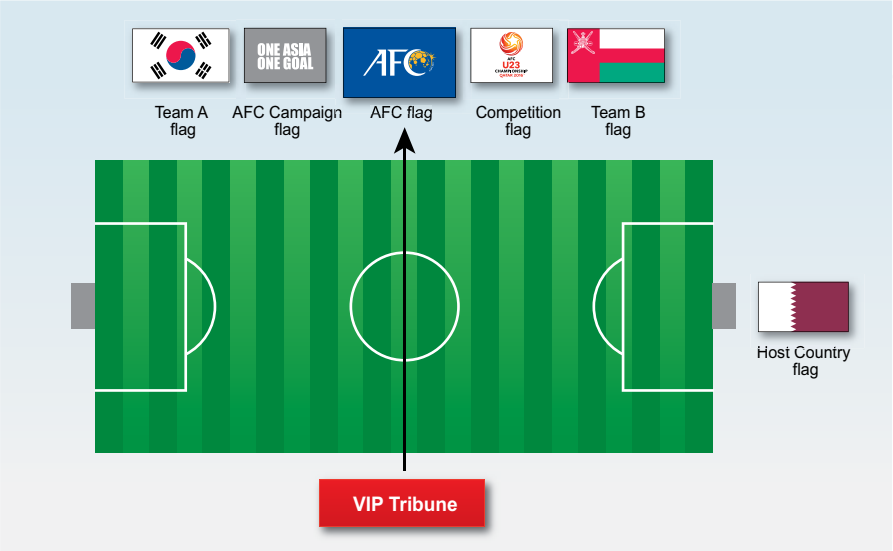
*One Asia One Goal" Flag in 2017



The table below applies to flying flags at the Stadium (national flags are used in National Team Competitions only):

Flags	Size	Quantity
AFC flag	XL - Landscape	1
AFC campaign flag	L - Landscape	1
Competition flag	L - Landscape	1
Team A national flag	L - Landscape	1
Team B national flag	L - Landscape	1
Host Country Flag	L - Landscape	1

The AFC Flag hanging opposite to VIP Tribune shall be placed in the centre:



In case there are double-headers two (2) Matches in one (1) Stadium on the same day), flags shall be interchanged between the Matches. However, if flag interchange is not possible due to the Stadium structure, the following flag arrangement shall be applied:



Appendix 11: Standard Match Announcement Script

Security Announcement (Pre Match)

Time	Names	Announcement Text	Note
		Welcome to ___ *(Stadium name)* Thank you for coming early to avoid creating long lines at the entrance.	
		Please check that you are sitting in the correct seat according to your ticket number.	Giant screen graphic with text
		Smoking is NOT permitted in the stadium, except in designated smoking areas.	
		Please keep your belongings with you at all time.	
		Please return all found items to the service desk.	
		To reconnect with your children in case they get lost, we encourage parents to register them at the service desk.	
		Please leave the stadium calmly by following the exit signs. The Stewards and Volunteers are there to assist you in leaving the stadium safely.	
		Please remember to drink plenty of water!	

Pre Match – Introduction of Teams and Match Officials

Time	Names	Announcement Text	Note
T-30	Introduction of match	Ladies and gentlemen, welcome to ___ *(Stadium name, City name)* for today's match of the ___ *(Competition Name)* between ___ *(Team A Name)* and ___ (Team B Name)	Giant Screen must coordinate with announcer and display the match information.
	Introduction of Team A	Here are the team line-ups, for ___ *(Team A Name)*. Number ___ *(jersey number)*, ___ *(popular name)* The substitutes are, number ___ *(jersey number)*, ___ *(popular name)* The Head Coach is ___ *(Head Coach name)*, from ___ *(country of origin)*	Giant Screen must coordinate with announcer and display the Team A Players' and Head Coach Photos and name *(if applicable)*
	Introduction of Team B	Here are the team line-ups, for ___ *(Team B Name)*. Number ___ *(jersey number)*, ___ *(popular name)* The substitutes are, number ___ *(jersey number)*, ___ *(popular name)* The Head Coach is ___ *(Head Coach name)*, from ___ *(country of origin)*	Giant Screen must coordinate with announcer and display the Team B Players' and Head Coach Photos and name *(if applicable)*
	Introduction of Match Officials	The referee for this match is ___ *(name of Referee)* from ___ *(country of origin)* The assistant referees are ___ *(name of Assist Referee 1)* from ___ *(country of origin)* and ___ *(name of Assist Referee 2)* from ___ *(country of origin)* The fourth official is ___ *(name of Fourth Official)* from ___ *(country of origin)*	Giant Screen must coordinate with announcer Giant Screen shall display the Match Officials' name

The above shall finish within 5-7 minutes

Pre Match Ceremony

*AFC Match Commissioner / AFC General Coordinator will reconfirm the time on match by match basis.

Time	Names	Announcement Text	Note
			Giant Screen shall go on LIVE by T-12'
-9*	Teams' Flag March-in		LIVE - March in of Teams' flag
-7* *(GC to Q)*	Teams' March-in	Ladies and gentlemen, let's welcome the teams of ___ *(Team A Name)* and ___ (Team B Name)	After Teams' flag are in position. GC to give the Q
	AFC Anthem		Anthem to be tuned down slowly at the signal of GC
tbc	Introduction of VVIP *(only when instructed by GC)*	Ladies and Gentlemen, we have the pleasure to invite the AFC President, His Excellency Shaikh Salman bin Ebrahim Al Khalifa and the dignitaries onto the pitch to be introduced to the players and match officials.	AFC Protocol will escort the VVIPs to the FOP
After tune down AFC anthem	Team *A National Anthem	Ladies and Gentlemen, please stand up for the national anthem of ___ *(Team A Name)*	Team A national anthem is played immediately after the announcement
After end of 1st anthem	Team *B National Anthem	and now the national anthem of ___ *(Team B Name)*	Team B national anthem is played immediately after the announcement

**National Anthems are played only for National Team Competitions. Host national anthem will always be the second anthem even if they are Team A*

During the Match

Time	Names	Announcement Text	Note
	Goal Scorer	Goal for ___ *(name of team)* by player number ___ *(jersey number)*, ___ *(popular name of player)*	Immediately after the GC give the confirmation of goal scorer Giant Screen shall display Graphic for Goal. TV Replay or Photo of Player.
	Own goal	Own goal by ___ *(name of team who scored the own goal)*	Immediately after the GC give the confirmation team name (the player shall NOT be mentioned) Giant Screen shall display Match Results.
	Substitution	Substitution for ___ *(name of team)*; Player number ___ *(jersey number)*, ___ *(popular name of player)* replaced by player number ___ *(jersey number)*, ___ *(popular name of player)*	Announce only when players cross touch line or approximately 2-3 seconds after the start of 2nd half Giant Screen shall display Graphic for Substitute. Photo of Players.
	Added time	There will be ___ *(minutes added)* minutes of added time.	Announce when Fourth Official show the Added Time at the touch-line. Giant Screen shall display Graphic for Added Time.
Half Time	Half Time Score	Ladies and Gentlemen, the half time score is ___ *[Team A Name (score)]*, ___ *[Team B Name (score)]*	Immediately after half time whistle
75th minute	Number of spectators	Ladies and gentlemen, the official attendance for today's match is ___*(number of spectators)*.Thank you for attending!	Giant screen to show the graphic and text
Full time *(after whistle)*	Final Score	Ladies and Gentlemen, the final score is ___ *[Team A Name (score)]*, ___ *[Team B Name (score)]*	Immediately after final whistle
tbc	Player of the Match Award	Ladies and Gentlemen, we have the honour to present the Player of the Match Award to ___ *(popular name of player)*, jersey number ___ *(jersey number)* from ___ *(team name)* for his excellent performance in the match.	At the beginning of the PoTM award presentation

After the PoTM Award	Next Match Information	Ladies and Gentlemen, we thank you for your attendance this evening and hope you enjoyed the match as much as we did. The next match to be played here is between ___ *(teams name)* at ___ *(time)*, ___ *(date)*. Hope to see you again and good night.	

There is no announcement regarding yellow / red card

Extra Time Announcement

Time	Names	Announcement Text	Note
End of regular time in KO Stage or second leg of home & away match	Extra Time	Ladies and gentlemen, the match is tied at ___ *(score-line)* after 90 minutes of playing time. Therefore, after an interval of 5 minutes, extra time consisting of two periods of 15 minutes each will be played. If the match is still tied after this extra time, Kicks from the Penalty Mark will be taken to break the tie and determine the winner.	Giant screen to show the graphic and text

Post Match Announcement (Last Match in centralised venues)

Time	Names	Announcement Text	Note
Announce Only In Last Match In Venue		Ladies and Gentlemen, we would like to invite a round of applause for the Volunteers!	

Welcome Speech by VVIP

Time	Names	Announcement Text	Note
Tbc	Speech of AFC President	Ladies and Gentlemen, please welcome AFC President, His Exellency Shaikh Salman bin Ebrahim Al Khalifa	Only when instructed by GC *(probably for Opening Match only)*
	Speech of LOC dignitary/	And now, please welcome the ___ *(designation and name of dignitary)*.	Only when instructed by GC *(probably for Opening Match only)*

Moment of Silence / Applause

Time	Names	Announcement Text	Note
Tbc	Speech of AFC President	Ladies and Gentlemen, we kindly ask you to stand to observe a moment of silence in memory of ___ *(reason)*. Thank you. OR Ladies and Gentlemen, we kindly ask you to take part in a moment of applause in celebration of___ *(reason)*.Thank you.	Giant Screen shall display “Moment of Silence”. Giant Screen shall display “Moment of Applause”.

Match Abandonment / Cancellation

Time	Names	Announcement Text	Note
	Match Abandonment	Ladies and gentlemen, it is regrettable that the match will be stopped temporarily due to some unforeseen circumstances. We will update you when the match will be resumed. Thank you for understanding and patience.	Giant screen to show the graphic and text
	Match Cancellation	Ladies and gentlemen, it is regrettable that the match kick-off will be delayed due to unforeseen circumstances. We will update you when the match will start. Thank you for understanding and patience.	Giant screen to show the graphic and text

Other Announcement

Time	Names	Announcement Text	Note
	Lost Child	Ladies and gentlemen, we have a lost child somewhere in the Stadium. We are looking for a little boy/girl, ___ *(age)* years old, wearing a ___ *(description of shirt or attire)*. He/she was last seen on the___ *(location found)*. If you have seen this child please notify the nearest member of security.	Giant screen to show the graphic and text
	Found Child	We have found a little girl/boy, approximately___ *(age)* years old, who tells us his/her name is___ *(child’s name)* and that he/she is here with his/her daddy/mommy today. If you are with___ *(child’s name)*, please come to the nearest customer service desk.	Giant screen to show the graphic and text

	Stadium Evacuation	Please proceed CALMLY but QUICKLY to the exits – be patient and courteous of those around you. Follow instructions from Stadium volunteers / security in case it becomes necessary to re-route away from the closest exit for some reason. Please Note: The elevators and escalators will NOT be operational. Therefore, fans in VIP / VVIP Tribunes should move CALMLY and QUICKLY to and exit. Once OUTSIDE the stadium, ALL fans should continue to MOVE AWAY from the building to ensure proper space for EVERYONE to get safely away from the structure.	Giant screen to show the graphic and text.

Appendix 12: AFC Name Policy

Four name categories

Name Category		Sample 1	Sample 2	Sample 3	Sample 3
Passport Name	Last Name (S) / Surname	Kim	Abdulla Abdulrahman Mohamed Marzooq	Karimi	Doan Viet Cuong
	First Name (S) / Given Name	Nam Il		Mohammad Ali	
AFC Popular Name		Kim Nam Il	Abdulla Marzooqi	Ali Karimi	Doan Cuong
Shirt Name		Namil	A. Marzooqi	Karimi	Cuöng

Information concerning the four AFC name categories

1. **LAST NAME(S)** - **COMPLETE SURNAME:** Family names used in official documents and passport

2. **FIRST NAME(S):** Given name as used in official documents and passport

3. **AFC POPULAR NAME:** The internationally recognised name for everyday use (media, public use) which also appears on the AFC Start List and other reports. No accents or umlauts in the Popular Name.

4. **SHIRT NAME:** Each player must be identified on the back of the shirt by means of his Shirt Name. The Shirt Name must correspond to the AFC Popular Name as indicated on the AFC Official List of Players and all other official AFC reports and outlets. Accents and umlauts ARE permitted in the Shirt Name. Each shirt name must be distinctive in the same team playing in the same competition

Appendix 13: Photographer Operations

1. Failure to adhere to this Appendix may result in the ejection from a Stadium and refusal of accreditation for future Competitions.

2. All photographers requiring access to the competition must contact the relevant Host Organisation and complete the necessary application procedures to clear their request.

3. All photographers requiring pitch-side access must wear a Media Identity Bib. Bibs are available from the Host Organisation at the entrance to a Stadium in exchange for a journalist ID card.

4. Team lists will be made available latest forty five (45) minutes before kick-off in the media centre.

5. Access to the Field of Play is not permitted at any time, including before and after the Match.

6. Before the start of each Match, photographers may shoot the line-ups of the Participating Teams from the touchline, but must not enter the Field of Play.

7. Once the Match starts, photographers must stay behind the advertising boards behind the goals and are not permitted to change sides until half-time, the end of normal playing time, or the start of extra time. When changing ends on half time, photographers should pass along the opposite side of the team benches from , behind the advertising boards. Under no circumstances will photographers be allowed to shoot from either touchline during the Match, except when seats have been allocated in any particular Match.

8. The Head Coaches of the Participating Teams shall attend a press conference that will commence immediately after the Match. At the press conference, all photographers must stand at the rear of the room and allow journalists to be seated towards the front.

9. The official AFC photographer may work from any position, including touchlines, but should not move during the Match. The instructions provided by the AFC, Media Officer, General Coordinator and Match Commissioner at a Stadium shall be followed.

10. Photographers are required to obtain the prior authorisation of the AFC before setting up any remote camera in designated areas.

Appendix 14: Broadcast Operations Guidelines

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Introduction

These Broadcast Operations Guidelines sets out the procedures to be observed and adhered to by the appointed Host Broadcaster, Broadcast Licensees, Non-Rights Holders and/or Electronic News Gathering crew in relation to the production and broadcast coverage of Competitions.

The requirements and procedures contained herein serve as a guideline and are by no means definitive for all Competitions. The AFC reserves all rights, in consultation with the AFC Commercial Rights Partner, to determine any matters relating to the broadcast operations of each Competition at its discretion.

Definitions

All defined terms, unless otherwise stated herein shall bear the same meaning as ascribed in the Manual.

Ceremonies means without limitation, the opening ceremonies, the presentation ceremonies, award ceremonies, the closing ceremonies and/or launch of the Competition Marks.

Electronic News Gathering means television producers, reporters, and editors making use of electronic audio and video technologies for gathering and presenting news.

General Coordinator means the person appointed by the AFC, at its discretion, to manage and coordinate all matters relating to the Stadium.

Inner Arena means, in respect of a Stadium, the entire area at field level, excluding the Pitch.

Match-day means the day of a Match.

Matchday-1 (MD-1) means the day prior to a Match.

Non Rights Holder means any entity that has not been granted the right to exploit the broadcast of the Competition.

Pitch means the Field of Play.

Programming means the World Feed and Unilateral Feed of the Matches, the Ceremonies or Official Functions (or parts thereof) of the Competition.

TMO means the Team Media Officer for a Participating Team competing in a Competition.

Unilateral Feed means a distinct feed, supplementary to the World Feed, established by or on behalf of a Broadcast Licensee for its sole and exclusive use.

World Feed means live and continuous clean television signals of each Match, Ceremony and Official Function including without limitation all timing, computer, statistical and/or other computer graphics in English as featured therein, together with the international sound on a separate track with or without English commentary, established for general distribution to all Broadcast Licensees.

Part A: Broadcast Designations and Access to Venues

1. Host Broadcaster (HB)

1.1. The Host Broadcaster shall be responsible for the production of the World Feed of each Match and installation of the necessary cameras and/or broadcast equipment to enable the use, access and/or exploitation of the World Feed and broadcast of the Programming by the Broadcast Licensees.

1.2. Any appointed Host Broadcaster shall observe and comply with all instructions, guidelines and/or regulations including without limitation, broadcast standards, specifications and/or requirements, as issued by and/or on behalf of the AFC and AFC Commercial Rights Partner from time to time.

1.3. The appointed Host Broadcaster's staff shall be provided with a valid Accreditation Card and provided access to designated area(s) within the Stadia and/or any Controlled Access Area(s) for the proper performance and execution of its obligations and duties as Host Broadcaster. All appointed Host Broadcaster staff shall use their Accreditation Cards and/or any other official forms of identification provided by the AFC including without limitation media bibs and/or apparels, at all times.

2. Broadcast Licensees

2.1. A Broadcast Licensee shall have the right to exhibit and/or broadcast, and where applicable, sub-license the right to exhibit and/or broadcast to a third party broadcaster, some or all of the Programming in accordance to the rights granted to the Broadcast Licensee under its respective broadcast license agreements with the AFC and AFC Commercial Rights Partner.

2.2. All Broadcast Licensees shall access the live feed of each match played by joining the World Feed established by the Host Broadcaster and shall not establish or request for an alternative third party to establish a live feed of the Programming.

2.3. All Broadcast Licensee staff shall be provided with a valid Accreditation Card and provided access to designated area(s) within the Stadia and/or any Controlled Access Area(s) and shall use their Accreditation Cards and/or any other official forms of identification provided by the AFC including but not limited to media bibs and/or apparels, at all times.

3. Non-Rights Holders (NRH)

3.1. Any party which is not granted rights to use and/or exploit the broadcasting rights to the Competition, including without limitation, any individuals appointed to accompany the Participating Member Associations, Participating Teams and/or Participating Players (in total, the Non-Rights Holders), shall not be allowed access to any area(s) within the Stadia and/or any Controlled Access Area(s) designated for the Host Broadcaster and/or Broadcast Licensees.

3.2. The AFC may at its discretion, in certain instances, allow and grant access to Match day -1 (MD-1) training sessions, press conferences and/or the Mixed Zones to Non-Rights Holders, subject to availability.

3.3. Any Non-Rights Holders that intends to attend and/or obtain access to any training sessions, press conferences, post-match conferences and mixed zones shall be required to apply for a Non-Rights Holder Accreditation Pass which may be issued by the AFC on behalf of the AFC, subject to the discretion of the AFC. Non-Rights Holders will not be allowed to apply for any other form of accreditation, including media accreditation. Non-Rights Holders may apply for access to press conferences and Mixed Zones at individual Matches to the AFC desk at the media centre but access will only be given where the Broadcast Licensees have not taken all available slots.

3.4. Non Rights Holders granted access shall not be allowed to carry and/or use any audio and/or visual equipment within the Stadia and/or any Controlled Access Area(s) for the entire duration of the Match. Non-Rights Holders shall be required to register and deposit any audio and/or visual equipment at the storage facilities at the designated Stadium Media Centre immediately upon their arrival. Non-Rights Holders may not shoot inside the Controlled Access Area (including the stadium concourse area, the media centre and/or the spectator stands) before, during or after the Match. Non Rights Holders shall only collect their equipment to proceed immediately to the press conference room and/or Mixed Zone ten (10) minutes before the scheduled end of the Match. Non-Rights Holders shall observe and comply with all applicable AFC regulations, instructions, directives and/or guidelines relating to the Competition.

3.5. Any person(s) found in contravention of these rules may have their Accreditation Card revoked and be requested to leave the Stadium and/or its surrounding vicinity immediately. All actions relating to non-compliance of these provisions shall be reported to and sanctioned by the AFC.

4. Electronic News Gathering (ENG) Crew

4.1. Electronic News Gathering (ENG) crews shall comprise of not more than three (3) people and may work on behalf of the Host Broadcaster or Broadcast Licensees.

4.1.1. ENG crews shall only film from the ENG positions designated by the AFC and/or AFC Commercial Rights Partner, which generally include:

a) behind the goal line pitch-side advertising boards (cameraman plus one (1) other person only) and/or designated camera platforms (subject to the availability of space);

b) the rear of the press conference room (cameraman plus one (1) other person only); and

c) the Mixed Zone (up to three (3) people per broadcaster only).

4.1.2. For the avoidance of doubt, the ENG crew shall not film once the camera leaves or is moving between each designated position.

4.1.3. ENG crews may never enter the Field of Play, the team dressing rooms or the stands at any time before, during or after the Match. Any ENG crew entering any of the prohibited locations shall have their Accreditation Card withdrawn immediately for the duration of the Competition.

4.1.4. ENG crews shall only be allowed to interview Participating Players and/or coaches in the Mixed Zone after the Match.

4.1.5. Where space is limited the AFC and AFC Commercial Rights Partner reserve the right to prioritise access to the Stadium for ENG crews.

4.1.6. ENG crews shall be provided with valid Accreditation Cards and provided access to designated area(s) and shall use their Accreditation Cards and/or any other official forms of identification provided by the AFC and/or AFC Commercial Rights Partner including but not limited to media bibs and/or apparels, at all times.

5. Access to Stadia

5.1. The Host Broadcaster and Broadcast Licensees must bump-in any OB Vans at latest on MD-1. The Host Broadcaster and Broadcast Licensees may bump-in OB Vans and Satellite News Gathering (SNG) vans, lay or connect cables or connect to power on Match-days with prior written approval of the AFC. They must be in the compound, parked, powered and cabled, before 11:00 (morning).

5.2. Broadcast Licensees may not lay their own cables in the Stadium, except between in the Broadcast Compound, and then only under the supervision of the AFC Commercial Rights Partner Technical Manager. Cabling must be neatly laid along designated paths. The AFC and/or AFC Commercial Rights Partner may refuse to connect cabling that has not been properly laid. Broadcast Licensees must receive approval from the AFC Commercial Rights Partner Technical Manager before connecting to technical or domestic power in the Broadcast Compound.

5.3. The Broadcast Compound will be open and powered from 0800 (morning) until two (2) hours after the end of the Match on Match-days and 21:00 (evening) on non-Match-days. Broadcast Licensees that wish to access the compound at any other time (e.g. overnight or in the early morning) must make a written request to the AFC Commercial Rights Partner Venue Manager at least forty-eight (48) hours before the time they request access.

5.4. Broadcast Licensees must inform the AFC Commercial Rights Partner Venue Manager in the Broadcast Compound when they arrive to start work and when they leave the compound at the end of each day.

6. Pre-Match Filming

6.1. The Host Broadcaster shall be permitted to film:

a) inside the team dressing rooms, including filming of the team equipment, up to two (2) hours prior to kick off;

b) the arrival and departure of each Participating Team bus in the bus arrival area;

6.2. No more than one (1) HB production camera per Participating Team may be used for the interviewing of each Head Coach on arrival with one (1) other camera filming the Participating Team bus arrival (cf. PART D, Article 15).

6.3. HB production cameras or Broadcast Licensee crews shall not interview Participating Players or Participating Officials at any time, including without limitation during the warm-up, other than the specific times allocated to the Host Broadcaster to conduct any such filming.

6.4. No form of filming or recording shall be permitted on a Participating Team buses en route to, and from, any Stadium, without the prior written approval of the AFC.

7. Steadicams (refers to both Steadicam and /or handheld cameras)

Filming of Participating Teams and Participating Players: entrance, half-time and exit

7.1. The Host Broadcaster may be granted access to film the Participating Team(s) and Participating Players at designated areas within the Inner Arena and/or player tunnel prior to kick-off, at half time and at the end of a Match, subject to availability of space and prior written approval of the AFC.

7.2. HB Steadicams may be allowed access to film on the Field of Play at the end of a Match, subject to the prior written approval of the AFC.

a) up to two (2) HB Steadicams may film within the Inner Arena, player tunnel and/or Field of Play, subject to the prior written approval of the AFC;

b) all HB Steadicams shall be manned by designated camera assistants to ensure the safety and operations of any camera cable(s) (if cabled).

Camera movement for Extra Time and Kicks from the Penalty Mark

7.3. During the intervals at the end of normal playing time, between the periods of Extra Time or at the end of Extra Time (if the Match is to be decided by Kicks from the Penalty Mark), no Steadicam or Handheld camera is allowed onto the Field of Play with the exception as set out below.

a) one (1) Steadicam or Handheld camera each side of the team benches may come to the inner or outer edge of the technical area to shoot the Participating Team preparations during the intervals;

b) not more than one (1) Steadicam or Handheld camera may be granted access onto the Fied of Play to cover the coin toss in the event that a match is to be decided by penalty shoot-out.

Field of Play access: Pre-Match Events

7.4. Up to two (2) HB Steadicams may access the Field of Play prior to kick-off for purposes of producing broadcast coverage of the Participating Teams' line-up, singing of the respective national anthems (if applicable), the coin-toss and/or any other special AFC ceremony or presentation ("Pre-Match Events"), subject to the prior written approval of the AFC.

7.5. The Host Broadcaster shall:

a) record and/or produce broadcast coverage of the Pre-Match Events from the designated area(s) provided by the AFC and undertake all reasonable steps to ensure that it does not impede and/or perform any actions which may impede or affect the view of Media (including photographers) at the Pre-Match Events;

b) exit the Field of Play immediately upon the conclusion of the Pre-Match Events.

7.6. In general, the Host Broadcaster will be required to film the starting line-up of the Participating Teams, Participating Players and/or Match Officials during the playing of the national anthem (if applicable) prior to the commencement of the Match.

7.7. The filming of the starting line-up shall be conducted as follows:

a) to film the starting line-up of the first Participating Team from left to right moving towards the centre of the line-up where the Match Officials are positioned;

b) to reposition the Steadicam (where required) and film the starting line-up of the second Participating Team from right to left moving towards the centre of the line-up where the Match Officials are positioned;

c) to reposition the Steadicam to film the exchange of handshakes between both Participating Teams and Match Officials.

7.8. The Host Broadcaster may use the HB Steadicam to film at the outside of the Field of Play up to sixty (60) minutes prior to the commencement of the Match subject to the prior written approval of the AFC.

Field of Play access: during normal play

7.9. During the course of a Match, the Host Broadcaster shall ensure that the Steadicams used and operated along the nearside touchlines of either half of the Field of Play shall:

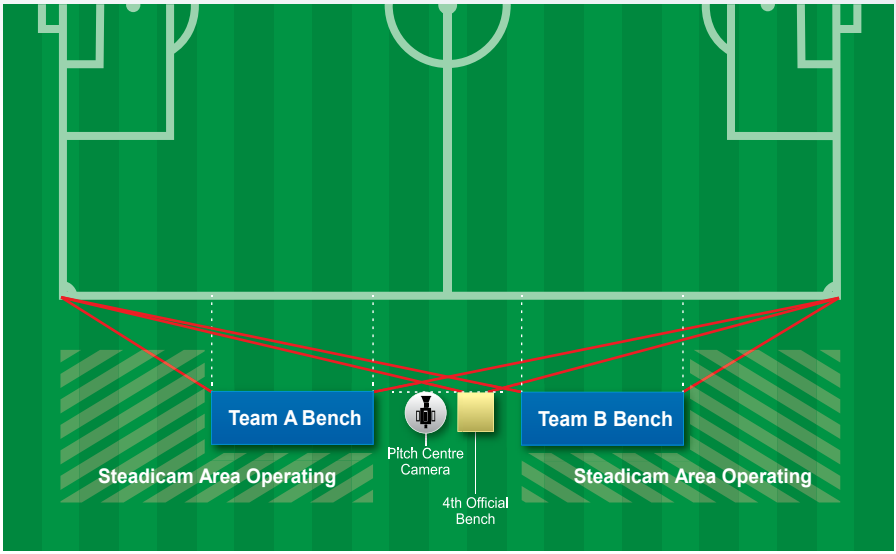
a) not interfere with the Match and/or Participating Players or Match Officials' movements, including without limitation the referee and assistant referees', on the Pitch;

b) not be used to film the technical zones, or be positioned to move between the technical zones and the touchline;

c) operate at a safe distance from the touchline and the team benches and not impede the line of sight from the fourth official and the team benches to the Field of Play;

d) operate at a safe distance from the corner area to ensure that it does not interfere with the movements of any Participating Player taking a corner-kick;

e) be manned at all times by one (1) assistant (per Steadicam) and where the camera set-up so requires, a cable rigger (per Steadicam), whose roles shall be to operate the camera and to ensure the safety of all those around the camera.



Field of Play access: end of the Match

7.10. Up to two (2) Steadicams may access the Field of Play at the end of each Match provided always that any such use shall not interfere with any Participating Players' and/or Match Officials' movement on the Field of Play, to operate in close proximity to the Participating Players, in order to capture the emotion of the end of the Match and, where relevant, to follow the Participating Team on any lap of honor around the Field of Play.

7.11. The Host Broadcaster shall not conduct any interviews with Participating Players and/or Match Officials at the end of a Match and any filming made at such time shall only contain Participating Players' and/or Match Officials' movements on the Field of Play.

7.12. The Host Broadcaster shall safeguard the safety of the Participating Players, Match Officials and television production personnel when operating Steadicams by:

a) using only camera-mounted microphones during filming;

b) using Steadicams on the Field of Play only after the final whistle of each Match and upon receiving confirmation from the AFC Marketing Officer and the AFC Commercial Rights Partner broadcast service manager;

c) operating Steadicams along with assistants, who shall be responsible for acting as the eyes and ears of the camera operator and for the placement of camera cables to ensure the safety of all those around them. No more than one (1) assistant may accompany a camera operator onto the Field of Play;

d) following any special instructions from the AFC to ensure that the Steadicams at no time cause any safety or security issues. Either or both Steadicam crews shall immediately exit the Inner Arena if directed by the AFC officials at any time prior to, during, or after, a Match.

7.13. Up to two (2) Steadicams may the Field of Play during the trophy ceremony at the end of the final Match of the Competition, by arrangement with the AFC and under its direction.

During MD-1: official training

7.14. The Host Broadcaster may use Steadicams for selected MD-1 coverage, to shoot Participating Team arrivals, Field of Play inspection and official training, subject to the prior written approval of the AFC.

7.15. The Host Broadcaster shall not conduct any interviews during the filming of any MD-1 coverage, except for within the specified Mixed Zone.

Number of personnel for Steadicam operation

7.16. The two (2) crews operating the HB Steadicams shall comprise of maximum two (2) personnel per camera (cameraman and cable rigger), if technically necessary.

7.17. These crew members shall observe and comply with all instructions and/or regulations of the AFC in relation to the access and production of broadcast coverage of the Competitions.

8. Cranes

8.1. The Host Broadcaster shall be responsible for the management of all HB television production cranes including without limitation, in relation to the operation and positioning of the cranes during Matches.

Crane positioning: during Matches

8.2. The Host Broadcaster must ensure that the crane cameras at each end of the Field of Play:

a) shall be located behind the goal posts and operated by at least two (2) persons, namely, one (1) crane operator stationed with the crane, and one (1) camera operator stationed at a remote control position;

b) shall be positioned behind the pitch-side advertising boards which are located directly behind the goal posts. At no point during its operation shall any crane camera shall come into contact and/or interfere with the goal structure, netting, and/or movement of the ball, Participating Players and/or Match Officials during the Match;

c) shall not move any closer to the Field of Play other than from the position advised by the AFC;

d) shall remain stationary during any penalty kicks awarded during a Match unless the ball is in the other half of the Field of Play.

Crane position: opening and closing ceremonies

8.3. The Host Broadcaster acknowledges that a crane camera may be required to produce broadcast coverage of any opening and/or closing ceremonies of the Competition and shall provide the AFC with the assistance necessary for the broadcast of such ceremonies, if so required. The AFC reserves the right to determine the exact position of the crane camera prior to the commencement of any ceremony.

9. In-Goal cameras

9.1. The Host Broadcaster shall be responsible for the management of all in-goal cameras including without limitation, the installation, operation and maintenance of such cameras throughout the Competition.

9.2. The Host Broadcaster shall ensure that all in-goal cameras:

a) are positioned in the top corner of the back of the goal net;

b) are attached to the support structure of the netting (such as ropes, poles) or installed on an independent pole or tripod structure, but positioned in such a way so as to not affect, in any way whatsoever, the flight of the ball or the movement or safety of the Participating Players and Match Officials during the Match;

c) are enclosed in an independent casing or housing, which shall be connected to the ground and the rear tensioning line of the net;

d) do not require any adjustment once the Match has commenced. Access may be required to these cameras at half-time for maintenance;

e) are not be installed with any microphones.





10. Pitch-Level Cameras

10.1. The Host Broadcaster shall ensure that the positioning of Pitch-Level Cameras shall be as ascribed in the Host Broadcast Camera Plan set out Schedule B to this Appendix.

Pitch-Centre position in relation to team benches and fourth official bench

10.2. The exact positioning of the Pitch-Level Cameras is of vital importance for the broadcast of Matches due to their proximity to the team benches and fourth official bench. The Host Broadcaster shall ensure that all personnel in the designated technical area(s) shall be provided with a clear and uninhibited view of the Field of Play.

10.3. The Host Broadcaster shall ensure that the Pitch Centre Camera shall:

a) be located to the side of the fourth official bench;

b) not impede and/or interfere with the Participating Officials' and/or Participating Players' view of the Field of Play;

c) not interfere with the movement of the assistant referee(s) who are stationed at the nearside touchline of the Field of Play;

d) not affect the entrance and/or exit of the Participating Players, flow of people movement in the area and/or encroach upon any technical areas designated for Match Officials;

e) not affect the entrance and/or exit of the Participating Players, flow of people movement and/or encroach upon any area(s) designated for the Team Official Delegations and Match Officials.

10.4. Any positioning of the Pitch-Level Camera other than as provided for above shall be subject to the prior written approval of the AFC.

11. SpiderCam Systems

11.1. The Host Broadcaster shall be responsible for the operation and management of all SpiderCam Systems (CableCam). The following conditions shall apply in relation to the use of the SpiderCam on Match-day and MD-1.

General Guidelines

11.2. All aerial system mounts, wires and cables shall be installed according to a schedule provided to the AFC by the AFC Commercial Rights Partner and approved in writing by the AFC.

11.3. The mounting and functional system of the SpiderCam shall not be changed or modified once installed and approved by the relevant authorities.

11.4. Installation of the camera shall be approved and certified by the relevant safety authorities and stadium management.

Coverage of Match and MD-1 official training

11.5. The Host Broadcaster shall ensure that:

a) the SpiderCam is not operated where the wind speed is recorded at a rate of 6+ or higher on the Beaufort scale;

b) the SpiderCam operates at a minimum height of: (i) twenty-one (21) metres above the Field of Play for all Matches; and (ii) ten (10) metres above the Field of Play for all MD-1 official training, in order to avoid any interference with the run of play;

c) the camera may operate at a height of five (5) metres outside of the Field of Play during the Match;

d) the camera shall be located out of range (on the sidelines) for goal clearances;

e) the camera may operate at a height of five (5) metres on the Field of Play and five (5) metres outside the Field of Play for the duration of any cooling breaks throughout the Match and/or MD-1 official training.

Pre-Match, half-time, post-Match

11.6. The Host Broadcaster may operate the SpiderCam at a minimum height of five (5) metres when filming in the stands or Field of Play surroundings and a minimum height of five (5) metres when covering warm-ups, half-time and post-Match.

11.7. Detailed coordination is required to accommodate the needs of spectators, ceremonies and security.

Kicks from the Penalty Mark

11.8. The Host Broadcaster may operate the SpiderCam at a minimum height of ten (10) metres above the Field of Play to follow each Participating Player from the centre circle as he walks to place the ball prior to taking his kick.

12. Tunnel Camera

12.1. The Host Broadcaster shall be responsible for the operations and broadcast coverage of any Tunnel Camera used. The Tunnel Camera shall encompass the filming of Participating Players from both Participating Teams gathered in the player tunnel prior to entering and leaving the Field of Play during kick off, half-time and full-time.

12.2. Any remotely controlled camera and associated microphone shall be installed under the tunnel roof or via an appropriate mounting and in such a way so as to not interfere with any match ceremonies, the Match and/or Participating Players' or Match Officials' movements. The placement of the Tunnel Camera shall be determined by the AFC in accordance to the tunnel layout and according to the team line-up position.

12.3. Up to one (1) manned TV production camera team is permitted for filming inside the "gathering area" of the player tunnel at the fixed position advised by the AFC Marketing Manager prior to the commencement of the Match to film the checking of the studs by the Match Officials.

13. Unilateral Cameras

13.1. Broadcast Licensees may position unilateral cameras during the match, subject to the availability of space:

a) on the Main Camera Platform;

b) in designated areas behind the goals;

c) in broadcast studios;

d) in commentary positions, when their operation will not affect any other party; and

e) any other positions subject to the prior written approval of AFC.

13.2. Additionally, Broadcast Licensees may position unilateral cameras before and after the Match, after making prior arrangements with the AFC and AFC Commercial Rights Partner:

a) near the corner flags for pre- and post-Match unilateral stand-ups;

b) at the designated flash interview position after the Match; and

c) at the press conference and/or Mixed Zone.

13.3. Broadcast Licencees may not move cameras during the Match except by prior arrangement with the AFC or AFC Commercial Rights Partner at half-time, the end of regulation time, or the start of Extra Time. Broadcast Licenees may not position unilateral cameras in any other location at any time. Broacast Licencees must submit a camera plan to the AFC Commercial Rights Partner detailing their proposed camera positions, which must be approved by the AFC before the Broadcast Licensee starts operations.

Part C: Microphones

14. Guidelines for Microphone Use

14.1. The Host Broadcaster shall ensure that all Field of Play microphones, particularly those in sensitive areas (i.e. on Steadicams and handheld cameras) are used in such a manner as to collect ambient sounds only in order to capture the audio and visual experience of the Match, without encroaching on any of the Participating Players' and/or Match Officials' privacy.

14.2. The positioning of all Field of Play microphones is detailed in the Pitch Equipment Plan and Microphone Plan in Schedule E to this Appendix. In general, the Host Broadcaster shall ensure that:

a) the microphones will be placed in front of the pitch-side advertising boards, between the board and Field of Play in such a way as to allow clear view of the sponsor branding on the boards;

b) no microphones will be placed inside the technical area around the team benches;

c) the microphones shall not be permitted to be attached to the goal-posts, nor to any persons directly involved in a Match, including without limitation any Participating Players and/or Match Officials;

d) roaming microphones are strictly prohibited from use at all times;

e) the microphones will have a minimum of two (2) metres distance from touch lines.

14.3. All microphone placements and positioning shall be reviewed during the Field of Play inspection by the General Coordinator, AFC Marketing Officer and the AFC Commercial Rights Partner Venue Manager.

Part D: Interviews

15. Head Coach Match-day arrival interviews

15.1. The Host Broadcaster shall carry out Head Coach arrival interviews at every Match.

15.2. Interviews shall be conducted immediately upon the arrival of the Participating Team at specific areas designated by the AFC and under the supervision of the AFC Media Officer.

15.3. Only one (1) HB production camera may be used for conducting the interview.

15.4. Interviews shall be maximum ninety (90) seconds in duration and conducted in English or the mother tongue of the Participating Team or Head Coach. Where the interview is conducted in a language other than English, the Participating Team shall provide translation.

16. World Feed flash interviews at the end of the Match

16.1. The Host Broadcaster shall conduct flash interviews at the end of the Match with Participating Players and/or Participating Officials at specific areas designated by the AFC, subject to the following conditions:

a) all personnel and equipment shall be in place to avoid any delay in conducting the proposed interviews;

b) all interviews shall be conducted in English or the mother tongue of the Participating Team or interviewee. There is no requirement for the Participating Team to provide translation;

c) each interview shall not exceed ninety (90) seconds in duration and shall be in front of a tournament backdrop, as produced and provided by the AFC Commercial Rights Partner;

d) the World Feed flash interview positions shall be located near the half way line at Field of Play level at a location determined by the AFC;

e) there will be one (1) designated World Feed flash position and any additional positions provided shall be pre-approved by the AFC upon request through the AFC Commercial Rights Partner;

f) World Feed flash interviews may be conducted by a Broadcast Licensee of the nationality of a Participating Team talking part in the Competition or respective Match;

g) there will be one (coach or player) or two (2) sequential interviews (e.g. the Head Coach and one (1) or two (2) Participating Players) conducted with each Participating Team;

h) the AFC Commercial Rights Partner shall provide the list of individuals requested by the Broadcast Licensees for flash interviews no later than ten (10) minutes before the end of the Match. The Host Broadcaster and the Broadcast Licensees shall not approach Participating Players or Participating Officials directly to request interviews.

17. Unilateral flash interviews

17.1. Broadcast Licensees with live unilateral productions at the Stadium may conduct flash interviews at the end of the Match with Participating Players and/or Participating Officials at specific areas designated by the AFC, subject to the following conditions:

a) all personnel and equipment shall be in place to avoid any delay in conducting the proposed interviews;

b) all interviews shall be conducted in English or the mother tongue of the Participating Team or interviewee. There is no requirement for the Participating Team to provide translation;

c) each interview shall not exceed ninety (90) seconds in duration and shall be in front of a tournament backdrop, as produced and provided by the AFC Commercial Rights Partner;

d) the unilateral flash-interview positions shall be located near the half way line at Field of Play level at a location determined by the AFC;

e) each Broadcast Licensee may conduct maximum four (4) sequential interviews with each Participating Team (e.g. the Head Coach + up to three (3) Participating Players);

f) the AFC Commercial Rights Partner shall provide the list of individuals requested by the Broadcast Licensees for flash interviews no later than ten (10) minutes before the end of the Match. The Host Broadcaster and the Broadcast Licensees shall not approach Participating Players or Participating Officials directly to request interviews.

18. Mixed Zone (Match-day and MD-1)

18.1. The Mixed Zone will be located between the team dressing-rooms and the Participating Team busses. The AFC shall provide priority access to the Mixed Zone to Broadcast Licensees. If space is available, the AFC or the AFC Commercial Rights Partner may at its discretion provide access to NRHs.

Entrances and Exits

18.2. There will be three (3) entrances and exits into the Mixed Zone:

a) for Participating Players and Participating Officials to enter the Mixed Zone from the team dressing-room area;

b) for Participating Players and Participating Officials to exit the Mixed Zone to their team bus; and

c) for Media to enter and exit the Mixed Zone.

18.3. They shall only be accessed with a valid Accreditation Card.

Layout

18.4. The Participating Players and Participating Officials shall pass along a corridor through the Mixed Zone, wherein the Media will be able to speak to them over a barrier.

18.5. The Mixed Zone will be divided into separate sections for representatives from television, radio and the written press.

a) The Participating Players and Participating Officials shall pass through the area designated for representatives from television first;

b) Participating Players and Participating Officials are required to pass through the Mixed Zone but are not obliged to give any interviews;

c) A designated area, with suitable lighting and backdrops, shall be provided for all Broadcast Licensees in the Mixed Zone.

18.6. Only Broadcast Licensees and admitted NRHs may conduct video interviews in the Mixed Zone. Other media (carrying PRE accreditation) may conduct recorded audio interviews only.

19. Press Conference Room (Matchday and MD-1)

19.1. A camera platform with a view of the top table shall be assigned for use by the Host Broadcaster or Media. The AFC Commercial Rights Partner will give priority for access to the press conference to the Host Broadcaster and the Broadcast Licensees. If space is available, the AFC Commercial Rights Partner may at its discretion give access to the NRHs.

19.2. A public announcement system with audio distribution via a splitter box at the camera platform shall be installed by the Host Organisation.

19.3. The top table will be suitably lit to provide for clarity in filming and/or broadcast.

19.4. Only Broadcast Licensees and admitted NRHs may shoot video in the press conference.

20. Host Broadcaster Floor Manager

20.1. The Host Broadcaster Floor Manager shall:

a) be present at all times during the on-air production and/or rehearsal;

b) oversee the operation of the Host Broadcaster cameras in sensitive areas (dressing rooms, team arrivals, interviews and tunnel) and shall be in constant communication with the Host Broadcaster Match Director;

c) be on the ground and available to liaise and coordinate with the AFC Marketing Officer and AFC Commercial Rights Partner Venue Manager;

d) be the initial point of contact for any technical or personnel issues with the Host Broadcaster crew for both the AFC Marketing Officer and General Coordinator and pass on the information to the Host Broadcaster Match Director and his production team in the OB van;

e) liaise with the AFC Marketing Officer and the AFC Commercial Rights Partner Venue Manager regarding post-Match interviews and is responsible to cue the start of these interviews;

f) liaise with the General Coordinator and AFC Marketing Officer during the Match to ensure that the AFC is satisfied with the allocation of sideline Cameras, Pitch Centre Cameras and Cameramen movements, if necessary;

g) be the point of contact for the General Coordinator and AFC Marketing Officer in relation to decisions about cooling breaks and shall communicate this information to the Host Broadcaster Match Director.

20.2. Under no circumstances shall any member of the Host Broadcaster crew approach the Fourth Official to obtain information regarding substitutions, cautions and injury time during the Match. The Host Broadcaster Floor Manager shall coordinate with the General Coordinator, AFC Marketing Officer and/or the AFC Media Officer, at the AFC's direction, to obtain such information.

21. Pre- and post-Match stand up interviews and Pitch-Side Commentator

Pre and Post match stand up interviews

21.1. Broadcast Licensees, comprising of up to three (3) people, may conduct stand up interviews near the corner flag and/or behind the goal line pitch-side advertising boards, subject to the prior consent of the AFC and booking a position with AFC Commercial Rights Partner. Any guest must be accredited for access to the Field of Play.

21.2. The area will be available for use by Broadcast Licensees during pre-Match warm-up. The interview shall be finished fifteen (15) minutes prior to kick-off.

21.3. The following individuals shall not be interviewed during any pre- or post- Match stand up interview:

a) any Participating Officials that are registered to sit on the team bench;

b) any Participating Players listed in the starting line-up, as substitutes, or that are suspended for the Match.

21.4. One (1) Pitch-Side Commentator plus one (1) assistant may make live voice reports during the Match from the position behind the goal line pitch-side advertising board (at the unilateral camera positions).

21.5. The Pitch-Side Commentator shall not have any direct communication with any of the Participating Officials and/or Participating Players during the Match.

21.6. The Pitch-Side Commentator shall be required to remain seated and immobile at all times during the Match. At no time may a Pitch-Side Commentator approach the team bench and/or any individuals during warm-up.

21.7. The Pitch-Side Commentator shall be required to use a headset microphone only. No other equipment (such as a desk or camera) except for a small monitor by arrangement with the AFC Commercial Rights Partner and with the prior approval of the AFC shall be allowed in this area during the Match.

Part F: Video Recordings of Matches by the Team Official Delegation

22. Video Recordings

22.1. The AFC reserves the sole and exclusive right to produce, exploit and further distribute any content and/or filming for any commercial and non-commercial purposes, including but not limited to documentaries and online video content, related to the Competition and/or the participation of a Member Association in the Competition, including its Participating Team, Participating Players, Participating Officials and/or all Team Official Delegation.

22.2. The Participating Team shall ensure that no member of its Team Official Delegation or any third parties produce, exploit, and/or further distribute any film material relating to the Competition or the participation of a Participating Team in the Competition, for any commercial or non-commercial purposes without prior written consent of the AFC.

22.3. Participating Teams shall be permitted to make their own recordings of Matches subject to the following:

a) only members of the Team Official Delegation may make such recordings;

b) only one (1) camera per Member Association may be used;

c) only lightweight, amateur equipment may be used, not the type of professional equipment used by professional broadcasters;

d) during filming, the Participating Official making the recording must wear the technical bib distributed by AFC Marketing Officer at the start of the Competition. Only one (1) such bib will be distributed to each Participating Team. It must be returned when the Participating Team is eliminated from the Competition;

e) the Participating Official must make contact with the AFC Marketing Officer before the Match to locate a suitable position;

f) no other recording is allowed, including without limitation, in the team dressing rooms, Mixed Zone, at press conferences or any other location or for any reason other than listed above;

g) filming is permitted for technical football purposes only as opposed to any general documentation of the stay in the Host Country and the Competition.

22.4. Under no circumstances shall recordings or images taken in the Stadium or other Controlled Access Area be publically distributed or otherwise used for any type of commercial or non-commercial exploitation, either during or after the Competition. Any abuse of video footage constitutes a serious violation of the Media Rights and will be sanctioned by the AFC.

SCHEDULE A – Camera Positioning Summary

- **Main cameras:** The main cameras need to be positioned directly on the halfway line at a suitable height within the main stand. The cameras need to have a clear, unobstructed view of the field of play at all times.

- **Pitch side halfway line camera:** The camera will be fixed on the halfway line next to the fourth official.

- **Offside cameras:** Located in the main stand facing the 16-meter line at each end of the pitch on the same side of the stadium as the main cameras. These cameras can be located higher in the main stand than the main cameras.

- **Pitch level cameras behind the goal line:** Cameras will be located behind the advertising boards that run parallel to the goal lines at each end of the pitch. The exact location and number of cameras in this area is decided on a match by match basis, with the locations being confirmed on match Day -1.

- **Pitch level cameras along the by line:** Cameras can be located in a fixed location at pitch level on the same side as the main cameras as long as they do not obstruct the view of the field of play for the fourth official and or the team benches. The cameras should also be far enough back from the pitch to ensure that there is no danger to participating players.

- **Steadicams/Handheld cameras:** Steadicams and handheld cameras can be used on the same side of the pitch as the main cameras, with one operating on each half of the pitch. This will be operated by one cameraman and one assistant. The cameras must not encroach in front of the team benches, should not interfere with the assistant referee running the line and should not block the line of sight from the fourth official to the field of play.

- **Pitch level Steadicams/handheld camera outside of play:** Up to two Steadicams or handheld cameras are allowed on to the field of play to cover the players walking on, team line-ups, anthems, VIP Handshakes and the coin toss.

- **Tunnel camera:** A single handheld camera at each team is allowed into the tunnel prior to the teams walking out before the start of the match and half time. The camera must not impede the players or officials.

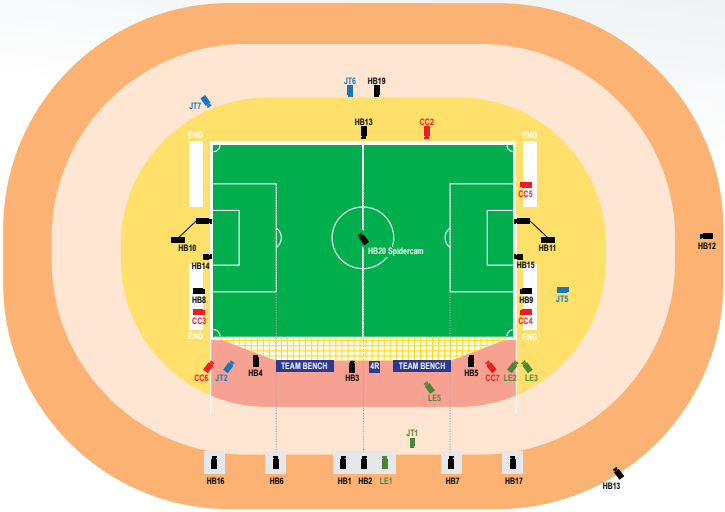
- **Stand camera behind goals:** A camera can be installed in the stand directly behind each goal, with the camera located directly in line with the penalty spots at each end. The penalty spot in the penalty box closest to the camera should be visible above the crossbar of the goal.

- **Beauty shot:** Where access is suitable a fixed camera can be located at a high point in the stadium to allow a panoramic shot of the complete venue.

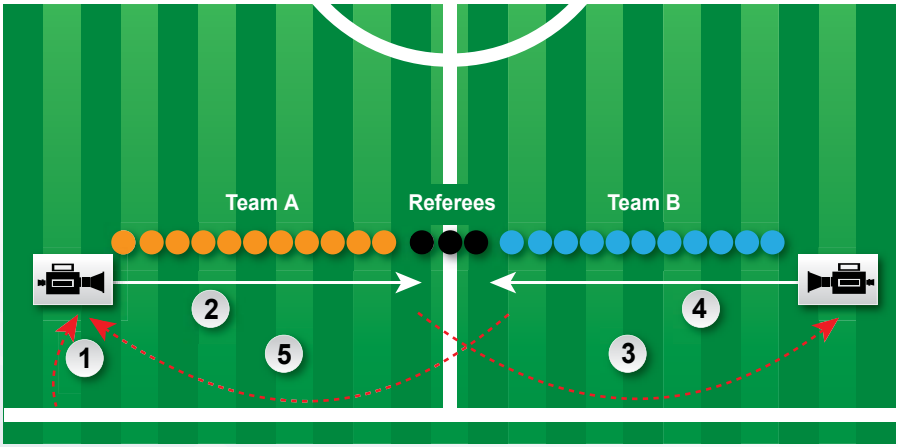
- **Reverse pitch level cameras:** A camera or cameras can be located behind the advertising boards on the opposite side of the pitch to the Main cameras to allow for a different perspective and coverage of the team benches.

- **Reverse stand level camera:** Cameras can be placed within the stand opposite the main stand.

SCHEDULE B - Generic HB Camera Plan



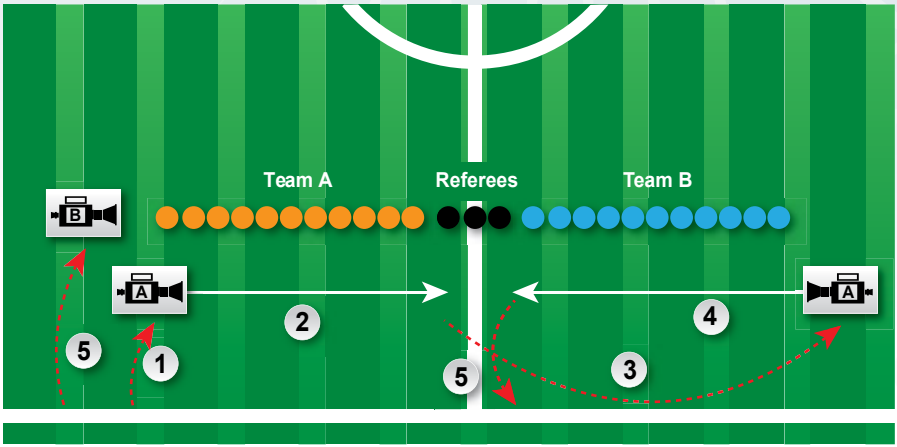
SCHEDULE C - Steadicams



As the teams walk out, handheld/steadicam is off the field

1. Handheld/Steadicam enters the field as the teams line up for Team A anthem.
2. Handheld/Steadicam walks down Team A line-up and stops at the referees.
3. Handheld/Steadicam repositions to the end of Team B line-up, ready for Team B anthem.
4. Handheld/Steadicam walks up Team B line-up and stops at the referees.
5. Handheld/Steadicam repositions to 1 to cover handshakes before leaving the pitch.

NB: If Team A is hosting, process is the same but handheld/steadicam starts with Team B line-up shoot.



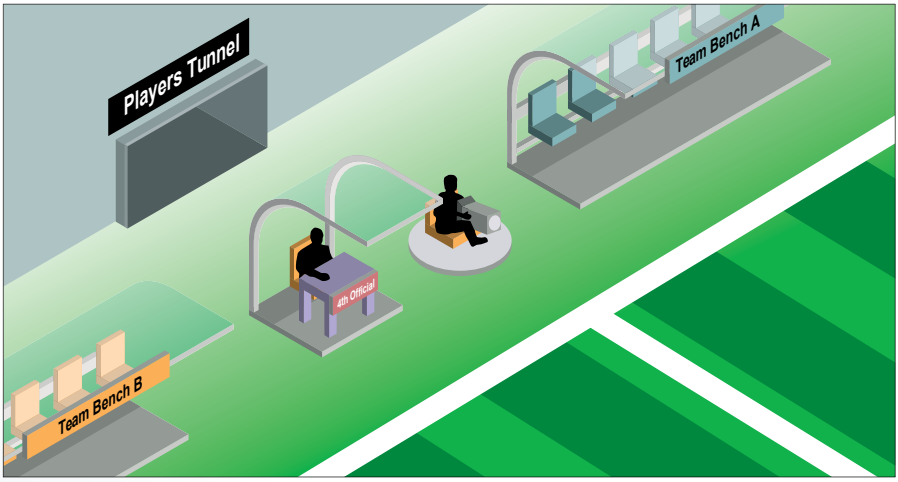
As the teams walk out, both handhelds/steadicams are off the field

1. Handheld/Steadicam A enters the field as the teams line up for Team A anthem.
2. Handheld/Steadicam A walks down Team A line-up and stops at the referees.
3. Handheld/Steadicam A repositions at the end of Team B line-up, ready for Team B anthem.
4. Handheld/Steadicam A walks up Team B line-up and stops at the referees.
5. Handheld/Steadicam A leaves the field directly.

Simultaneously, handheld/steadicam B enters the field to cover handshakes.

NB: If Team A is hosting, process is the same but handheld/steadicam A starts with Team B line-up shoot.

SCHEDULE D - PITCH Centre Camera Positioning



SCHEDULE E - Generic Microphone Plan



SCHEDULE F - Match Day Operation Countdown

Time	Task	Location
Up to 2 hrs to Kick off	Team Dressing Room Filming	Team Dressing Rooms
- 90 min	Team Bus Arrival Filming	Team drop off area
- 90 min	Head Coach Arrival Interview	Team drop off area
- 15 min	Pre/Post Stand-ups – complete by	Field of Play
- 10 min	Players Tunnel	Tunnel
0	Kick off	Field of Play
+ 80 min	Flash Interview preparation	Field of Play
+ 90 min	Flash interviews	Field of Play
	Post Press Conference	Press Conference
+ 100 min	Mixed zone Interviews	Mixed Zone

Venue	Player		Official	
	Expulsion	Suspension	Expulsion	Suspension
Field of play	ordered to leave the field of play and its surroundings	banned from the field of play and its surroundings	ordered to leave the field of play and its surroundings	banned from the field of play and its surroundings
Team bench	ordered to leave the team bench	banned from the team bench	ordered to leave the team bench	banned from the team bench
Technical area	cannot sit in the technical area	banned from the technical area	cannot sit in the technical area	banned from the technical area
Dressing room	shall stay in either the dressing room or doping control room accompanied by a chaperon until 75th minute	banned from the dressing room at any time before and during the match in question (can join after the final whistle)	banned from entering the team dressing rooms at half time if sent off during the first half of the match	banned from the team dressing rooms at any time before and during the match in question (can join after the final whistle)
Stands	allowed to sit in the stands, provided his integrity and security are safeguarded as of 75th minute, if he is not picked for doping control	allowed to sit in the stands, but not in the immediate surroundings of the field of play. The player could sit in the VIP or VVIP area, provided that integrity and security are safeguarded	allowed to sit in the stands, but not in the immediate surroundings of the field of play, for the rest of the match, provided that integrity and security are safeguarded	allowed to sit in the stands, but not in the immediate surroundings of the field of play. The player could sit in the VIP or VVIP area, provided that integrity and security are safeguarded
Team bus	allowed to take the team bus	allowed to take the team bus but not allowed to talk to the media upon arrival or departure	allowed to take the team bus	allowed to take the team bus but not allowed to talk to the media upon arrival or departure
Award ceremony	allowed to take part in the award ceremony	allowed to take part in the award ceremony	allowed to take part in the award ceremony	allowed to take part in the award ceremony
Mixed zone	not allowed in the mixed zone	banned from the mixed zone	not allowed in the mixed zone	banned from the mixed zone

*the same shall apply for AFC Futsal and Beach Soccer Competitions

Venue	Player		Official	
	Expulsion	Suspension	Expulsion	Suspension
Press conferences	not allowed to attend or participate in any match-related press conference	banned from all match-related press conferences	not allowed to attend or participate in any match-related press conference	banned from all match-related press conferences
Official training	N/A	allowed to attend and participate in official training	N/A	allowed to attend and participate in official training
Media activities	not allowed to undertake any media activities in the stadium	not allowed to undertake any media activities during the course of the match	not allowed to undertake any media activities in the stadium	not allowed to undertake any media activities during the course of the match
Doping control room	eligible for doping control and shall stay accompanied by a chaperon until 75th minute	N/A		
VIP tribune		N/A	N/A	
Contact and communication	not allowed in the VIP tribune	can sit in the VIP or VVIP area, provided that integrity and security are safeguard	not allowed in the VIP tribune	can sit in the VIP or VVIP area, provided that integrity and security are safeguard
	N/A	N/A	may give instructions solely to the person replacing him on the team bench, providing such instructions do not disturb the spectators or disrupt the flow of play	not permitted to communicate with his team using electronic or any other means for the duration of the match

*the same shall apply for AFC Futsal and Beach Soccer Competitions

Appendix 16: Accreditation Policy

1. Only individuals in possession of a valid permit shall be granted entry to the Stadium. Valid permits shall include:

   a) Tickets;

   b) Accreditation Cards and, when necessary (i.e access to Control Access Areas), Supplementary Accreditation Devices (SADs); and

   c) other permits as defined herein.

2. Formal accreditation will be applied and put into force before the start of the Competition as specified in the respective Competition Regulations. Once accreditation has been established, access to Stadia and other Controlled Access Areas will only be permitted for those individuals with a valid permit.

3. If an individual cannot produce a valid permit, they shall be refused entry and may be escorted from the respective Controlled Access Area.

4. It is the responsibility of the Host Organisation and their stewards, Stadium safety and security management staff and police officers to ensure that only those persons with authority to be inside the Stadium, including members of the public, officials and staff, are permitted into the Stadium.

5. Where restricted access zones within a Controlled Access Area have been established (e.g. official areas, the Field of Play, the media centre etc.), stewards or other appropriate security staff shall be stationed at the designated area to enforce and control access in accordance with the established accreditation and stadium zoning plan.

6. Accreditation shall be issued by the AFC or the LOC to individuals with specific functions at a Competition or Official Function.

7. Accreditation shall, as far as possible, be forgery-proof and provide protection against multiple use.

8. Accreditation is non-transferable.

9. Permits shall restrict access to specific, clearly marked areas and specified Controlled Access Areas.

10. The number of “access all areas” passes shall be kept to an absolute minimum and access rights must be based on working requirements.

11. Accreditation does not permit the holder to attend a Match as a spectator or to occupy any seat in the Stadium that would normally be assigned to a Ticket.

12. A background/criminal check shall be performed by the Host Organisation authorities as part of the accreditation process where necessary.

13. Provision must be made for the withdrawal (on a temporary or permanent basis) of accreditation if the holder is acting in a manner that may prejudice the safety and security of others, a criminal act has been committed or suspected by the holder, the holder's actions are prejudicing the smooth running of the event or the holder has breached the Stadium code of conduct.

14. Subject to the agreed security concept and approved accreditation plans, identity cards held by members of the police and other official agencies (including fire and ambulance services) that allow them to carry out operational tasks at the Stadium shall also be regarded as valid permits, provided said members are in uniform and clearly identifiable.

15. Police officers and members of other security agencies wearing plain clothes must be issued with appropriate accreditation for the tasks they are performing.

Appendix 17: AFC Guidelines on Football Participation in Extreme Conditions: Heat, Cold and Haze

Football, the most popular sport is played throughout the year with exposure to various extreme weather conditions. Limited scientific data and ethical issues that hamper research have not determined threshold levels or specific guidelines for safe participation in sports in extreme environments.Some studies have been conducted in Football with the support of F-MARC. Participation in extreme environments may have detrimental effect on the health of players and impair their performance. However, sport specific guidelines need to be in place to protect players in each sport. AFC Medical Committee recommended the following guidelines for participation in extreme environmental conditions:

A. Hot Environment

Ambient temperature and humidity, duration of exposure and intensity of physical activity, physical state of player and other related risk factors, if adequate precautionary measures not been taken, may expose players to heat related injuries–heatstroke, heat exhaustion and heat cramps. These conditions are rare in football but more importantly are preventable. No incidence of heatstroke has been reported during FIFA/AFC Tournaments.

A.1. Introduction of Cooling Breaks during matches

A.1.1. The Decision:

The decision to introduce cooling breaks during a match shall be based on the Wet Bulb Globe Temperature (WBGT) readings at -90 and 60 minutes prior to the commencement of the match. If the WBGT readings are 32 degrees Celsius and above, cooling breaks may be introduced after consultation with the General Coordinator/Match Commissioner and the Referee. This information must be communicated to each participating team and/or Team Physician as well as the relevant authorities such as media, LOC etc. Each break per half i.e. at 30th & 75th minute shall comprise of 3 minutes. During this stoppage time, players may rehydrate and soak themselves with cold wet towels provided by the LOC.

A.1.2. LOC Obligation

Once the decision to introduce cooling breaks has been established, the LOC shall provide the following:

- Two (2) cooler boxes (one for each team) with adequate quantities of ice during each half of the match for cooling breaks (i.e. 30th & 75th min). Teams may use their own cooling items, if they so require.
- Face towels soaked in ice cold water for players of each team (i.e. 11x2=22 and 4 for referees) for each cooling break.
- Additional cold bottled water for players and referees for each cooling break.

Emergency Medical Services: The LOC shall ensure that:

- heat stroke diagnostic equipment and treatment logistics are available (rectal temperature thermometer; medications (anti-convulsion); tub and tepid water spray etc.
- a medical team conversant with treatment of heat related injuries.

A.2. Additional Information to Team Officials/Team Physicians

A.2.1. Anti-Doping

In the event the match is subjected to doping control, the opening of envelopes can take place at the 78th min instead of 75th min.

A.2.2. Team Officials

Monitoring of players at risk during the match/competition:

- players who has past history of heat related injuries;
- players having medical conditions e.g. blood disorders
- players on medications
- modulate the iron-field activities: advice players to limit running with the ball; more a passing game during the match
- strategies for hydration: players keep hydrating themselves prior and during match
- advice good sleep & diet

References:

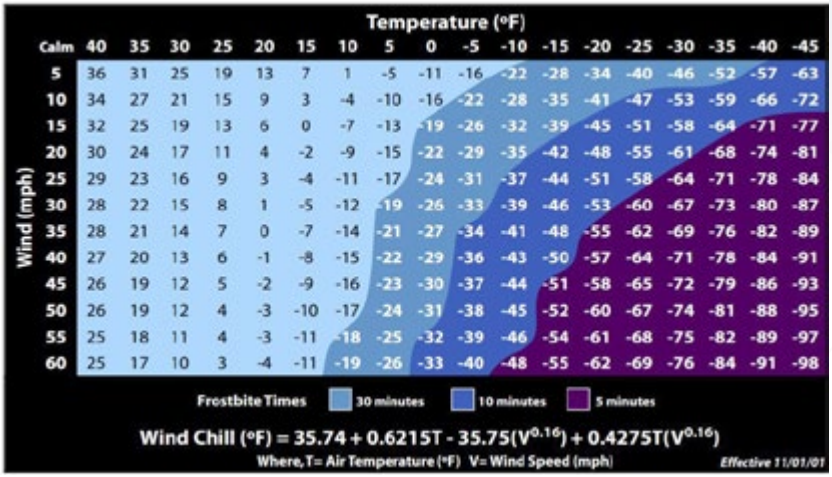
- *F-MARC; FIFA Football Emergency Medicine Manual*
- *Clinical Sports Medicine, Brukner & Khan, fourth edition; Read chapter 58 page 1132 – 1142; Exercise in theheat;*
- *Scandinavian Journal of Medicine & Science in Sports; volume 20, supplement 3, October 2010; Exercise in Hot Environments: From basic concepts to fieldapplications*
- *Hydration and Sweating responses to hot-weather football competitions; SS Kurdak, SM Shirreffs, RJ Maughan, KT Ozgunen, C. Zeren, S. Korkmaz, Z. Yazici, G. Ersoz, MS Binnet, J. Dvorak*
- *Living, training and playing in the heat challenges to the football player and strategies for coping with environmental extremes; RJ Maughan, SM Shirreffs, KT Ozgunen, SS Kurdak, G. Ersoz, MS Binnet, J.Dvorak*
- *Hyperthermic-related challenges in aquatics, athletics, football andtriathlon*
- *BJSM 2012 volume 46 issue 11, M. Mountjoy; JM Alonso; MF Bergeron; J. Dvorak; S. Miller; S Migliorini; DG Singh*
- *IOC Consensus statement on thermoregulatory and altitude challenges for high-level athletes; BJSM 2012 volume 46 issue11;*

F-MARC Football Medicine Manual 2nd Edition. Chapter 2.6 Environmental Factors

B. Cold Environment

Cold should not be a barrier to football participation if all risk factors are adequately evaluated and appropriate preventive action taken. Hence, cold related injuries, mainly hypothermia (core body temperature 350˚C or 950˚F and below) can be prevented. Mild hypothermia may result in shivering and loss of musculoskeletal coordination. Heat can be lost through conduction, convection, radiation and evaporation. Body heat is lost more rapidly via wet conditions (conduction) and wind chill (convection / evaporation). There is no specific scientific data to demonstrate the threshold temperature to stop football activity. However, wind chill factors,

clothing, with or without rain/snow fall together with ground conditions are additional factors taken into consideration to determine whether to continue or discontinue football activity. Officials may use a wind Chill Chart as a guide. Players will find cold acclimatisation more difficult to achieve and less effective to sustain normal body temperature or preventing cold related injuries than heat acclimatisation. Most football activities or matches take place around minus 10˚C or at higher temperatures.



B.1. The Decision Process

Sixty minutes (60 min) before the commencement of the match, the AFC Medical Officer shall take note of the ambient temperature and wind chill. If temperature readings are minus 15˚C (or 5˚F) and below the AFC Medical Officer shall advice the Match Commissioner and the Referee of the possibility of postponement of the match and shall inform the team doctors and the medical team to observe the players carefully. If temperature readings are minus 25˚C (or -13˚F) a postponement of the match should be strongly advised.

The decision of the match Referee shall be final in accordance with rule 7 of the “Laws of the Game”and with respect to attire-rule4 (gloves;caps;trousers etc.) as long as it does not pose a danger to the player or opposing players.

B.2. Preventative Measures

Team officials and/or Team Physicians need to ensure:

- Player’s have appropriate clothing with insulation and/or wind shield liner (wearing it in several layers); officials & players on bench – protect from cold weather/wind i.e. warm clothing/windbreakers.
- Monitoring of players susceptible to hypothermia (previous episodes and esp. lean players and cold intolerance). Children & adolescents greater risk due greater body surface to mass ratio and low subcutaneous fat.
- monitoring of players with medical conditions e.g. Exercise Induced Asthma (EIA)/asthma; diabetes; hypothyroidism; cold induced urticaria.
- encourage drinking of fluids to prevent dehydration.

- encourage players to have diet rich in carbohydrates (pre- participation increase in carbohydrate reserves is essential).
- players need to keep moving on field; check goalkeeper's movements.
- be aware of the players onmedication.
- Know the individual risk factors (age, body composition, medical history, fatigue) and additional risk factors for hypothermia such as injuries, dehydration.
- Immediately after football activity, remove wet clothes, hot showers; sauna etc.

B.3. LOC Obligations

The LOC shall ensure:

- Trained team of emergency medical personnel (familiar with treatment of cold related injuries) to treat hypothermia with passive and active re-warming; frost bite (extremely rare).
- medical supplies and equipment for treatment: hypothermia; EIA; hypoglycaemia etc.

References:

- *FIFA Football Emergency Medicine Manual 2ndEdition*
- *Clinical Sports Medicine, Brukner & Kahn, fourth edition; chapter 59 page 1146 -1157*
- *Prevention of Cold Injuries during Exercise; Medicine & Science in Sports & Exercise: November 2006 - Volume 38 - Issue 11 - pp 2012-2029; doi: Castellani, John W.; Young, Andrew J.; Ducharme, Michel B; Giesbrecht, Gordon G;Glickman, Ellen; Sallis, Robert E.*
- *Cappaert TA, et al, NATA position statement: environmental cold injuries. Journal of Athletic Training 2008; 43:640-658*
- *NCAA Guideline 2a; Cold stress and exposure. 2010-11; ports Medicine Handbook (21st Edition)*
- *Rich BSE, et al. Management of on-site emergencies, In: McKeag D Moeller JL, eds ACMS's Primary Care Sports Medicine, 2nd Edition Philadelphia, PA:LLW' 2007:155-164*

C. Haze – Air Pollution

No scientific studies conducted on the safety of elite athletes in extreme air pollution (haze). Limited scientific studies (environmental health) are published and information from Health Authorities provides some measure of direction. Air pollutants measured include sulphur dioxide, nitrogen dioxide, carbon monoxide and suspended particulate matters of less than 10microns, mostly industrial waste, vehicular emissions and open burning (forest fires).With worldwide climatic changes, haze is becoming a common phenomenon especially in Asia and member associations are concerned about the safety and health of players. From an organisational point of view, suspension of matches lead to additional financial commitments, broadcasting rights, travel rescheduling, ticketing etc. Furthermore, severe adverse health effects have been reported when exposed to haze, such as smarting of eyes; flu, sneezing, dry throat, dry cough, asthma and allergic reactions. The short term or long term effects of exposure have not been well documented.

Air Pollution Index (API or PSI) – haze particulate matter consist of smoke, dust, moisture and vapour suspended in air that impair visibility and affect health. Most common contributor is open burning from domestic and forest fires, motor vehicles and industrial waste into the atmosphere. The air quality is measured using PSI – Pollution Standard Index or Air Pollution Index (API) and provides information on health hazards. The API or PSI levels defer from country to country and hence there is no common consensus. The following are the guidelines:

PSI / API	**Up to 50**	**51 - 100**	**101 - 200**	**201– 300**	**>300**
	Good	Moderate	Unhealthy	Very unhealthy	Hazardous

C.1. The Decision Process

C.1.1. As weather changes from time to time, it is important that Air Pollution Index (API) readings be taken at 120 minutes and 60 minutes before the kick-off of the match.

C.1.2 The AFC Medical Officer shall contact the weather authorities (DOE) for the API readings. If the API readings are 200 and above, the AFC Medical Officer shall report to the Match Commissioner and the Referee with a view to postpone the match. The decision of the Referee shall be final.

C.2. LOC Obligations:

The LOC shall ensure presence of:

- an emergency medical team / trained in such emergencies
- access to a Respiratory Physician, if possible - an expert in dealing with such emergencies
- additional medical personnel
- adequate emergency medical supplies & equipment

C.3. Preventive Measures: Advice to Team Officials / Team Physicians

- ensure that players drink plenty of fluids
- monitor players that have history of asthma; exercise induced bronchospasm; players with history of allergies
- watch out for players that may not perform optimally during the match
- maintain good hygiene and stay in doors
- administration of fluvaccine

References:

- *http://app2.nea.gov.sg/anti-pollution-radiation-protection/air-pollution/haze/health-advisory-for-haze#sthash.2BQTpmU4.dpuf*
- *The Link between Knowledge, Attitudes and Practices in Relation to Atmospheric Haze Pollution in Peninsular Malaysia; Laura De Pretto , Stephen Acreman, Matthew J. Ashfold, Suresh K. Mohankumar, Ahimsa Campos-Arceiz ; 2015 http://dx.doi.org/10.1371/journal.pone.0143655*
- *Air Pollution Exposure and Physical Activity in China: Current Knowledge, Public Health Implications, and Future Research Needs Jiaojiao Lü 1, Leichao Liang 1, Yi Feng 1, Rena Li 1,2,* and Yu Liu 1,* Int. J. Environ. Res. Public Health 2015, 12, 14887-14897; doi:10.3390/ijerph121114887*

Appendix 18: AFC Policy on Neutral Venue Matches

Participating Member Associations (PMAs) and/or Clubs that are required to play in neutral venues shall submit the following to the AFC within the stipulated deadlines with no exceptions:

- The nominated venues with the names of proposed stadium , training fields and official hotels no later than three (3) months prior to the match in question.
- All supporting documents related to match operation including necessary security guarantees by the neutral venue host association and their respective government authorities no later than two (2) months prior to the match in question.

Failure to meet the above deadlines would result in the PMAs and/or their clubs losing the hosting rights of the match in question. In such cases:

1. The match shall be automatically awarded to be played in the venue of the respective opponent team.
2. The order of the match shall be maintained with host team to be considered as “Team B” in order to ensure the sporting factor.

AFC shall decide the financial aspects of the match using perspective competition regulations on case by case basis.

Appendix 19: Pitch Preparation Guidelines

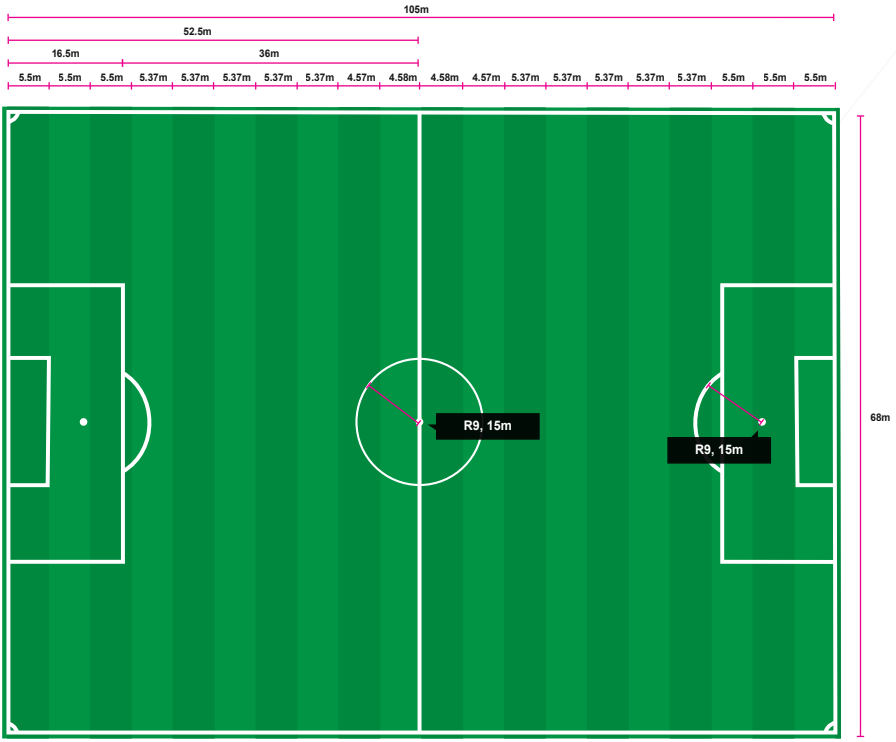
Pitch Surface

This is a pitch preparation guideline for all AFC / international football matches.

- Matches may be played on natural or artificial surfaces, according to the rules of the competition.
- The color of artificial surfaces must be green.
- Where artificial surfaces are used in either competition matches between representative teams of member associations affiliated to FIFA or international club competition matches, the surface must meet the requirements of the FIFA Quality Concept for Football Turf or the International Artificial Turf Standard, unless special dispensation is given by FIFA.

Grass Cutting Pattern

To enable Assistant Referees. Please see width of each lines (in meters).



Grass Height and Watering Procedure

- Grass height shall be between 20-30 mm or depending on the type of grass and climate.
- The pitch shall be watered adequately for players' safety. The decision of pitch watering shall be made by the Match Commissioner / General Coordinator as follows:

Time/Schedule	Decision by
1 before first Official Training and before the second Official Training if necessary	Match Commissioner/ General Coordinator
Before match = T-3hr and/or T-60m and/or T-20m	
During half-time	
After official training	Stadium management
Morning of Match Day	

** Please ensure sprinkler heads are properly covered after watering.*

Line Marking / Paints

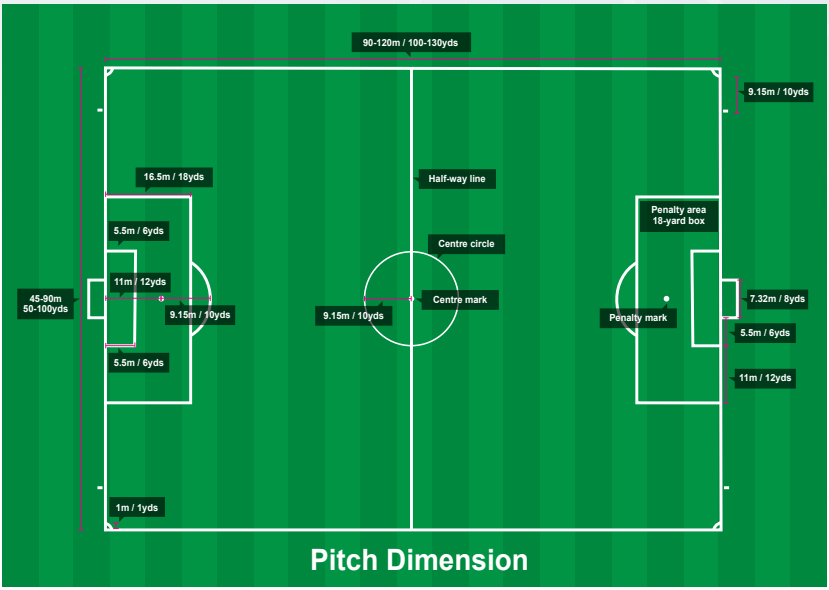
Line marking can be done by spray markers or manual brush. Please make sure proper procedure and caution are made before marking the lines:

- Check for leaks before starting (do not let paint leaks or spills on the pitch)
- Set out the lines with string; the string must be left in place until the line is dry, otherwise it will transfer paint
- Lines must be painted at a slow walking speed, consistently and layer by layer; it will take at least 2-3 applications to have the line correct.
- The lines must be allowed to dry for at least 3 hours before training, warm-ups or other maintenance is carried out.
- A bucket of water and a soft brush/sponge should be used to remove transfer of paint when marking out.
- The paint color recommended is matt bright white.
- The width of the lines must be same as the width of the goalpost (e.g. 12 cm).
- The penalty spot must be 24 cm diameter solid spot. The centre circle spot should be 24 cm diameter solid spot.
- Lines to be marked latest by MD-2.

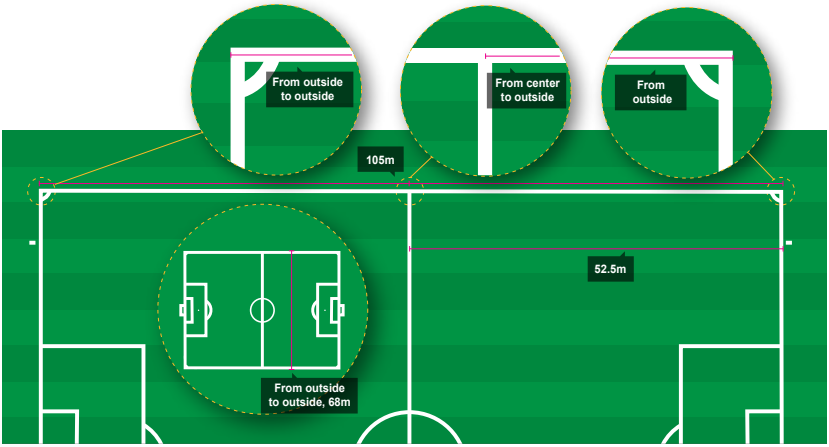
Turf Colorant

- In the situation where the color of the pitch is significantly inconsistent due to poor condition, colorant may be used to improve the visual of pitch.
- The decision to apply paint or turf colorant to a pitch will be recommended if necessary by the consultant and approved by the GC/MC. Turf colorants may not be applied without approval.

Pitch Dimensions



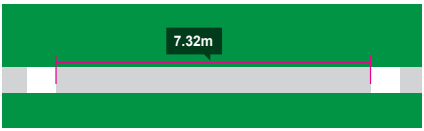
- The pitch size does not need to be 105m x 68m but must be within the size allowed in the Laws of the Game.
- Measurement of pitch size shall be taken between the distance from outside both goal lines and from outside both touchlines.



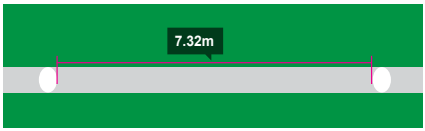
Pitch Markings

- The lines belong to the areas of which they are boundaries.
- All lines must be same width as goalpost, which do not exceed 12cm.
- All lines shall be of bright white color.

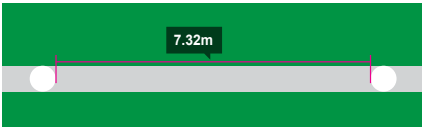
Goalposts is square (viewed from above)



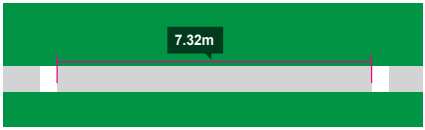
Goalposts is elliptical (viewed from above)



Goalposts is elliptical (viewed from above)

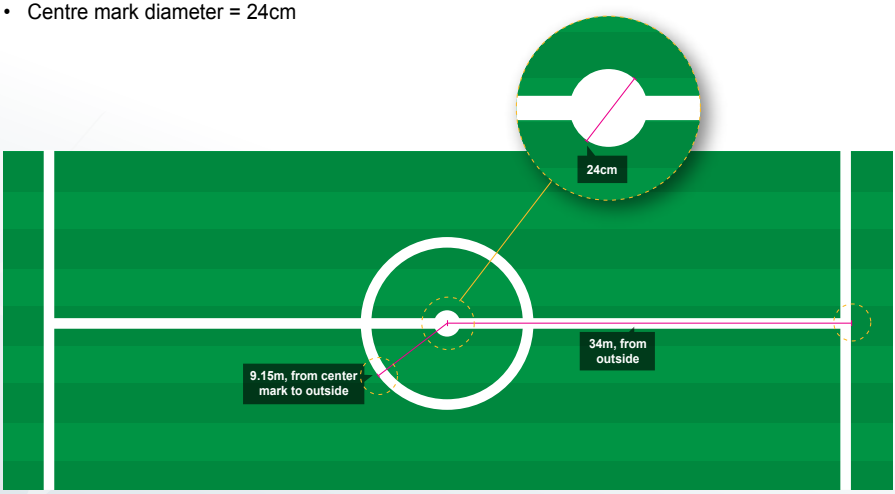


Goalposts is rectangular (viewed from above)

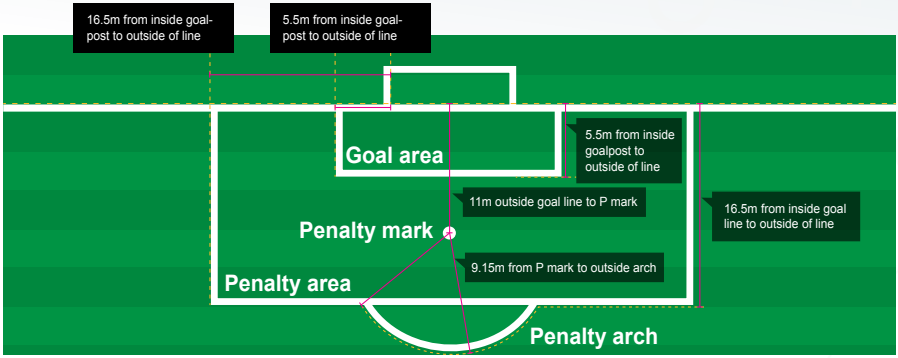


Centre Circle

- Centre mark = 34m, from outside touchline to the centre mark
- Centre circle radius = 9.15m (10y), from outside line to the centre mark
- Centre mark diameter = 24cm



- Goal area = 5.5m (6 yards), from inside of each goalpost to outside each line and 5.5m from outside the goal line to outside the goal area line
- Penalty area = 16.5m (18 yards), from inside of each goalpost to outside each line and 16.5m from outside the goal line to outside the penalty area line
- Penalty mark = 11m (12 yards) from goal line to the center of the mark and 24cm in diameter
- Penalty arch = 9.15m (10 yards) radius from Penalty mark to outside line

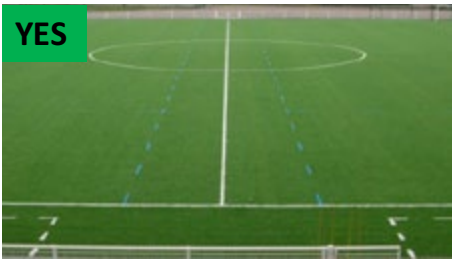


Artificial Turf Markings

Where artificial surfaces are used, other lines are permitted provided that they are of a different color and clearly distinguishable from the lines used for football.



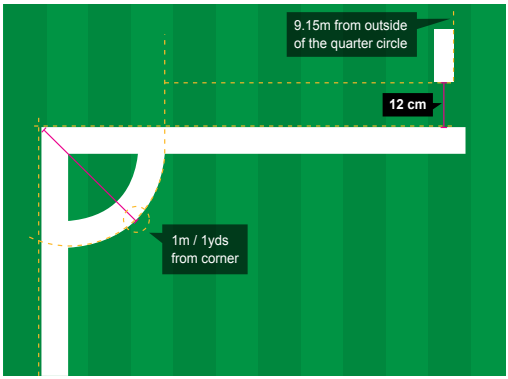
Artificial Turf Stadium before other markings being removed

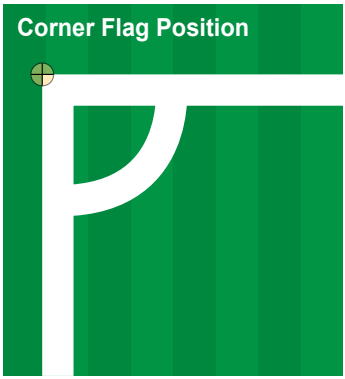


Artificial Turf Stadium AFTER non-football markings are removed

Corner Arc / Flag Post

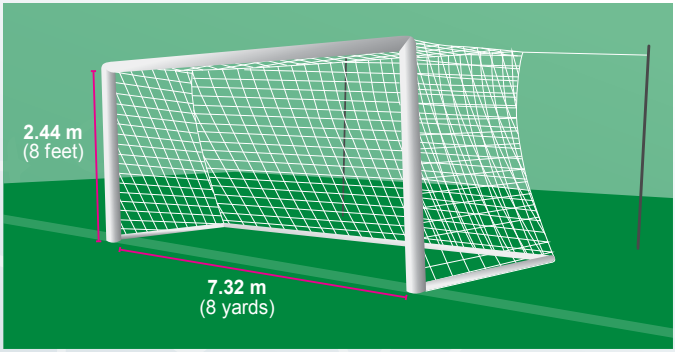
- Marks may be made of the field (optional) = 9.15m (10 yards) from outside of the quarter-circle. The marks shall be 24cm long and separated (12cm) from goal line.
- A quarter circle with a radius of 1m (1 yard) from each corner flag post is drawn inside the field of play.
- A flag post, not less that 1.5m (5ft) high, with a non-pointed top and a flag must be placed at each corner.





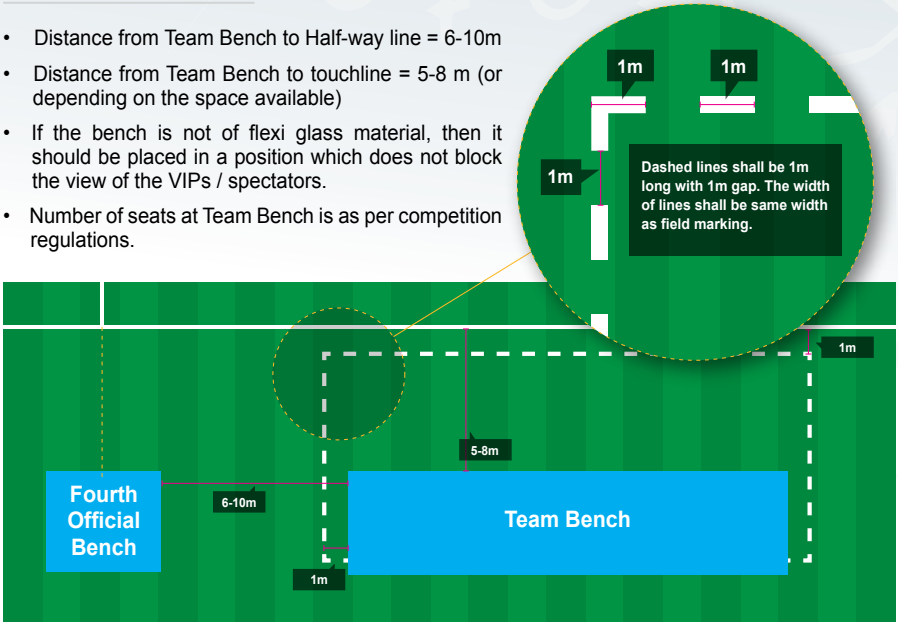
Goals

- A goal must be placed on the center of each goal line.
- The goalposts and crossbar must be made of wood, metal or other approved material. They must be square, rectangular, round or elliptical in shape and not be dangerous to players.
- Goals height = 2.44m (8 feet) and width = 7.32m (8 yards)
- Goal must be white and Sub posts shall be darker color, e.g., black or dark gray
- A net repair kit should be available to repair any holes which develop in the net during the warm up or during the game.
- The integrity of the net should be checked daily by the ground's Manager.



Bench and Technical Area

- Distance from Team Bench to Half-way line = 6-10m
- Distance from Team Bench to touchline = 5-8 m (or depending on the space available)
- If the bench is not of flexi glass material, then it should be placed in a position which does not block the view of the VIPs / spectators.
- Number of seats at Team Bench is as per competition regulations.



Movable Tunnel





Movable tunnel is recommended for the following:

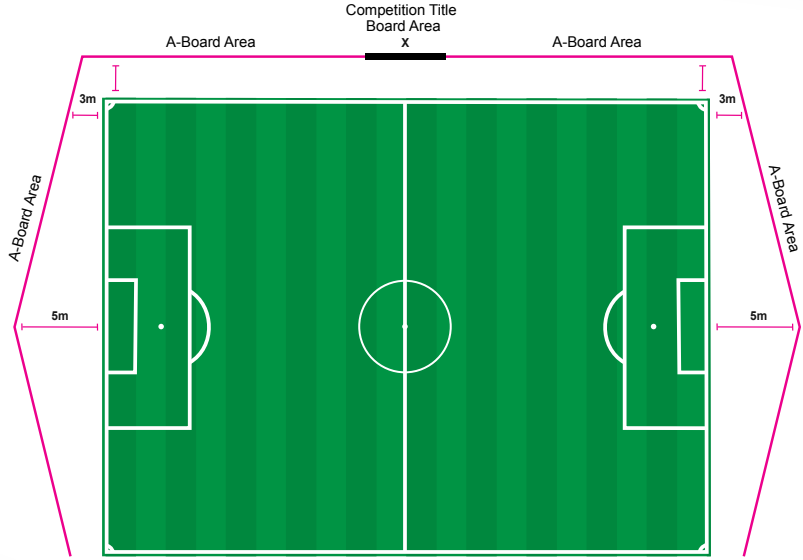
- when normal ticket holders are sitting just above the tunnel area
- very short existing tunnel

Movable tunnel is to be used during the following times:

- pre-match ceremony
- half-time
- after final whistle

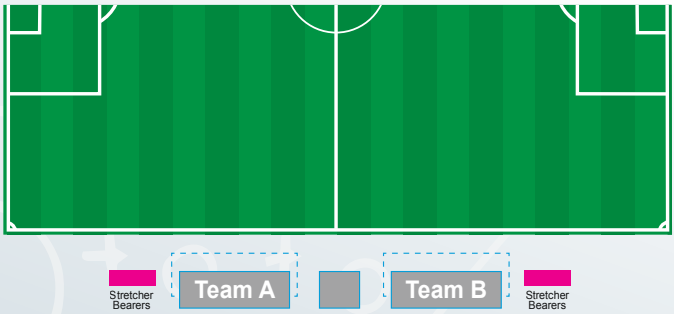
Title and A-Boards

- A-Boards along the touchline shall be placed at least 3m from the touchline for players' safety reason. The A-boards behind the goal lines shall be placed at least 3m behind the goal line at all four corners and 5m behind the goals.
- The A-boards shall have good base support and do not pose any danger (e.g., with sharp edges).
- The competition title board is normally placed at the center.



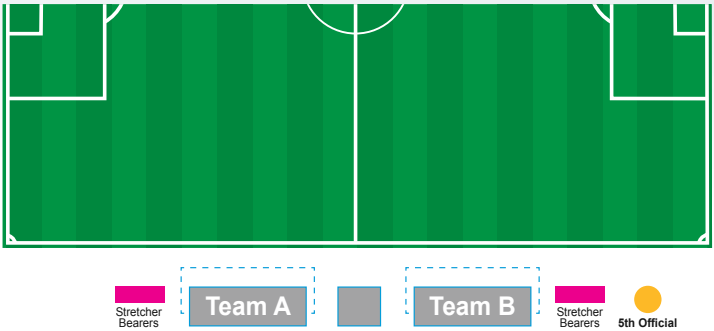
Stretchers' Position

- The LOC shall prepare at least 2 set of 4 stretcher bearers for the match.
- Stretcher bearers must be above 18 years old, in good physical condition and trained in carrying and transferring of injured player.
- Both set of stretcher bearers shall be located 1 meter away from both the Technical Areas (as shown below).
- They shall be on the same line as the team benches and 4th Official Bench.



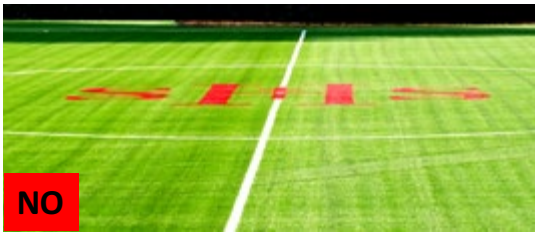
5th Official's Position

- In matches where a 5th Official is appointed, the 5th Official seat will be located at right side of stretcher bearers next to Team B Bench.



Branding on FOP

- No form of commercial advertising, whether real or virtual, is permitted on the field of play, on the ground within the area enclosed by the goal nets or the technical area, or within 1 m (1 yd) of the touch line from the time the teams enter the field of play until they have left it at half-time and from the time the teams re-enter the field of play until the end of the match. Similarly, advertising is not permitted on the goals, nets, flagposts or their flags and no extraneous equipment (cameras, microphones, etc.) may be attached to these items.
- The reproduction, whether real or virtual, of representative logos or emblems of FIFA, confederations, member associations, leagues, clubs or other bodies is forbidden on the field of play, the goal nets and the areas they enclose, the goals, the flagposts and their flags during playing time.





Irrigation Heads / Running Track Metal Installation

- All irrigation system, such as water sprinklers, pumps, drainage and covers, in and surrounding the pitch shall be safe for players and properly covered with suitable material. Covers inside the field of play shall be either natural grass /earth or artificial turf (of same color as grass).



Metal cover too near corner



Proper drainage cover



Concealed sprinkler head



Unsuitable cover in the pitch



Exposed irrigation head



Metal cover on touchline

NOTES





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ONE ASIA ONE GOAL